

CHESHAM TOWN COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL HELD ON MONDAY 17 MAY 2021 AT 7.30 PM

Present: Councillor R.C. McCulloch, Town Mayor

Councillor P. Aslam	Councillor Mrs J.C. Fulford
Councillor W.L. Augustus	Councillor P. Harding
Councillor A.K. Bacon	Councillor F. Holly
Councillor J.L. Baum	Councillor Ms C.A. Hood
Councillor S.J. Booth	Councillor Mrs J.E. MacBean
Councillor Q. Chaudhry	Councillor Mrs R.S. Matthews
Councillor Miss E.A. Culverhouse	Councillor N. Southworth
Councillor M. Ditta	Councillor G.D. Williams
Councillor M. Fayyaz	Councillor F.S. Wilson

An apology for absence was received from Councillor U. Hayyat.

Officer: Mr W. Richards – Town Clerk

1. **ELECTION OF TOWN MAYOR**

The out-going Mayor, Councillor McCulloch, welcomed everyone to the meeting and called for nominations for Town Mayor for the ensuing local government year. It was

Moved by	Councillor J.L. Baum
Seconded by	Councillor Mrs R.S. Matthews

that Councillor Miss E.A. Culverhouse be elected Town Mayor for the ensuing local government year. There being no other nominations, it was

RESOLVED

that Councillor Emily Anna Culverhouse be and is hereby elected Town Mayor of Chesham for the ensuing local government year.

Councillor Miss Culverhouse then signed her Declaration of Acceptance of Office and to which the Clerk of the Council thereupon subscribed.

Former Councillor McCulloch proceeded to invest Councillor Miss Culverhouse with the Town Mayor's Chain of Office.

Councillor Miss Culverhouse replied to the Council's resolution and advised that there would be no official Mayor's Escort for her term of office but the Mayoral Cadet, Miss Abigail Fuller, would be retained for a further twelve months.

2. **THANKS TO RETIRING TOWN MAYOR**

Councillor Miss Culverhouse thanked the past Mayor, former Councillor McCulloch, for his efforts over the very difficult last year and opined it was very unfortunate that the pandemic had severely restricted his opportunities to undertake civic and community events within the town.

3. **APPOINTMENT OF DEPUTY TOWN MAYOR**

The Town Mayor called for nominations for the Office of Deputy Town Mayor for the ensuing local government year. It was

Moved by	Councillor N. Southworth
Seconded by	Councillor Q. Chaudhry

that Councillor M. Ditta be appointed Deputy Town Mayor for the ensuing local government year.

There being no other nominations, it was

RESOLVED

that Councillor Majid Ditta be and is hereby appointed Deputy Town Mayor of Chesham for the ensuing local government year.

Councillor Ditta thanked Members for his election and the Council received an endorsement of Councillor Ditta from a community leader.

4. **MINUTES**

It was

RESOLVED

that the Minutes of the Meeting of the Council held on 19th April 2021, be confirmed and signed by the Town Mayor as a true record.

5. **STAFFING COMMITTEE**

It was moved by the Mayor, Councillor Miss E.A. Culverhouse, and seconded by Councillor Mrs J.E. MacBean and

RESOLVED

that the Minutes of the meeting of the Staffing Committee held on 19th April 2021, be received and approved.

6. **PLANNING COMMITTEE**

It was moved by Councillor N. Southworth and seconded by Councillor J.L. Baum and

RESOLVED

that the Minutes of the meeting of the Planning Committee held on 26th April 2021, be received and approved.

7. **APPOINTMENT OF STANDING COMMITTEES 2021/2022**

In light of the on-going issues and health concerns pertaining to Covid 19 and the preference to continue with on-line meetings until all physical meeting restrictions were lifted by government, it was moved by Councillor Mrs J. E. MacBean and

RESOLVED

1. That a temporary change to standing orders be agreed to allow the Committees of the Council to act as Working Groups allowing the Council to continue to facilitate more flexible and online meeting arrangements.
2. That the Working Groups continue to work within Standing Orders; the schedule of approved meetings; agendas and minutes and the Council's Code of Conduct and delegation be given to the Clerk to enact recommendations from these Working Groups, where appropriate, during the continued Covid 19 restrictions.

A schedule of Standing Committees, and membership thereof, for 2021/22, copy having been issued, was considered.

It was

RESOLVED

that the appointment of Standing Committees and membership thereof for the ensuing local government year be as follows:

PLANNING COMMITTEE (9 Members)

A.K. Bacon, J. L. Baum, Q. Chaudhry, M. Fayyaz, U. Hayyat, F. Holly, Ms C.A. Hood, Mrs J.E. MacBean, N. Southworth.

STAFFING COMMITTEE (9)

P. Aslam, S.J. Booth, Miss E.A. Culverhouse, M. Fayyaz, Mrs J.C. Fulford, Mrs J.E. MacBean, Mrs R.S. Matthews, G. D. Williams, F. S. Wilson.

FINANCE COMMITTEE (9)

W.L. Augustus, A.K. Bacon, J.L. Baum, S.J. Booth, P. Harding, U. Hayyat, Mrs J.E. MacBean, G.D. Williams, F.S. Wilson.

**COMMUNITY, ASSETS, RECREATION AND ENVIRONMENT
COMMITTEE (10)**

P. Aslam, W.L. Augustus, Miss E.A. Culverhouse, M. Ditta, Mrs J.C. Fulford, P. Harding, Ms C.A. Hood, Mrs J.E. MacBean, Mrs R.S. Matthews, N. Southworth.

8. **APPOINTMENT OF MEMBER TO REVIEW ANNUAL APPRAISALS OF TOWN
CLERK AND SECTION HEADS 2021/22**

It was

RESOLVED

that Councillor Mrs MacBean be appointed to undertake the annual appraisal review of the Town Clerk and Section Heads for 2021/22.

9. **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES
AND WORKING PARTIES 2021/2022**

The Council considered the making of appointments on Outside Bodies. It was

RESOLVED

that the following representatives be appointed to serve for the ensuing local government year:

Allotments Group	Councillor Simon Booth
Central Chiltern Group (HS2 lead)	Councillor Jane MacBean /Mr Tony Franks
Chesham in Bloom	Councillor Francis Holly
Chalk Streams Project	Mr Ken Austin
Chiltern Chamber	Councillor Simon Booth
Chesham & District Community Association	Councillor Joseph Baum
Chesham & District Transport Users' Group	Councillor Nick Southworth
Chesham Renaissance Community Interest Company	Councillor Jane MacBean
Chesham Environmental Group	Councillor Wilford Augustus
Fairtrade Chesham	Councillor Wilford Augustus
Chesham Museum	Councillor Jane MacBean
Chesham Society	Councillor Francis Holly

Chesham Theatre Company	Councillor Emily Culverhouse
Chesham Youth Centre	Councillor Majid Ditta
Chesham Youth Council Citizens Advice Bucks	Councillor Emily Culverhouse Councillor Gareth Williams
Chiltern Dial-a-Ride Limited	Councillor Rachael Matthews
Christmas Day Party for the Elderly (2 representatives)	Proposed Town Mayor - (ex officio) Deputy Town Mayor
Christmas in Chesham (Town Partner)	Town Mayor
Chesham over 50's Positive Action Group (COPAG)	Councillor Fred Wilson
Community Resilience Response Group (2 representatives)	Councillor Jane MacBean Councillor Wilford Augustus
Elgiva Friends Group (Councillor & Board Members)	Councillor Jane MacBean
Friends of Chesham Cemetery	Councillor Qaser Chaudhary
Impress the Chess	Councillor Jane MacBean
Sustainable Chesham	Councillor Rachael Matthews
The Theatre Shed	Councillor Chasey Hood
Walkers Are Welcome (Chesham)	Councillor Joseph Baum

In respect to Working Parties, it was moved by Councillor Mrs J. E. MacBean and

RESOLVED

that the current schedule of task and finish Working Groups be reviewed and decided at a subsequent meeting as the situation surrounding the national roadmap evolves and the priorities and functionality of the Council become clearer.

10. **APPOINTMENT OF REPRESENTATIVES ON CHARITABLE BODIES 2021/2022**

The Council considered the making of appointments to fill vacancies on Charitable Bodies. It was agreed that there may be some charities which would be better served by representatives of the local community, endorsed by the Council, rather than by Members themselves. Accordingly, it was

RESOLVED

that Members suggest suitable community nominations to fulfil the vacancies on the circulated list to the Town Clerk for future consideration.

11. **GENERAL POWER OF COMPETENCE**

It was

RESOLVED

that the General Power of Competence be retained by Chesham Town Council.

12. **CLOSE OF MEETING**

The meeting closed at 7.55pm.

TOWN MAYOR