

## **CESHAM TOWN COUNCIL**

### **Minutes of the meeting of the TOWN COUNCIL**

held on Monday 3<sup>rd</sup> September 2018

**PRESENT** Councillor Mrs J. E. MacBean – Town Mayor (presiding)

Councillor	A.K. Bacon	Councillor	D. MacBean
"	M.Z. Bhatti MBE	"	R.C. McCulloch
"	Q. Chaudhry	"	N. Varley
"	Miss E.A. Culverhouse	"	B.R. Whitfield
"	A.W. Franks	"	S.P. Willmoth
"	M. Fayyaz	"	P.W. Yerrell
"	P.J. Hudson		

**Officer:** Mr W. Richards - Town Clerk

Apologies for absence were received from Councillors N.L. Brown, M. W. Shaw, N.T. Southworth, Mrs D.M. Varley and F.S. Wilson.

34. **MINUTES**

It was

**RESOLVED**

that the Minutes of the Meeting of the Council held on the 18<sup>th</sup> June 2018 be confirmed and signed by the Town Mayor as a true record.

35. **DECLARATIONS OF INTEREST**

Councillor Yerrell declared a pecuniary interest in agenda item 12, having noted a reimbursement to him by the Council for his enrolment fee to the ICO within the Payments Schedule.

36. **PUBLIC QUESTION TIME**

There were no questions which were brought to the Mayor's notice.

37. **MAYORAL ENGAGEMENTS AND ANNOUNCEMENTS**

Members had before them and duly noted the list of the Town Mayor's engagements from 7<sup>th</sup> June -3<sup>rd</sup> September 2018.

38. **PLANNING COMMITTEE**

It was moved by Councillor P.J. Hudson and seconded by Councillor R.C. McCulloch and

**RESOLVED**

that the Minutes of the meeting of the Planning Committee held on 9<sup>th</sup> July 2018, be received and approved.

It was moved by Councillor P.J. Hudson and seconded by Councillor R.C. McCulloch and

**RESOLVED**

that the Minutes of the meeting of the Planning Committee held on 6<sup>th</sup> August 2018, be received and approved.

39. **FINANCE COMMITTEE**

It was moved by Councillor A.K. Bacon and seconded by Councillor R.C. McCulloch and

**RESOLVED**

that the Minutes of the meeting of the Finance Committee held on 30<sup>th</sup> July 2018, be received and approved.

40. **RECREATION AND ARTS COMMITTEE**

It was moved by Councillor Mrs J.E. MacBean and seconded by Councillor M. Fayyaz and

**RESOLVED**

that the Minutes of the meeting of the Recreation and Arts Committee held on 6<sup>th</sup> August 2018, be received and approved.

41. **UPDATE ON COUNCIL'S VISION AND STRATEGIC OBJECTIVES AND TOWN CLERK'S ANNUAL OBJECTIVES**

The Council considered the Clerk's report in respect to the Council's Vision and Strategic Objectives and the Town Clerk's Annual Objectives.

It was

**RESOLVED**

that the Report be noted.

*Note: Councillor MacBean arrived at the meeting at 8.10pm*

42. **REMEMBRANCE DAY EVENTS 2018**

The Council considered the report in consideration of proposals to commemorate the hundredth anniversary of the end of the First World War across the town.

The planned events and memorials proposed were broadly welcomed by Members and it was agreed it should be heavily promoted and invitations sent to all sections of the community to become involved.

It was

**RESOLVED**

1. The Council grants permission for the possible use of Lowndes Park for the performing of a piper in the morning and erection and lighting of a beacon in the evening on the 11<sup>th</sup> November and the funding of the piper be delegated to the Town Clerk in liaison with the Town Mayor.
2. The Council agrees to the erection of a ‘poppy soldier’ and ‘silhouette soldier’ in or around the War Memorial subject to further discussions with the purchasers of the latter.
3. That the Council agrees in principle to making a financial contribution to the making and erection of a beacon following confirmation of final costs and contributions from other organisations with the amount provided by the Council to be delegated to the Town Clerk in liaison with the Town Mayor.

43. **REVIEW OF CONSULTATION AND ENGAGEMENT POLICIES**

Members had no comments to make on the unchanged Consultation and Engagement policy and procedure and it was

**RESOLVED**

1. That the current versions of the Community Engagement and Social Media policy remain in use.
2. That the updated Consultation policy, procedure and strategy are adopted.

44. **POLICY UPDATES RELATING TO COUNCILLOR CONDUCT**

The Committee was advised that a recent High Court ruling in respect to determining that town and parish councils have no power to deal about councillor conduct beyond an attempt at informal resolution had meant that the Council’s Bullying and Harassment Policy and Grievance and Collective Grievance Policy needed to be amended to reflect this, along with the Members’ Code of Conduct.

Members had no comments to make and it was

**RESOLVED**

that the revised Code of Conduct for Members; Bullying and Harassment and Grievance and Collective Grievance policies be adopted.

45. **SMOKE FREE POLICY REVIEW**

Members had no comments to make on the unchanged Smoke Free policy and it was

**RESOLVED**

that the current version of the Smoke Free policy remains unchanged.

46. **PAYMENTS NO. 2**

Following consideration of Payments Sheet No. 2, it was

**RESOLVED**

that Payments Sheet No. 2 in the grand total of £485,235.17 be approved and the various payments and transactions set out therein be confirmed.

47. **CLOSE OF MEETING**

The meeting closed at 8.22pm.

CHAIRMAN