

# Chesham Town Council

Bill Richards  
Town Clerk



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15<sup>th</sup> March 2013

Dear Councillor

I hereby give you notice that a meeting of the **DEVELOPMENT CONTROL COMMITTEE** will be held in the Council Chamber, The Town Hall, Chesham, on

**MONDAY 25<sup>th</sup> MARCH 2013 AT 7.30PM**

when the business set out below is proposed to be transacted:

## A G E N D A

1. Apologies for absence.
2. Declarations of Interest.
3. To receive and confirm the Minutes of the meeting of the Committee held on 4<sup>th</sup> March 2013.
4. To receive and consider planning applications received from the Chiltern District Council since the last meeting of the Committee and any planning applications and comments delegated to the Ward Members and Chairman of the Committee. **Plans are available for inspection on Chiltern District Council's website [www.chiltern.gov.uk](http://www.chiltern.gov.uk).** If Members wish to view the applications on the evening, please notify the Town Hall by the Thursday prior to the Committee meeting.
5. To receive and consider decision notices received from the Chiltern District Council since the last meeting of the Committee.
6. To receive and consider the Minutes of the Highways Working Group meeting of the 13<sup>th</sup> February 2013.
7. Housing Summit for Town and Parish Councils.
8. Information items.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'B. Richards'.

Bill Richards  
Town Clerk

To All Members of the Development Control Committee  
Publication Date 15<sup>th</sup> March 2013.



Chesham Town Council, Town Hall, Chesham, Bucks HP5 1DS  
Twinned with Friedrichsdorf Germany; Houilles France; Archena Spain

## CHESHAM TOWN COUNCIL PLANNING APPLICATIONS 25<sup>TH</sup> MARCH 2013

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1)	<b>CH/12/1960/OA</b>	<b>112 Latimer Road Chesham</b>	<b>WATERSIDE</b>
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**Description:** Redevelopment of site to provide one pair of semi-detached live-work units with associated parking served by existing access  
<https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&appNumber=CH/2012/1960/OA>

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2)	<b>CH/13/0143/FA</b>	<b>Cala Homes</b>	<b>Amersham and Wycombe College, Chesham Campus Lycrome Road, Chesham</b>	<b>NEWTOWN</b>
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**Description:** Redevelopment of site to provide 52 dwellings (including 21 affordable housing units), incorporating public open space, outdoor sports provision, clubhouse, new vehicular access from Ashley Green Road and associated hardstanding and landscaping.  
<https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&appNumber=CH/2013/0143/FA>

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3)	<b>CH/13/0266/FA</b>	<b>Glebelands Amy Lane Chesham</b>	<b>ST. MARY'S</b>
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**Description:** First floor side extension incorporating alterations to roof of existing dwelling  
<https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&appNumber=CH/2013/0266/FA>

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4)	<b>CH/13/0275/FA</b>	<b>The Roses 23 Alma Road Chesham</b>	<b>VALE</b>
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**Description:** Erection of dwelling attached to No. 23 Alma Road  
<https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&appNumber=CH/2013/0275/FA>

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5)	<b>CH/13/0286/SA</b>	<b>Dignity Funerals</b>	<b>127 Broad Street Chesham</b>	<b>TOWNSEND</b>
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**Description:** Application for a Certificate of Lawfulness for the proposed use of the building as a funeral directors under Use Class A1, and proposed operations relating to an access ramp to rear, associated retaining wall and alterations to openings  
<https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&appNumber=CH/2013/0286/SA>

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6)	<b>CH/13/0299/FA</b>	<b>198 Chartridge Lane Chesham</b>	<b>LOWNDES</b>
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**Description:** Single storey rear extension and alterations to fenestration  
<https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&appNumber=CH/2013/0299/FA>

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7)	<b>CH/13/0312/FA</b>	<b>53 Cresswell Road Chesham</b>	<b>WATERSIDE</b>
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**Description:** Single storey rear extension  
<https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&appNumber=CH/2013/0312/FA>

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## CHESHAM TOWN COUNCIL PLANNING APPLICATIONS 25<sup>TH</sup> MARCH 2013

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8)	<b>CH/13/0326/FA</b>	<b>4 Belmont Road Chesham</b>	<b>RIDGEWAY</b>
<b>Description:</b>	Single storey side extension incorporating accommodation in the roof space, front bay window, front porch, and replacement retaining wall with fencing		
	<a href="https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&amp;appNumber=CH/2013/0326/FA">https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&amp;appNumber=CH/2013/0326/FA</a>		
9)	<b>CH/13/0337/FA</b>	<b>Andrews Construction Victoria House Victoria Road Chesham</b>	<b>TOWNSEND</b>
<b>Description:</b>	Change of use from storage to ground floor offices (Use Class B1) and 5 first and second floor flats (Use Class C3), incorporating changes to fenestration and insertion of rooflights		
	<a href="https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&amp;appNumber=CH/2013/0337/FA">https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&amp;appNumber=CH/2013/0337/FA</a>		
10)	<b>CH/13/0382/FA</b>	<b>54 Ridgeway Road Chesham</b>	<b>RIDGEWAY</b>
<b>Description:</b>	Front boundary gates and fencing		
	<a href="https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&amp;appNumber=CH/2013/0382/FA">https://isa.chiltern.gov.uk/WAM/showCaseFile.do?appType=Planning&amp;appNumber=CH/2013/0382/FA</a>		

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## CHESHAM TOWN COUNCIL PLANNING DECISIONS 25<sup>th</sup> MARCH 2013

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1)	<b>CH/12/1691/FA</b>	<b>53 Hivings Hill Chesham</b>	<b>ASHERIDGE VALE</b>
<b>Description:</b>	Erection of new detached dwelling served by existing vehicular access, creation of new vehicular access to serve existing dwelling, alterations to plot frontages including laying of hardstanding and construction of raised terraces to both existing and proposed dwellings.		
<b>Comments:</b>	The Committee recommends REFUSAL on the grounds of over-development, being over-bearing and its proximity to neighbouring properties.		
<b>Decision:</b>	Conditional permission		
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2)	<b>CH/12/1919/FA</b>	<b>2 Meadow Close Chesham</b>	<b>RIDGEWAY</b>
<b>Description:</b>	Single storey side extension		
<b>Comments:</b>	The Committee recommends REFUSAL on the grounds of being out of keeping with the existing street scene.		
<b>Decision:</b>	Conditional permission		
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3)	<b>CH/12/1977/FA</b>	<b>Bramwood Taverns Ltd Nash Arms Public House 1 Vale Road Chesham</b>	<b>VALE</b>
<b>Description:</b>	Demolition of existing Public House and redevelopment of site to provide 5 terraced dwellings, served by existing and new accesses.		
<b>Comments:</b>	The Committee recommends REFUSAL due to the potential loss of a valuable community hub; loss of on-street car parking and highways concerns regarding the Chilton Road junction with Vale Road.		
<b>Decision:</b>	Refuse permission		
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4)	<b>CH/13/0002/FA</b>	<b>109 Latimer Road Chesham</b>	<b>WATERSIDE</b>
<b>Description:</b>	Single storey rear extension, side roof extension and three dormer windows in each of the front and rear roof slopes of the main dwelling to facilitate a loft conversion.		
<b>Comments:</b>	The Committee raises NO OBJECTIONS to this application.		
<b>Decision:</b>	Conditional permission		
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5)	<b>CH/13/0020/FA</b>	<b>9 Linnington Avenue Chesham</b>	<b>TOWNSEND</b>
<b>Description:</b>	Single storey rear extension incorporating raised roof extension with two rear dormer windows, two front dormer windows and front porch.		
<b>Comments:</b>	The Committee raises NO OBJECTIONS to this application.		
<b>Decision:</b>	Conditional permission		

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## CHESHAM TOWN COUNCIL PLANNING DECISIONS 25<sup>th</sup> MARCH 2013

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6) **CH/13/0029/FA** **Field Acres Farm Fullers Hill Chesham** **ST. MARY'S**

**Description:** Erection of agricultural building and feed silo.

**Comments:** The Committee notes the proposed building will be in Greenbelt land but has no further comments to make.

**Decision:** Refuse Permission

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7) **CH/13/0036/SA** **21 Overdale Road Chesham** **RIDGEWAY**

**Description:** Application for a Certificate of Lawfulness for a proposed operation relating to the creation of a new vehicular access.

**Comments:** The Committee has no comments to make in respect to this application.

**Decision:** Cert of Lawful proposed dev or use issued

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8) **CH/13/0082/FA** **94 Berkeley Avenue Chesham** **LOWNDES**

**Description:** Single storey front extension.

**Comments:** The Committee raises NO OBJECTIONS to this application.

**Decision:** Conditional permission

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9) **CH/13/0103/FA** **15 Wey Lane Chesham** **ST. MARY'S**

**Description:** Part two storey, part single storey side/rear extension and fenestration alterations.

**Comments:** The Committee recommends REFUSAL as the development would be out of keeping with the existing street scene.

**Decision:** Conditional permission

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10) **CH/13/0151/AV** **26-26A High Street Chesham** **ST. MARY'S**

**Description:** Replacement non-illuminated fascia sign, non-illuminated projecting sign and non-illuminated ATM surround.

**Comments:** The Committee raises NO OBJECTIONS to this application.

**Decision:** Conditional Consent

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## Highways Working Group Meeting – 13<sup>th</sup> February 2013

Held at Town Hall at 10.00am

Present: Cllr Mohammad Fayyaz (MF), Cllr Tony Franks (TF), Cllr Alison Pirouet (AP), Cllr Chris Spruytenburg (CS) - Chesham Town Council: Bill Richards (BR) .  
Town Clerk: Jon Dickens (JD) . Buckinghamshire County Council

Apologies for absence were received from Cllr Derek Lacey (DL) - Chesham Town Council: Anne-Marie Davies (AMD) - Buckinghamshire County Council

### 1. Notes of Last Meeting

The group considered the notes of the meeting held on the 7<sup>th</sup> November 2012.

Arising out of Min No 3, BR reported that a resident had phoned in expressing concern that Gladstone Road had not been provisionally included in the proposed parking review and opined that it did not make sense if Queens Street and Upper Gladstone Road were being included. The working party agreed that Gladstone Road should be added to the list.

### 2. Update on Chesham Highways

JD opened discussions by saying that the weather had been the worst possible in respect of repairs with several patching works being washed away. However, such was the terms of the contract with Jacobs Ringway, he was able to call them to make good without further cost to the tax-payer.

MF suggested that there were deficiencies in the repair works in Bellingdon Road and Berkhamstead Road as the joints between the repairs and the existing tarmac had not been sealed. JD replied by saying this was deliberate and it was no longer policy to overlay on works.

Following a query from AP, JD advised that Greenway was a top priority and all of it would be resurfaced in the summer of 2013. Other roads needing attention such as Nightingale Road, Alma Road and junction of Cameron Road would either be repaired this summer or in summer 2014, subject to the budget and programme due to be announced by Transport For Buckinghamshire in March 2013.

CS raised the state of the concrete surface in Wallington Road. JD said concrete repairs were problematic since concrete was inflexible and was difficult to overlay with tarmac. He opined that, regrettably, the costs of resurfacing a concrete road (the costs of repairing Nashleigh Hill to the petrol station near Ashley Green last year cost in excess of £1m) made significant repairs unlikely.

JD then advised that his team would have access to the jet-patching machine more regularly. Unfortunately, it was becoming apparent that it was not particularly suitable for urban areas and best used on more rural roads where traffic was generally lighter. Nonetheless certain areas would be tackled, commencing with potholes near Brushwood School.

Finally, Members reported on damaged signs in East Street and Sunnyside Road and a missing sign in Botley Road. JD agreed to investigate.

### **3. Flooding and Gullies**

JD mentioned the recent flooding in St Mary's Way and around the subway but said he was confident of sorting the problem out shortly. MF then asked about the consistent flooding in Parrotts Path which ran between the Elgiva and Wickes. JD explained this required a special sort of drainage accessory and would be installed in the new financial year.

MF raised the issue of flooding and ponding in Hillside. JD said this was because the soakaway was getting regularly filled and was coming to the end of its natural life. Ideally a new one was required but nothing had been budgeted for a replacement as yet. AP stated that the same problem of ponding was happening at Pond Park Road/Addison Road. JD agreed to investigate.

JD reported that a new gully was to be installed at corner of Moor Road/Bois Moor Road. This was to be done before the resurfacing of Moor Road

On the matter of blocked gullies, AP highlighted that the one outside the Chinese Restaurant in Church Street had been blocked for some time. MF added that the gullies between 155-225 Bellingdon Road were also blocked. JD advised that an order was out to clear these, plus the gully in Hivings Hill. He also advised TfB had a new policy of ensuring all gullies cleared at least once a year . with those in flood risk hot-spots areas cleared more regularly. MF highlighted Townsend Road/Broad Street as a regular area of flooding and JD replied that this sort of gully, being in a flooding hot-spot, should be cleared twice a year.

The working party then discussed the increased problem of collapsed gullies. TF opined that metal ones were prone to being stolen. JD agreed but stated that plastic covers were not as durable.

### **4. Community Gang**

JD advised that the gang was being rebranded as the Area Maintenance Gang It would now have one specialist skilled operative which, on the plus side, would allow for more complex tasks to be undertaken but, on the downside, would result in less routine tasks being attended to and, also, the gang would be coming less often.

TF reported he had received a letter from a Waterside resident complimenting on the gang's work which he had forwarded to JD. JD replied that he was always gratified by such compliments and people taking the time to write.

AP requested that the gang could completely remove the self-set trees by the Youth Centre.

### **5. Winter Maintenance Schedule**

The working party reviewed the winter gritting. AP opined that it had been less than satisfactory in Lynton Road but generally it was agreed to be a success even though the non-gritting of pavements remained a contentious issue.

JD suggested that gritting requests should not be made to him personally but through the TfB hotline.

## **6. AOB**

BR reported on the current position regarding the Market Square culvert repairs. He advised that they were to be scheduled to be undertaken, subject to all funding being secured, for late summer/early autumn this year.

JD reported that the pavers outside the British Heart Foundation in the High Street, which had been uplifted by tree roots, were shortly to be re-laid.

*BR thanked Members and JD for their time. It was agreed to meet again in three months time. BR to circulate dates. The meeting concluded at 11.10am.*

Bill Richards  
Town Clerk



## **AGENDA ITEM NO: 7 – HOUSING SUMMIT FOR TOWN AND PARISH COUNCILS**

**Reporting Officer: Bill Richards (01494 583824)**

### **Summary**

1. The Committee is invited to participate in a possible Housing Summit being organised by Chiltern District Council

### **Background Information**

2. On the 3<sup>rd</sup> July 2012, Chiltern District Council held a Housing Summit for its Members to help develop its Affordable Housing Action Plan. The Plan sets down the Council's response to the corporate risk caused by high housing costs locally. It focuses on how the Council and its partners can:
  - support the delivery of more new affordable housing,
  - help local people to find and obtain housing (or get help to improve their existing housing conditions) and
  - prevent homelessness whenever possible.

### **Financial Implications**

3. None applicable to the report

### **Strategic Objectives**

4. Accords with the Council's strategic aim 2 ó *To encourage and promote the economic and commercial vitality of Chesham in a way that encourages sustainable employment opportunities, housing and business facilities that respect the Area of Outstanding Natural Beauty in which it is situated* and 4b – *Consult with and respond to District Council, County Council and other Authorities on current services and planned changes, to ensure continuing improvement in services consistent with local needs*

### **Equality Act Implications**

5. Non applicable.

### **Detailed Consideration**

6. Following on from the development of the Affordable Housing Action Plan, Chiltern District Council is now planning a series of events to engage with key partners to help take forward the Affordable Housing Action Plan and to identify opportunities and obstacles to providing more housing options for local people.

As part of this process, it is proposing to hold a Housing Summit to be attended by representatives of the Town and Parish Councils in Chiltern. The summit will potentially look at:

- What affordable housing issues and needs are you facing in your Town or Parish?
- What can the Council do to help tackle these issues?
- What can Town and Parish Councils do to help local people in need of affordable housing?

With this in mind, the Chiltern District Council Principal Housing Officer is asking town and parish councils the following questions:

1. Would your Town or Parish Council be interested in sending representatives to a Housing Summit?
  2. If so, what affordable housing issues would you like the Summit to discuss and deal with?
  3. What would be the best time of day to hold a Summit (i.e. Morning, Afternoon or Evening)?
7. In light of this, the Committee is asked to consider an appropriate response to the questions setting out specific items for discussion and nominating a representative or representatives to attend the Summit.
8. Some Members may recall this Council's response to the original Core Strategy consultation in November 2010, which stated *'The target for affordable housing has been reduced to just 33 per year. The 2008 Buckinghamshire Strategic Housing Market Assessment concluded that 272 affordable homes per annum are required across the district, though admitting that this was well above what could be met in practice. We suggest that a more challenging target than 33 needs to be set'*. The final core strategy document states that Chiltern District Council should be setting a target of 33 houses per annum.
9. Chiltern District Council's Affordable Housing Action Plan is **attached**.

**Recommendation**

**That the Committee considers its possible involvement in the proposed Housing Summit for town and parish councils.**

**CHILTERN DISTRICT COUNCIL - AFFORDABLE HOUSING ACTION PLAN**

OBJECTIVE	ACTION	RESOURCE IMPLICATIONS	TIMING	RESPONSIBLE OFFICER	PROGRESS (AS AT SEPTEMBER 2012)
<p><b>1. Maximise Delivery of Affordable Housing through Core Strategy</b></p>	<p>Draft and adopt Supplementary Planning Document for Affordable Housing</p>	<p>None</p>	<p>Feb 2012</p>	<p>Planning Policy Manager</p>	<p><b>COMPLETED</b> - Adopted February 2012</p>
<p><b>2. Maximise Delivery of New Affordable Housing Development on site.</b></p>	<p>(i) Monitor progress on existing and potential future developments to identify obstacles to delivery and work with partners as necessary to remove these.</p>	<p>None</p>	<p>On-going</p>	<p>Principal Housing Officer</p>	<p>Update report on all Affordable Housing sites submitted to T&amp;F Group and to be regularly updated for Members (at Overview and Cabinet)</p>
	<p>(ii) Give necessary advice and support to Land Owners, Developers and Registered Providers to progress through the Planning process and deliver developments where possible</p>	<p>Tbc</p>	<p>On-going</p>	<p>Director of Services  Head of Sustainable Development</p>	<p>- Affordable Housing SPD (see 1) provides advice on delivery.  - Housing and Planning to provide ongoing advice and support.  - Housing Summits programmed for 2012/13</p>

	(iii) Identify and assess opportunities for private sector investment and involvement to secure additional affordable housing	Tbc (May involve CDC providing financial incentives and/or land to attract private investment)	On-going	Director of Services	- Housing Summits proposed for 2012/13
<b>3. Make the best use of the Council's resources to support the delivery of Affordable Housing</b>	(i) Agree policy and criteria for utilising commuted sums	None	Feb 2012	Head of Sustainable Development Principal Housing Officer	<b>COMPLETED</b> - Affordable Housing SPD (see 1) includes: - Commuted sum criteria for small sites (1 - 4 dwellings) - Overview on policy for spending commuted sums (Policy and criteria to be monitored annually within CDC Strategic Housing Framework)
	(ii) Review CDC land assets and identify opportunities for making land available for affordable housing schemes	Disposal of sites for affordable housing may involve disposal at reduced or nil market value	Oct 2012	Director of Services	- Review of potential sites in CDC ownership to be considered by Corporate Asset Management

	<p>(iii) Review CDC Capital Programme and assess opportunities to make Capital funding available to support Affordable Housing schemes and initiatives, including:</p> <ul style="list-style-type: none"> <li>- site assembly,</li> <li>- build costs and</li> <li>- pump priming schemes to draw in funding from partners and other sources</li> </ul>	<p>This would require expenditure for CDC Capital Programme (potentially offset by income generated from commuted sums)</p>	<p>Ongoing</p>	<p>Director of Services</p> <p>Head of Finance</p> <p>Principal Housing Officer</p>	<p>Adoption of Core Strategy (Nov 2011) is generating capital income from commuted sums on small sites (1 ó 4 dwellings)</p>
<p><b>4. Make the best use of Affordable Housing dwellings</b></p>	<p>(i) Review the Bucks Home Choice Allocations policy (taking account of changes in Localism Act) and adopt revised policy</p>	<p>Tbc</p>	<p>Apr 2013</p>	<p>Principal Housing Officer</p>	<p>Review of policy underway by countywide BHC Management Board (chaired by PHO).</p> <p>Initial report to Overview and Cabinet in Oct 2012</p>
	<p>(ii) Assess potential impact in Chiltern of the introduction of Affordable Rents</p>	<p>Tbc</p>	<p>July 2012</p>	<p>Principal Housing Officer</p> <p>Paradigm</p>	<p>- - Affordable Rents are now being operated on some tenancies in Chiltern and impact is being monitored.</p> <p>- CDC position on Affordable Rents in new developments is set down in Strategic Housing Framework</p>

	(iii) Agree a Bucks-wide Strategic Tenancy Policy for the operation of Flexible Tenancies by Registered Providers across the county	None	Jan 2013	Principal Housing Officer	<ul style="list-style-type: none"> <li>- Interim Strategic Tenancy Policy reported to Members and adopted in February 2012</li> <li>- Consultation on final draft completed</li> <li>- Final draft being reported to Overview and Cabinet in Oct 2012</li> </ul>
	(iv) Work with Registered Provider landlords to develop initiatives to <ul style="list-style-type: none"> <li>- reduce under-occupation,</li> <li>- support tenants to move-on, and</li> <li>- tackle tenancy fraud and illegal sub-letting .</li> </ul>	Tbc	Ongoing	Principal Housing Officer	<ul style="list-style-type: none"> <li>- CDC liaising with Paradigm on initiatives to support under-occupiers to move-on</li> <li>- Outcome of CLG Social Housing Fraud consultation is awaited to confirm what new powers may be available to tackle fraud and illegal sub-letting</li> </ul>

<p><b>5. Make the best use of Private Sector Housing dwellings</b></p>	<p>(i) Review the options available to CDC to support local people into home ownership (including the potential introduction of Council mortgages to support first time buyers) and recommend options for adoption</p>	<p>Possible implications if CDC wishes to fund low cost home ownership initiatives (including mortgages)</p>	<p>Ongoing</p>	<p>Principal Housing Officer</p>	<ul style="list-style-type: none"> <li>- New shared ownership properties being completed at Amersham and Little Chalfont in 2012 and sales are being monitored.</li> <li>- MV attended HCA briefing on new Equity Share model (30/1/12)</li> <li>- CDC exploring options to utilise commuted sums to support households to acquire properties through Homebuy (using the SBDC model)</li> <li>- Preventing Repossessions Fundö introduced to support home owners with mortgage difficulties</li> </ul>
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	<p>(ii) Identify long term empty properties (i.e. empty for 6 months and more) and take a pro-active approach to returning them to use including:</p> <ul style="list-style-type: none"> <li>- working with owners to provide advice and support on renovations works, letting etc.,</li> <li>- reviewing (in liaison with precept authorities) the current 50% discount on Council Tax for empty homes, and</li> <li>- taking enforcement action where appropriate to return a vacant property back into use.</li> </ul>	<p>Possible implications if CDC chooses to increase resources to support work on empty properties</p>	<p>Oct 2012 (Review of CDC Empty Homes work)</p>	<p>Principal Housing Officer</p>	<ul style="list-style-type: none"> <li>- CDC Empty Homes Officer gave presentation to T&amp;F Group on 12/1/12.</li> <li>- Health and Housing Team to review existing E/Homes procedures and draft business case for increased resources to support work on Empty Homes (including the potential use of New Homes Bonus to support the cost of additional work)</li> <li>- CDC is part of successful Thames Valley partnership bid for HCA funding to support empty homes being returned to use (to be linked to existing Flexible Home Loans scheme)</li> </ul>
	<p>(iii) Support local people to secure accommodation in private rented sector including:</p> <ul style="list-style-type: none"> <li>- the existing CDC Rent Deposit Guarantee Scheme,</li> <li>- Private Sector Leasing model, and</li> <li>- other options to deliver sub-market rents.</li> </ul>	<p>Some initiatives may require CDC financial support to deliver</p>	<p>Ongoing</p>	<p>Principal Housing Officer</p>	<ul style="list-style-type: none"> <li>- Delivery of the Rent Deposit Guarantee Scheme is being reviewed as part of the overall review of the Housing Options and Advice Service (see 6 (i))</li> <li>- MV is liaising with Paradigm on scope to introduce Private Sector Leasing in Chiltern.</li> </ul>



	(iv) Review the provision of HMO (Houses in Multiple Occupation) in Chiltern and establish and enforce suitable standards for persons looking to provide and manage HMO accommodation	Potential cost to undertake research to identify existing HMO provision	Sept 2012 - Review	Principal Housing Officer	Changes in Housing Benefit regulations for single persons under-35 may see an upturn in persons providing HMO accommodation
	(v) Support landlords, homeowners and householders to maintain their accommodation and undertake repairs and improvements as required	Costs associated with the delivery of grants and loans	Ongoing	Principal Housing Officer  Senior Private Sector Housing Officer	CDC Private Sector Housing Strategy is being reviewed to ensure CDC is making best use of its powers and resources to tackle poor housing conditions.
	(vi) Secure that a range of options are available for older people to meet their housing needs including: - access to grants and loans for improvements and adaptations, - support to households looking to downsize, - provision of alternative housing options, including supported accommodation, and - "transition" accommodation to support older people moving in/out of hospital etc.	Costs associated with delivery of grants/loans, incentives and support and new development	Mar 2013	Principal Housing Officer  Senior Private Sector Housing Officer	- Improvements to DFG (Disabled Facilities Grant) process has increased the number of grants p/a that CDC can deliver - CDC and its partners are reviewing the future role of the Home Improvement Agency - CDC is a member of the BCC-led Prevention and Well-being Board that is looking at supported housing issues including accommodation for older people

	(vii) Identify and introduce a model for the Council to encourage and support households to let rooms to lodgers	Potential costs of setting up and delivering model	Mar 2013	Principal Housing Officer	CDC will contact Specialist Homelessness Advice group to identify models of good practice elsewhere
<b>6. Maximise the Prevention of Homelessness</b>	(i) Review the delivery of CDC Housing Options and Advice Service and implement revised structure and processes	Tbc	April 2012	Principal Housing Officer	<ul style="list-style-type: none"> <li>- Process mapping and analysis completed and Project Plan in place for key tasks.</li> <li>- Report on Service made to H &amp; P Overview and Cabinet in April/May 2012.</li> <li>-New Homelessness and Housing Advice IT module is due to be introduced Oct 2012</li> </ul>
	(ii) Review the CDC Homelessness Strategy Action Plan	Tbc	Dec 2012	Principal Housing Officer	- Action Plan to be reviewed following completion of Service Review (see 6 (ii) above)

	<p>(iii) Review the potential impact of Welfare Benefit Reforms on increasing homelessness in Chiltern and agree actions to help mitigate this impact</p>	<p>Tbc</p>	<p>Ongoing</p>	<p>Head of Customer Services  Principal Housing Officer</p>	<p>- CDC Housing and Revenues Teams are liaising with Paradigm to identify and manage the impact on social housing tenants - Impact on private sector tenants being monitored through Rent Deposit Guarantee Scheme</p>
	<p>(iv) Ensure that households have access to timely and comprehensive debt and budget advice</p>	<p>Cost of supporting delivery of debt/budget advice by CDC and partners</p>	<p>Ongoing</p>	<p>Principal Housing Officer  Head of Customer Services</p>	<p>CDC has utilized CLG Homelessness Grant funding to support continuation of CAB specialist Money Advice service during 2012/13  Homelessness Prevention Fund and Preventing Repossessions Fund both available via CDC to support households in tackling rent and mortgage debt.</p>

	(v) Build capacity in the voluntary sector to deliver homelessness prevention services	Tbc (Potential costs to pump prime new initiatives)	Ongoing	Principal Housing Officer  Principal Leisure and Community Officer	
<b>7. Implement the new “Affordable Housing in Rural Areas” policy (Core Strategy Policy CS 9) clearly and effectively</b>	Provide appropriate advice, information and training to Members, Officer, partner agencies and Parish Councils on the implementation of Policy CS9	None	Ongoing	Head of Sustainable Development	- Rural Housing Enabler, Jean Fox, gave presentation to T&F Group on 12/1/12
<b>8. Communicate effectively with local people on affordable housing issues</b>	Draft and agree Communications Strategy for keeping local people fully informed on affordable housing issues, housing options etc. in Chiltern	Tbc	Ongoing	Principal Housing Officer  Communications and PR Officer	

# CHESHAM TOWN COUNCIL

## INFORMATION SHEET FOR COUNCILLORS TO THE DEVELOPMENT CONTROL MEETING OF THE 25<sup>TH</sup> MARCH 2013

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### List 17 of 2012/13

44. **Appeal – The Rose and Crown Public House, 264 Waterside, Chesham –  
CH/12/1138/FA**

The Planning Inspectorate in Bristol has now confirmed that the hearing in respect of the above appeal will take place on 3<sup>rd</sup> April 2013.

45. **Tree Preservation Order No. 3 – Land at Campus, Amersham & Wycombe  
College, Lycrome Road, Chesham**

The above order was confirmed by Chiltern District Council on 28<sup>th</sup> February 2013.