

Chesham Town Council

Bill Richards
Town Clerk



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Our ref: A.8

Date : 9th May 2011

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 16 MAY 2011 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Mayoral Charity 2010/2011**

The retiring Town Mayor, Councillor Ms Jane Bramwell will present a cheque to 'Friends of the Endeavour Centre' in respect of her Mayoral Charity 2010/2011.

2. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2011/2012.
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor
and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.

Chesham Town Council

continued . . .



(g) The new Town Mayor will present his/her Escort with the Escort's Badge.

3. **Vote of thanks to retiring Town Mayor.**

(a) Councillor _____ will move and Councillor _____ will second that the thanks of the Council be recorded to Councillor Ms J Bramwell for her Chairmanship during the past year.

(b) The retiring Town Mayor will respond to the Council's resolution and then resume her seat in the Council Chamber.

4. **To receive apologies for absence.**

5. **Appointment of Deputy Town Mayor for the ensuing year.**

(a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

(b) The election of the Deputy Town Mayor will be put to the vote.

(c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2011/2012.

(d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.

(e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

6. **To approve as a correct record and to sign the Minutes of the Meeting of the Town Council held on 18th April 2011.**

7. **Mayoral Engagements/Announcements.**

To receive the retiring Town Mayor's list of engagements to the 16th May 2011 and any other announcements that the new Town Mayor may wish to lay before the Council.

continued . . .



8. **Appointment of Committees.**

To appoint Standing Committees, and the membership thereof, for the ensuing year:

**DEVELOPMENT CONTROL
EXECUTIVE
PERFORMANCE REVIEW
POLICY AND RESOURCES
RECREATION AND THE ARTS**

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

9. **To appoint representatives on Outside Bodies (to follow).**

10. **To appoint representatives on Charitable Bodies (to follow).**

11. **Subscriptions.**

To consider the payment of all subscriptions falling to be paid in the financial year 2011/2012
(copy enclosed).

A handwritten signature in black ink, appearing to read 'W. Richards'.

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The Mayoral Engagements from 18th April 2011 – 16th May 2011

April

Saturday 23 rd	Local Produce Market Duck Race
Wednesday 27 th	Town Crier Proclamation
Friday 29 th	CROWD

May

Sunday 1 st	Town Twinning Civic Reception St George's Day Parade Town Twinning Dinner
Sunday 8 th	Chiltern Youth Orchestra
Monday 16 th	Annual Council



CHESHAM TOWN COUNCIL

ANNUAL MEETING OF THE TOWN COUNCIL TO BE HELD ON THE

16th MAY 2011

AGENDA ITEM NO 11: – SUBSCRIPTIONS

1. To consider the payment of the following subscriptions which fall due in the current financial year 2011/2012 and continuation of any such subscriptions falling due before the next Annual Meeting of the Council.

<u>NAME OF ORGANISATION</u>	<u>ANNUAL SUBSCRIPTION</u> (Subject to any annual increase during the year)
	£ p
Arts & Business Ltd	70.00 (plus VAT)
Bucks Playing Fields Association	20.00*†
Chesham Chamber of Trade & Commerce	50.00†
Chiltern Arts Forum	10.00**
Institute of Cemetery & Crematorium Management	90.00
Council for the Protection of Rural England	29.00*†
National Association of British Market Authorities	318.00 (plus VAT)
Society of Local Council Clerks	305.00
South East Employers	296.00 (plus VAT)
The Chesham Society	15.00†
The Chiltern Society	25.00*†
The Open Spaces Society	40.00†
The Woodland Trust	21.00*†
United Nations Association	25.00*†
The Ancient-Honourable Guild of Town Criers	29.00†

- † Funded through the Power of Well-Being
* This amount is the minimum subscription payable to the organisation concerned.
The Council may increase the subscription, by resolution.
** Left to the Elgiva Manager's discretion each year.

2. New Subscription

The Council is asked to consider if it wishes to subscribe to the Action for Market Towns at a cost of £220 plus VAT. This organisation has been sending free Strategy and Insight bulletins for the last three months which the Town Clerk has found to be very useful. According to the AMT itself, joining would provide the following benefits:

- *'tried and tested case studies to improve your town centre: our library of 200 successful projects in towns throughout the country will give you inspiration and practical knowledge that you can implement;*
- *access to unrivalled policy analysis: how will the **Localism Bill** and initiatives like community-led planning affect the economy, service provision and the environment in small towns? We can show you!*
- *innovative benchmarking and town centre services packages through our consultancy division, 'amt-i', to measure and to help improve the economic performance of town centres;*
- *unique events at preferential rates for members - including two forthcoming events showing you how to benefit from new opportunities in the **Localism Bill** - with expert speakers and unrivalled advice.*
- *access to our experienced team and knowledgeable members – use our online forum as your own research helpline or call us and one of our team can help you with advice and guidance.'*

To offset this payment, officers are recommended that the Council no longer subscribe to the Local Government Chronicle and its annual subscription of £249 per annum as much of its content is aimed at principal authorities.

3. At the Council meeting held on the 10th January 2011 (Minute Number 85) for financial reasons it was decided not to renew the subscription to the following organisation for 2011/12:

Buckinghamshire Association of Local Councils
(including NALC)

£2,436.65

Recommendation

- 1. That the payment of the annual subscriptions as listed be authorised.**
- 2. That the Council becomes a member of Action for Market Towns.**

Bill Richards
Town Clerk