

Chesham Town Council

Bill Richards
Town Clerk



This Meeting is open to the Public and Press

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Our ref: A.8

Date : 5th May 2017

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 15 MAY 2017 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Mayoral Charity 2016/2017.**

The retiring Town Mayor, Councillor Mr. Noel Brown will update the meeting in relation to fundraising for his nominated Mayoral Charity, The Arctic One Foundation.

2. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2017/2018.
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor
and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.
- (g) The new Town Mayor will present his/her Escort with the Escort's Badge.



3. **Vote of thanks to retiring Town Mayor.**

- (a) Councillor _____ will move and Councillor _____ will second that the thanks of the Council be recorded to Councillor Mr Noel Brown for his Chairmanship during the past year.
- (b) The retiring Town Mayor will respond to the Council's resolution and then resume his seat in the Council Chamber.

4. **To receive apologies for absence.**

5. **Appointment of Deputy Town Mayor for the ensuing year.**

- (a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Deputy Town Mayor will be put to the vote.
- (c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2017/2018.
- (d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.
- (e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

6. **To approve as a correct record and to sign the Minutes of the Meeting of the Town Council held on 24th April 2017 and receive and consider the Minutes of the Development Control Committee of the 8th May 2017.**

7. **Mayoral Engagements/Announcements.**

To receive the retiring Town Mayor's list of engagements from the 24th April 2017 to the 15th May 2017.



8. **Appointment of Committees.**

To appoint Standing Committees, and the membership thereof, for the ensuing year:

**PLANNING COMMITTEE
STAFFING COMMITTEE
RECREATION AND THE ARTS COMMITTEE
FINANCE COMMITTEE**

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

9. **To appoint one member of the Staffing Committee to review the annual appraisals of the Town Clerk and Line Managers** (pursuant to the new Appraisal Policy received and adopted by the Council 17th October 2016 – Min No. 52).
10. **To appoint representatives on Outside Bodies.**
11. **To appoint representatives on Charitable Bodies.**

A handwritten signature in black ink, appearing to read 'W. Richards', is positioned above the printed name.

Bill Richards
Town Clerk

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Town Clerk



Agenda Item No: 7 – Mayoral Engagements

The Mayoral Engagements – 24th April 2017 – 15th May 2017

April 2017

| | |
|----------------------------|---|
| Wednesday 26 th | Great Chesham Annual Parochial Meeting |
| Friday 28 th | Art Exhibition – Christchurch, Waterside |
| Saturday 29 th | The Gamekeepers Family Day Charity Art at Amersham Auction Rooms |

May 2017

| | |
|----------------------------|--|
| Wednesday 3 rd | Barbados Charity Fashion Show New Chesham Youth Club |
| Friday 5 th | County Finals- Young Enterprise, University of Buckingham Mayor of Beaconsfield's Reception |
| Saturday 6 th | Chiltern Harriers Junior and Senior Presentations |
| Tuesday 9 th | CHAP Meeting |
| Wednesday 10 th | COPAG Meeting – Town Hall |
| Thursday 11 th | Annual Town Meeting |
| Friday 12 th | Mayor's World of Imagination Event at Beaconscott. |
| Saturday 13 th | Chesham Moor Gym & Swim Open Day and Mayoral Plunge. |
| Sunday 14 th | Girl Guides Annual Banner Service – RAF Halton. |

NEW COMMITTEES

RECREATION AND THE ARTS COMMITTEE

| Councillor | Party |
|---------------------------|---------|
| Emily Culverhouse (Mayor) | Con |
| Peter Hudson | Con |
| Jane MacBean | Con |
| Tony Franks | Con |
| Roderick McCulloch | Con |
| Qaser Chaudhry | Con |
| Mohammad Fayyaz | Lib Dem |
| Mohammad Bhatti | Lab |
| Derek Lacey | Ind |

PLANNING COMMITTEE

| Councillor | Party |
|---------------------------|---------|
| Emily Culverhouse (Mayor) | Con |
| Peter Hudson | Con |
| Tony Franks | Con |
| Noel Brown | Con |
| Roderick McCulloch | Con |
| Jane MacBean | Con |
| Diana Varley | Con |
| Alan Bacon | Lib Dem |
| Derek Lacey | Ind |

FINANCE COMMITTEE

| Councillor | Party |
|---------------------------|---------|
| Emily Culverhouse (Mayor) | Con |
| Fred Wilson | Con |
| David MacBean | Con |
| Roderick McCulloch | Con |
| Peter Hudson | Con |
| Mark Shaw | Con |
| Noel Brown | Con |
| Alan Bacon | Lib Dem |
| Peter Yerrell | Ind |

STAFFING

| Councillor | Party |
|---------------------------|---------|
| Emily Culverhouse (Mayor) | Con |
| Jane MacBean | Con |
| David MacBean | Con |
| Peter Hudson | Con |
| Fred Wilson | Con |
| Noel Brown | Con |
| Mohammad Fayyaz | Lib Dem |
| Mohammad Bhatti | Lab |
| Peter Yerrell | Ind |

PROPOSED REPRESENTATIVES ON OUTSIDE BODIES AND WORKING PARTIES
2017/2018

ORGANISATION

PROPOSED REPRESENTATIVE

| | |
|--|--|
| Allotments Group | Councillor Mrs J MacBean |
| Central Chiltern Group (HS2 lead) | Councillor T Franks |
| Chesham in Bloom | Proposed Deputy Mayor – (ex officio) |
| Chalk Streams Project | Mr. K. Austin |
| Chesham Action Volunteers | Councillor P Hudson |
| Chiltern Chamber | Councillor F Wilson |
| Chesham & District Community Association | Councillor R McCulloch |
| Chesham & District Transport Users' Group | Councillor R McCulloch |
| Chesham Community Interest Company | Councillor F. Wilson (Deputy – Councillor D. MacBean) |
| Chesham Environmental Group | Councillor Mrs J MacBean |
| Chesham4Fairtrade Committee | Councillor R McCulloch |
| Chesham Museum (Town Partner) | Councillor Mrs J MacBean |
| Chesham Society | Councillor Ms E Culverhouse |
| Chesham and Villages Local Area Forum | Councillor Mrs J MacBean (Deputy – Councillor P J Hudson) |
| Chesham Theatre Group | Councillor Ms E Culverhouse |
| Chesham Town Twinning Association Committee (2 representatives) | Proposed Town Mayor - (ex officio) Councillor T Franks |
| Chesham Youth Centre | Councillor Q Chaudhry |
| Citizens Advice Chiltern | Councillor Ms E Culverhouse |
| Chiltern Dial-a-Ride Limited | Councillor P Hudson |
| Christmas Day Party for the Elderly (2 representatives) | Proposed Town Mayor - (ex officio) Councillor Q Chaudhry |
| Christmas in Chesham (Town Partner) | Councillor P Hudson |

| | |
|--|---|
| Chesham over 50's Positive Action Group (COPAG) | Councillor N Brown |
| Community Resilience Response Group (2 representatives) | Councillor M Shaw Councillor P Hudson |
| Elgiva Board of Management (Councillor & Board Members) | Councillor Mrs J MacBean <i>Mrs. P. Cherrill</i> <i>Mrs M. Harker</i> <i>Mr.M. Carling</i> <i>Mr. T. Pilling</i> <i>Mrs. F. Kear</i> <i>Mrs. Y. Plester</i> <i>Mr A. Ogden</i> <i>Ms M. Little</i> <i>Mr M. Barnes</i> <i>Mr. L. Bright</i> |
| Friends of Chesham Cemetery | Councillor R McCulloch |
| Impress the Chess | Councillor Mrs J MacBean |
| Ranfurly Charitable Services | Councillor M Bhatti |
| Transition Town Chesham | Councillor M Fayyaz |
| The Theatre Shed (Town Partner) | Councillor P Hudson |
| Walkers Are Welcome (Chesham) | Councillor P Hudson |
| Parking Review Working Party (5 representatives) | Councillor N Brown Councillor Mrs J MacBean Councillor P Hudson Councillor Emily Culverhouse Councillor A Bacon |
| Local Plan Working Party (5 representatives) | Councillor N Brown Councillor Mrs J MacBean Councillor R McCulloch Councillor F Wilson Councillor M Fayyaz |
| Staffing and Strategy Working Party | Councillor A Bacon Councillor Mrs J MacBean Councillor F. Wilson |
| Gym and Swim Working Group | Councillor A. Bacon Councillor T. Franks Councillor Mrs J MacBean Councillor P Hudson |

Note: the new Chairman of the Chesham Action Partnership has requested that, in order to re-enforce its independence, the Council no longer supply an official representative. However he emphasises that any Member is welcome to join the general ChAP membership, and he fully intends to keep the Council informed about the development of the organisation.

CHESHAM TOWN COUNCIL

PROPOSED REPRESENTATION ON CHARITABLE BODIES 2017/2018

| NAME OF BODY | REPRESENTATIVE | PERIOD | | NOTES |
|---|--|---|---|--|
| DUKE OF BEDFORD'S TRUST | Justine Fulford | 2015/2019 | Appointed 18.05.2015 | Secretary: Mr P Hawkes |
| RACHEL JOHNSON'S ELEEMOSYNARY | Mrs D J Brackley Councillor P J Hudson Councillor Mr.M.Shaw Mr D Cross | 2013/2017 2015/2019 2014/2018 2016 /2019 | Proposed re-appointed 15.05.17 Appointed 18.05.2015 Appointed 19.04.2014 Appointed 16.05.16 | Secretary: Mr P Ward (also clerk of Prior's Charity & Chesham Students & Apprentices Fund) |
| WEEDONS CHARITY | Mrs M.Molesworth Mrs V.J.Miles Mrs D J Brackley | 2017/2021 2016 /2019 2013/2017 2015/2019 | VACANCY Appointed 16.05.16 Proposed re-appointed 15.05.17 Appointed 18.05.2015 | Chairman: Mrs V Miles |
| CHESHAM TOWN PICTURE FUND FRANCIS TRUST | Mrs Liz Payne | 2013/2017 | Proposed re-appointed 15.05.17 | Mrs L Payne |
| KEN DENHAM TRUST | Town Mayor | 2016/2017 | | Term of office - 1 Year |