

Chesham Town Council

Bill Richards
Town Clerk



This Meeting is open to the Public and Press

Tel: 01494 774842

Fax: 01494 582908

www.chesham.gov.uk

Email: admin@chesham.gov.uk

Our ref: A.8

Date : 13th May 2019

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 20TH MAY 2019 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Mayoral Charity 2018/2019**

The retiring Town Mayor, Councillor Mrs. Jane MacBean, will update the meeting in relation to fundraising for her nominated Mayoral Charity Impress the Chess.

2. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2019/2020
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor
and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.
- (g) The new Town Mayor will present his/her Escort with the Escort's Badge.



3. **Vote of thanks to retiring Town Mayor.**

- (a) Councillor _____ will move and Councillor _____ will second that the thanks of the Council be recorded to Councillor Mrs Jane MacBean for her Chairmanship during the past year.
- (b) The retiring Town Mayor will respond to the Council's resolution and then resume her seat in the Council Chamber.

4. **To receive apologies for absence.**

5. **Appointment of Deputy Town Mayor for the ensuing year.**

- (a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Deputy Town Mayor will be put to the vote.
- (c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2019/2020.
- (d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.
- (e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

6. **To approve as a correct record and to sign the Minutes of the Meeting of the Town Council held on 15th April 2019.**

7. **To receive and consider the Minutes of :**

- Planning Committee of the 15th April & 13th May 2019 (to follow)
- Finance Committee of the 29th April 2019
- Recreation & Arts Committee of the 13th May 2019 (to follow)

8. **Mayoral Engagements/Announcements- to follow.**

To receive the retiring Town Mayor's list of engagements from the 15th April 2019 to the 20th May 2019.



9. **Appointment of Committees.**

To appoint Standing Committees, and the membership thereof, for the ensuing year: (Existing memberships **attached** - any proposed revisions to be circulated before, or at, the Meeting)

PLANNING COMMITTEE
STAFFING COMMITTEE
RECREATION AND THE ARTS COMMITTEE
FINANCE COMMITTEE

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

10. **To appoint one member of the Staffing Committee to review the annual appraisals of the Town Clerk and Line Managers** (pursuant to the Appraisal Policy received and adopted by the Council 17th October 2016 – Min No. 52).
11. **To appoint representatives on Outside Bodies and Working Parties** (Existing representatives **attached** – any proposed revisions to be circulated before, or at, the Meeting).
12. **To appoint representatives on Charitable Bodies.**

A handwritten signature in black ink, appearing to read 'W. Richards', is positioned above the printed name of the Town Clerk.

Bill Richards
Town Clerk

NEW COMMITTEES 2019/2020

RECREATION AND THE ARTS COMMITTEE

Councillor	Party
Emily Culverhouse	Con
Peter Hudson	Con
Jane MacBean	Con
Tony Franks	Con
Diana Varley	Con
Qaser Chaudhry	Con
Mohammad Fayyaz	Lib Dem
Mohammad Bhatti	Lab
Nick Southworth	Con

PLANNING COMMITTEE

Councillor	Party
Qaser Chaudhry	Con
Peter Hudson	Con
Tony Franks	Con
Noel Brown	Con
Roderick McCulloch	Con
Jane MacBean	Con
Diana Varley	Con
Alan Bacon	Lib Dem
Nick Southworth	Con

FINANCE COMMITTEE

Councillor	Party
Qaser Chaudhry	Con
Fred Wilson	Con
David MacBean	Con
Roderick McCulloch	Con
Peter Hudson	Con
Mark Shaw	Con
Noel Brown	Con
Alan Bacon	Lib Dem
Peter Yerrell	Ind

STAFFING

Councillor	Party
Emily Culverhouse	Con
Jane MacBean	Con
David MacBean	Con
Peter Hudson	Con
Fred Wilson	Con
Noel Brown	Con
Mohammad Fayyaz	Lib Dem
Mohammad Bhatti	Lab
Peter Yerrell	Ind

PROPOSED REPRESENTATIVES ON OUTSIDE BODIES AND WORKING PARTIES
2019/2020

ORGANISATION

PROPOSED REPRESENTATIVE

Allotments Group	Councillor Mrs J MacBean
Central Chiltern Group (HS2 lead)	Councillor T Franks
Chesham in Bloom	Proposed Deputy Mayor – (ex officio)
Chalk Streams Project	Mr. K. Austin
Chiltern Chamber	Councillor F Wilson
Chesham & District Community Association	Councillor R McCulloch
Chesham & District Transport Users' Group	Councillor R McCulloch
Chesham Renaissance Community Interest Company	Councillor F. Wilson (Deputy – Councillor Mrs J MacBean)
Chesham Environmental Group	Councillor Mrs J MacBean
Chesham4Fairtrade Committee	Councillor R McCulloch
Chesham Museum (Town Partner)	Councillor Mrs J MacBean
Chesham Society	Councillor Ms E Culverhouse
Chesham and Villages Local Area Forum	Councillor Mrs J MacBean (Deputy – Councillor P J Hudson)
Chesham Theatre Company	Councillor Ms E Culverhouse
Chesham Youth Centre	Councillor Q Chaudhry
Citizens Advice Chiltern	Councillor Ms E Culverhouse
Chiltern Dial-a-Ride Limited	Councillor P Hudson
Christmas Day Party for the Elderly (2 representatives)	Proposed Town Mayor - (ex officio) Deputy Town Mayor
Christmas in Chesham (Town Partner)	Councillor P Hudson
Chesham over 50's Positive Action Group (COPAG)	Councillor N Brown
Community Resilience Response Group (2 representatives)	Councillor M Shaw Councillor P Hudson

Elgiva Board of Management
(Councillor & Board Members)

Councillor Mrs J MacBean
Mrs. P. Cherrill *Mrs. Y. Plester*
Mr A. Ogden *Mr. L. Bright*
Mr.M. Carling *Cllr P. Yerrell*
Mrs. F. Kear
Mr. D. Cooper

Friends of Chesham Cemetery

Councillor R McCulloch

Impress the Chess

Councillor Mrs J MacBean

Sustainable Chesham

Councillor M Fayyaz

The Theatre Shed (Town Partner)

Councillor Miss E Culverhouse

Walkers Are Welcome (Chesham)

Councillor Mrs J MacBean

Parking Review Working Party
(5 representatives)- **To Be Confirmed**

Councillor N Brown
Councillor Mrs J MacBean
Councillor P Hudson
Councillor Ms E Culverhouse
Councillor A Bacon

Local Plan Working Party
(5 representatives)

Councillor N Brown
Councillor Mrs J MacBean
Councillor R McCulloch
Councillor F Wilson
Councillor M Fayyaz
(plus representatives from CRCIC)

Staffing and Strategy Working Party

Councillor A Bacon
Councillor Mrs J MacBean
Councillor F Wilson

Gym and Swim Working Group

Councillor A. Bacon
Councillor T. Franks
Councillor Mrs J MacBean
Councillor P Hudson

Lowndes Park Working Party

Councillor M Fayyaz
Councillor T. Franks
Councillor Mrs J MacBean

Elgiva Extension Working Party

Councillor Ms E Culverhouse
Councillor Mrs J MacBean
Councillor F Wilson
Councillor P Yerrell
(plus Chairman of Elgiva Board of Management)

CHESHAM TOWN COUNCIL

PROPOSED REPRESENTATION ON CHARITABLE BODIES 2019/2020

NAME OF BODY	REPRESENTATIVE	PERIOD		NOTES
DUKE OF BEDFORD'S TRUST	Justine Fulford	2015/2019	Proposed re-appointment 20.05.2019	Secretary: Mr P Hawkes
RACHEL JOHNSON'S ELEEMOSYNARY	Mrs D J Brackley	2017/2021	Appointed 15.05.2017	Secretary: Mr P Ward (also clerk of Prior's Charity & Chesham Students & Apprentices Fund)
	Councillor P J Hudson	2015/2019	To be confirmed /Proposed re-appointment 20.05.2019	
	Cllr Jane MacBean	2018/2022	Appointed 21.05.18	
	Mr D Cross	2016 /2020	Appointed 16.05.2016	
WEEDONS CHARITY	Councillor P J Hudson	2017/2021	Appointed 15.05.2017	Chairman: Mrs V Miles
	Mrs M.Molesworth	2016 /2020	Appointed 16.05.2016	
	Mrs V.J.Miles	2017/2021	Appointed 15.05.2017	
	Mrs D J Brackley	2015/2019	Proposed re-appointment 20.05.2019	
CHESHAM TOWN PICTURE FUND FRANCIS TRUST	Mrs Liz Payne	2017/2021	Appointed 15.05.2017	Mrs L Payne
KEN DENHAM TRUST	Town Mayor	2018/2019		Term of office - 1 Year