



Chesham
TOWN COUNCIL

**Chesham Town Hall
Baines Walk, Chesham, Bucks, HP5 1DS**

Chief Executive
Tony Marmo

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PLAY AREA WORKING GROUP

AGENDA

MONDAY 7th November 2022 at 6pm

- 1) Apologies for Absence**
- 2) Minutes of last meeting**
- 3) Action Tracker**
- 4) Terms of Reference**
- 5) Play Area Updates:**
 - Lowndes Park,
 - Bois Moor Playground
 - Marston Field
 - Nashleigh Hill Recreation Ground
- 6) Communication plan update**
- 7) Draft estimate of play area**

Councillor	Wilford Augustus	Councillor	Umar Hyyat
Councillor	Alan Bacon	Councillor	Jane Macbean
Councillor	Joseph Baum	Councillor	Francis Holly
Councillor	Simon Booth	Councillor	Fred Wilson
Councillor	Paul Harding		

Play Area Working Group

Meeting date: 5 September 2022

Present:

Tony Marmo (TM)
Emma Powley (EP)
Cllr Rachael Matthews (RM)
Cllr Majid Ditta (MD)
Cllr Justine Fulford (JF)
Cllr Wilford Augustus (WA)

Meeting Notes:

The Play Area Working Group meeting is focused on Lowndes Park Play Area today.

Survey

The Council have undertaken a community survey on Lowndes Park Play Area. The results of the survey were presented to the group by the Interim Town Clerk. After discussion it was proposed that the Chief Executive Officer undertake to draft an estimated cost of the redevelopment of the Lowndes Park Play Area.

ACTION: CEO to produce draft estimate of the new play area

Funding

The CEO confirmed that for this development to happen a substantial amount of fundraising needs to be achieved as the Council has not set aside any budget yet for this project. The Council needs to establish a Fundraising Group through a local community group. The group needs to be properly constituted and independent from the Council. Potentially options for a group to work with are a) Friends of Lowndes Park, and b) Chesham Connect. The lead councillor on the Fundraising Group will be Cllr Matthews

ACTION: CEO to arrange meeting for Cllr Matthews, with Chesham Connect and Friends of Lowndes Park

The interim Town Clerk confirmed that as part of the survey several people confirmed they wish to be contacted about fundraising for an improved play area, and potential sponsorship opportunities. It was agreed that the fundraising sub-group once set up would engage with those people. The group would also reach out to other community groups, agencies and faith-groups.

ACTION: Interim Town Clerk to pass contact details onto Cllr Matthews of the people wishing to be contacted

Communications

Cllr Augustus requested that we promote, inform and engage on YourChesham f/book page and OurChesham magazine. The group agreed and appointed Cllr Augustus to work with the Interim Town Clerk on a set of communications to be undertaken.

ACTION: Cllr Augustus to meet with Interim Town Clerk and devise a communications plan

Future Projects

The group discussed the wish for a café in the park and felt that at this stage the focus should be on the play area equipment, with any potential café being a future project of the Council. This could include the trial of a van rather than a fixed café.

**CHESHAM PLAY AREA
ACTION TRACKER FROM MEETINGS OF THIS WORKING GROUP**

Key to colour is status column

BLUE = ACTION COMPLETE

GREEN = ACTION ON TRACK

AMBER = ACTION DELAYED

RED = ACTION SEVERELY DELAYED

Resolution	Responsible Officer	Status	Update
Monday 05 September 2022			
CEO to produce estimate of Play Area	Tony Marmo	Blue	To be presented at next meeting
CEO to arrange meeting for Cllr Matthews, with Chesham Connect and Friends of Lowndes Park	Tony Marmo	Blue	Meeting with Friends and Chesham connect was held in October.
Interim Democratic Service Officer to pass contact details onto Cllr Matthews of the people wishing to be contacted	Ade Fashade	Blue	Email has been sent to contacts on behalf of Cllr. Matthews
Cllr Augustus to meet with Interim Town Clerk and devise a communications plan	Ade Fashade	Green	In discussion with Cllr. Augustus

**Terms of Reference
PLAY AREAS WORKING GROUP**

Background:

The Play Area Working Group is a group set up by the CARE Committee to investigate and inform the committee on play area maintenance, repair, or renewal requirements throughout the town. It will not look at any other items in parks and open spaces in the town.

Terms of Reference of the Working Group:

- a) The working group will consist of a maximum of 6 Town Councillors aligned with the political proportionality of the Town Council.
- b) The working group will advise and make recommendations to the CARE Committee.
- c) The working group will consider the following questions:
 - i) Does the town have too many, not enough or the right amount of play areas
 - ii) Does the current equipment in each play area meet the standards expected by residents
 - iii) What new equipment is required in each play area
- d) The working group will undertake its task by seeking information from residents using surveys and other such avenues.
- e) The working group will use the information gained from point c) and d) above to undertake projects that will improve play area provision in the town. Projects will include:
 - i) Repair and refurbishment
 - ii) Partial replacement
 - iii) Full replacement
 - iv) Closure due to reprovion in another location
- f) The working group will identify partner organisations to assist it to complete the tasks identified in point e).
- g) The working group will identify and make funding recommendations to the CARE committee.
- h) The working group will meet regularly as required by the work programme. Meetings dates shall be scheduled in and published on the web site. Any Town Councillor may attend the Working Group in accordance with Standing Order 28a.

Lowndes Park Play Area

Reporting Officer:

Tony Marmo

Chief Executive Officer

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Purpose of Report:

1. To present the Working Group with an update on the cost of providing a new Lowndes Park Play Area.

Background Information:

2. The Council have undertaken a community survey on Lowndes Park Play Area. The results of the survey were presented to the group by the Interim Town Clerk at the last working group meeting. After discussion it was proposed that the Chief Executive Officer undertake to draft an estimated cost of the redevelopment of the Lowndes Park Play Area.

Findings:

3. The following is a chart of the potential cost of the new play area:

CHESHAM TOWN COUNCIL

Lowndes Park Play Area

Item	£
Basket swing	4,000
Disability swing	4,000
4 bay swing set - 2 x child and 2 x toddler	8,000
Multi-play unit - older	12,500
Multi-play unit - younger	12,500
Interactive panel x 4	5,000
Trampoline	7,000
Roundabout	7,000
Balance beams and climber combo	3,000
Springer x 2	1,500
Rubber Mulch @ 450sqm x £100 (25 x 18)	45,000
Fencing @ 90m	15,000
6 x benches @ £700	4,200
4 x bins @ £200	800
Equipment total	129,500
Gorund works and installation @ 15%	19,425
Total Cost	148,925

Implications:

4. Financial: there are no financial implications relating to this report as it is for noting.

5. Strategic: accords with the Council's strategic objective one, '*to enable residents to enjoy high quality social, recreational and cultural facilities within the town and to seek the continuing improvement and development of these facilities in accordance with the desires expressed by the residents.*'
6. Environmental: the project will include measures to improve the sustainability credentials of the Play Area.
7. Equality Act: the implications of any actions taken are assessed prior to installation of Play equipment

Recommendation:

- i) **That the Working Group decide the next steps.**