

Chesham Town Council

Bill Richards
Town Clerk



This Meeting is open to the Public and Press

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Our ref: A.8

Date :8th May 2015

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 18 MAY 2015 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Mayoral Charity 2014/2015.**

The retiring Town Mayor, Councillor Mr. Mohammad Fayyaz will present cheques to The Chesham Museum and the Hospice of St Francis (Berkhamsted) in respect of his Mayoral Charities 2014/2015.

2. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2015/2016.
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor
and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.



- (g) The new Town Mayor will present his/her Escort with the Escort's Badge.

3. Vote of thanks to retiring Town Mayor.

- (a) Councillor _____ will move and Councillor _____ will second that the thanks of the Council be recorded to Councillor Mr Mohammad Fayyaz for his Chairmanship during the past year.
- (b) The retiring Town Mayor will respond to the Council's resolution and then resume his seat in the Council Chamber.

4. To consider deferring signing Acceptance of Office declaration for Member (absent from the meeting)

Pursuant to the Local Government Act 1972, c.70, Part V, s.83 4 (c), to agree to the deferment of the signing of the Acceptance of Office declaration for Councillor Nick Varley (currently out of the country) until the 29th May 2015.

4b. To receive apologies for absence.

5. Appointment of Deputy Town Mayor for the ensuing year.

- (a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Deputy Town Mayor will be put to the vote.
- (c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2015/2016.
- (d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.
- (e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

6. To approve as a correct record and to sign the Minutes of the Meeting of the Town Council held on 27th April 2015.

7. Mayoral Engagements/Announcements.

continued . . .



To receive the retiring Town Mayor's list of engagements from the 27th April 2015 to the 18th May 2015.

8. **Appointment of Committees.**

To appoint Standing Committees, and the membership thereof, for the ensuing year:

**DEVELOPMENT CONTROL
EXECUTIVE
POLICY AND RESOURCES
RECREATION AND THE ARTS**

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

9. **To appoint representatives on Outside Bodies (to follow).**

10. **To appoint representatives on Charitable Bodies.**

11. **To reaffirm the Council's status pertaining to the General Power of Competence.**

A handwritten signature in black ink, appearing to read 'W. Richards'.

Bill Richards
Town Clerk

CHESHAM TOWN COUNCIL COMMITTEE STRUCTURE

Town Mayor: Cllr Peter Hudson

Deputy Town Mayor: Cllr Noel Brown

DEVELOPMENT CONTROL (19)	POLICY & RESOURCES (12)
<p style="text-align: center;">Mr N Brown- (Chair) Mr B Whitfield- (Vice Chair) Mr A.K. Bacon Mr M Bhatti Mr Q. Chaudhry Ms E. Culverhouse Mr M. Fayyaz Mr T. Franks Mr.P.J.Hudson Mr.D.J.Lacey Mr D. MacBean Mrs J. MacBean Mr.R.C.McCulloch Mr M. Shaw Mrs D. Varley Mr N. Varley Mr S. Willmoth Mr.F.Wilson Mr.P.W.Yerrell</p>	<p style="text-align: center;">Mr. R. McCulloch- (Chair) Mr.F.Wilson -(Vice Chair) Mr.A.K.Bacon Mr. N. Brown Mr. D. MacBean Mr Q. Chaudhry Mr.T.Franks Mr.P.J.Hudson Mr. M. Bhatti Mr S. Willmoth Mr B. Whitfield Mr.P.W.Yerrell</p>
EXECUTIVE (9)	RECREATION AND THE ARTS (11)
<p style="text-align: center;">Mr P.Hudson- (Chair) Mr F.Wilson Mr.A.K.Bacon Mr.N.L.Brown Ms. J.MacBean Mr. R. McCulloch Mr.D.J.Lacey Mr M. Shaw Mr. M.Bhatti</p>	<p style="text-align: center;">Mr.M.Shaw Mrs J. MacBean- (Vice Chair) Mr. N. Brown Mr Q. Chaudhry Mr.T.Franks Mr.M.Fayyaz Mr.D.J.Lacey -(Chair) Mrs D. Varley Mr B. Whitfield Mr S. Willmoth Mr P. Hudson</p>

PROPOSED REPRESENTATIVES ON OUTSIDE BODIES AND WORKING PARTIES 2015/2016

ORGANISATION

PROPOSED REPRESENTATIVE

Allotments Group	Councillor Mrs J MacBean
Central Chiltern Group (HS2 lead)	Councillor T Franks
Chesham in Bloom	Councillor Noel Brown Deputy Mayor – (ex officio)
Chalk Streams Project	Mr. K. Austin
Chesham Action Partnership (2 representatives)	Councillor N.L.Brown Councillor P J Hudson
Chesham Action Volunteers	Councillor P J Hudson
Chiltern Chamber (2 representatives)	Councillor N.L. Brown Councillor F Wilson
Chesham & District Community Association	Councillor R.C.McCulloch
Chesham & District Transport Users' Group (2 representatives)	Councillor R. C. McCulloch Councillor D MacBean
Chesham Environmental Group	Councillor Mrs J MacBean
Chesham4Fairtrade Committee	Councillor Ms E Culverhouse
Chesham and Villages Local Area Forum	Councillor Mrs J MacBean (Deputy – Councillor B Whitfield)
Chesham Town Twinning Association Committee (2 representatives)	Councillor P J Hudson, Town Mayor - (ex officio) Councillor B Whitfield
Chesham Youth Centre	Councillor Q Chaudhry
Chesham Youth Council (as and when reconvened)	Councillor Mrs D Varley
Chiltern Citizens Advice Bureau	Councillor Ms E Culverhouse
Chiltern Dial-a-Ride Limited	Councillor P.J.Hudson
Christmas Day Party for the Elderly (2 representatives)	Councillor P.J.Hudson, Town Mayor - (ex officio) Councillor Q Chaudhry
Chesham over 50's Positive Action Group (COPAG)	Councillor N.L.Brown

Community Resilience Response Group
(2 representatives)

Councillor S Willmoth
Councillor N Varley

Elgiva Board of Management
(Councillor & Board Members)

Councillor Mrs J MacBean
Mrs. P.R. Cherrill *Mrs. Y. Plester*
Mr. H. Elson *Mr A. Ogden*
Mr.M. Carling *Mrs L. English*
Mr. T. Pilling *Mr M Barnes*
Mrs.F.Kear *Mr.L.Bright*

Friends of Chesham Cemetery

Councillor R. C. McCulloch

Friends of Moor Gym and Swim
(2 representatives)

Councillor S Willmoth
Councillor P. J. Hudson

Impress the Chess

Councillor Mrs J MacBean

Ranfurly Charitable Services

Ms J. Ottaway

Parish Tree Warden

VACANCY

Town Centre Working Group

Disbanded

Transition Town Chesham

VACANCY

Walkers Are Welcome (Chesham)

Councillor Mrs D Varley

Culvert Monitoring Group

Suggest disband and instead regular standing report to Dev Con for flooding matters

Finance Working Party
(5 representatives)

Councillor D MacBean
Councillor B Whitfield
Councillor F.S.Wilson
Councillor R. C. McCulloch
VACANCY

Highways Working Party
(5 representatives)

Suggest for parking review only
Councillor N.L.Brown
Councillor Mrs J MacBean
Councillor M Shaw
Councillor B Whitfield
VACANCY

Marketing Review Working Party

Suggest disband in current form as initial objectives achieved

Play Area Working Party

Suggest disband in current form and bring to Rec and Arts

Anti- Litter Working Party

Neighbourhood Plan /DDPD Working Party
(5 representatives)

**Suggest disband in current form – need to
replace with a wider environmental remit**

Councillor N.L.Brown
Councillor Mrs J MacBean
Councillor R. C. McCulloch
Councillor Q Chaudhry

VACANCY

CHESHAM TOWN COUNCIL

PROPOSED REPRESENTATION ON CHARITABLE BODIES 2015/2016

NAME OF BODY	REPRESENTATIVE	PERIOD		NOTES
DUKE OF BEDFORD'S TRUST	Mr P Hawkes(resigned) Proposed: Justine Fulford	2013/2017 2015/2019	Appointed 13.05.2013	Secretary: Mr P Hawkes 198 Bois Moor Road Chesham HP5 1SU
RACHEL JOHNSON'S ELEEMOSYNARY	Mrs D J Brackley Councillor P J Hudson Councillor Mr.M.Shaw Mr D Cross	2013/2017 2015/2019 2014/2018 2012/2016	Appointed 13.05.2013 Appointed 19.04.2014 Appointed 14.05.2012	Secretary: Mr P Ward 59 Darvell Drive Chesham HP5 2QN (also clerk of Prior's Charity & Chesham Students & Apprentices Fund)
WEEDONS CHARITY	Mrs L Mountain(resigned) Proposed: Justine Fulford Mrs M.Molesworth Mrs V.J.Miles Mrs D J Brackley	2011/2015 2015/2019 2012/2016 2013/2017 2015/2019	Appointed 16.05.2011 Appointed 14.05.2012 Appointed 17.05.2010 Appointed 16.05.2011(re-appointment)	Chairman: Mrs V Miles 30 Fair Leas Chesham HP5 2QW
CHESHAM TOWN PICTURE FUND FRANCIS TRUST	Mrs Liz Payne	2013/2017	Appointed 17.05.2010	Mrs L Payne 68 Church St Chesham HP5 1HY
KEN DENHAM TRUST	Town Mayor	2015/2016		Term of office - 1 Year