

Chesham Town Council

Bill Richards
Town Clerk



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Our ref: A.8

Date : 2nd May 2014

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 19 MAY 2014 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Mayoral Charity 2013/2014.**

The retiring Town Mayor, Councillor Mr. Mark Shaw will present a cheque to Dementia Café in respect of his Mayoral Charity 2013/2014.

2. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2014/2015.
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.



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(g) The new Town Mayor will present his/her Escort with the Escort's Badge.

3. Vote of thanks to retiring Town Mayor.

(a) Councillor _____ will move and Councillor _____ will second that the thanks of the Council be recorded to Councillor Mr Mark Shaw for his Chairmanship during the past year.

(b) The retiring Town Mayor will respond to the Council's resolution and then resume his seat in the Council Chamber.

4. To receive apologies for absence.

5. Appointment of Deputy Town Mayor for the ensuing year.

(a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

(b) The election of the Deputy Town Mayor will be put to the vote.

(c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2014/2015.

(d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.

(e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

6. To approve as a correct record and to sign the Minutes of the Meeting of the Town Council held on 14th April 2014.

7. Mayoral Engagements/Announcements.

To receive the retiring Town Mayor's list of engagements from the 14th April 2014 to the 19th May 2014 and any other announcements that the new Town Mayor may wish to lay before the Council.



8. **Appointment of Committees.**

To appoint Standing Committees, and the membership thereof, for the ensuing year:

**DEVELOPMENT CONTROL
EXECUTIVE
POLICY AND RESOURCES
RECREATION AND THE ARTS**

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

9. **To appoint representatives on Outside Bodies.**

10. **To appoint representatives on Charitable Bodies.**

A handwritten signature in black ink, appearing to read 'W. Richards'.

Bill Richards
Town Clerk

Chesham Town Council

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Town Clerk



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The Mayoral Engagements – 14th April – 19th May 2014.

www.chesham.gov.uk

Email: admin@chesham.gov.uk

April 2014

Thurs 17 th	Cheque Presentation – Chesham in Bloom at the Town Hall.
Wednesday 23 rd	St George's Day Dinner – The Black Cat , Lycrombe Road.
Friday 25 th	Choose winning poster for Chesham Carnival – Drawing Rooms.
Saturday 26 th	Launch New Cadets Bus – Broadway, Chesham. Raffle Draw – Artwork Shop, Chesham. Investiture of 5 th Chesham – Chiltern Hills Academy. Opening of new "Shed" – 15 Alma Road.
Sunday 27 th	Scouts Parade – Buryfields, Great Missenden.
Tuesday 29 th	Chesham United Match – The Meadow.
Wednesday 30 th	Shed at the Park Spring Production – Chiltern Hills Academy.

May 2014

Friday 2 nd	Health Checks – Chesham Mosque. BCC Chairman's Reception – Henley.
Monday 5 th	Mayoral Charity Skydive – Hinton Aerodrome. Chesham United Football Match– The Meadow. Interview – Digital Chesham.
Saturday 10 th	Art Exhibition – Christchurch, Waterside. Youth Football Tournament – Chesham United, The Meadow. Raw Food Chesham Dinner – the Drawing Room.
Sunday 11 th	Asian Welfare Dinner – Chesham Town Hall.
Monday 12 th	Visit from the High Sheriff – Chesham Town Hall.



Chesham Town Council

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Tuesday 13 th	Chesham Museum – Chesham Bell.
Thursday 15 th	Annual Meeting of Chesham Town Council.
Friday 16 th	Re-opening of Gamekeepers Pub.
Saturday 17 th	Spring Fayre – Waterside School. Spring Fayre – Newtown School.
Monday 19 th	Litter Drop launch – Chesham Town Hall. Annual Council Meeting – Chesham Town Hall.

CHESHAM TOWN COUNCIL COMMITTEE STRUCTURE 2014/2015

Town Mayor: Cllr Mohammad Fayyaz (proposed)

Deputy Town Mayor: Cllr Peter Hudson (proposed)

DEVELOPMENT CONTROL (19)	POLICY & RESOURCES (12)
<p align="center"> Mr.V.M.Abraham Mr.A.K.Bacon Ms.R.Bhatti Mrs.C.I.Boxer Mr.N.L.Brown Mrs.P.R.Cherrill Mr.T.Franks Mr.M.Fayyaz Mr.P.J.Hudson Mrs.R.Juett Mr.D.J.Lacey Mrs.C.Littley Mr.R.C.McCulloch Mrs.C.M.Michael Mrs.A.M.Pirouet Mr.M.Shaw Mr.C.H.Spruytenburg Mr.F.Wilson Mr.P.W.Yerrell </p>	<p align="center"> Mr.M.Fayyaz Mr.P.J.Hudson Mr.M.Shaw Mr.V.M.Abraham Mr.A.K.Bacon Mrs.C.I.Boxer Mrs.P.R.Cherrill Mr.T.Franks Mrs.R.Juett Mrs.C.M.Michael Mr.F.Wilson Mr.P.W.Yerrell </p>
EXECUTIVE (8)	RECREATION AND THE ARTS (11)
<p align="center"> Mr.M.Fayyaz (Chair) Mr.P.J.Hudson(Vice Chair) Mr.M.Shaw Mr.A.K.Bacon Mr.N.L.Brown Mrs.R.Juett Mr.D.J.Lacey Mr.V.M.Abraham </p>	<p align="center"> Mr.M.Fayyaz Mr.P.J.Hudson Mr.M.Shaw Mrs.C.Littley Ms.R.Bhatti Mr.T.Franks Mr.D.J.Lacey Mr.R.C.McCulloch Mrs.C.M.Michael Mrs.A.M.Pirouet Mr.C.H.Spruytenburg </p>

PROPOSED REPRESENTATIVES ON OUTSIDE BODIES AND WORKING PARTIES 2014/2015

ORGANISATION

PROPOSED REPRESENTATIVE

Allotments Group (2 representatives)	Councillor Mrs.R.Juett Councillor Mrs.P.R.Cherrill
Central Chiltern Group (HS2)	Councillor T.Franks
Chesham in Bloom	Deputy Mayor – (ex officio)
Chalk Streams Project	Mr. K. Austin
Chesham Action Partnership (2 representatives)	Councillor N.L.Brown Councillor Mrs C. Littley
Chesham Action Volunteers	Councillor C.H.Spruytenburg
Chiltern Chamber (2 representatives)	Councillor N.L. Brown Councillor Mrs. C.M. Michael
Chesham & District Community Association	Councillor R.C.McCulloch
Chesham & District Transport Users' Group (2 representatives)	Councillor R. C. McCulloch Councillor Mrs. P.R.Cherrill
Chesham Environmental Group [this group has requested a rep as part of the Town Partner scheme]	
Chesham4Fairtrade Committee	Councillor Mrs.R.Juett
Chesham and Villages Local Area Forum	Councillor P.J.Hudson (Deputy – Councillor A.K. Bacon)
Chesham Town Twinning Association Committee (2 representatives)	Town Mayor - (ex officio) VACANCY
Chesham Youth Centre	Councillor Mrs.R.Juett
Chesham Youth Council (as and when reconvened) (2 representatives)	Councillor Ms R.K.Bhatti VACANCY
Chiltern Citizens Advice Bureau	Councillor Mrs.R.Juett
Chiltern Dial-a-Ride Limited	Councillor P.J.Hudson
Christmas Day Party for the Elderly (2 representatives)	Town Mayor – (ex officio) Councillor M.Fayyaz
Chesham over 50's Positive Action Group (COPAG)	Councillor Mrs. R.Juett
Community Resilience Response Group (2 representatives)	Councillor N.L.Brown Councillor Mrs.A.M.Pirouet

Elgiva Board of Management
(Councillor & Board Members)

Councillor V.M. Abraham
Mrs. P.R. Cherrill
Mr. H. Elson
Mr.M. Carling
Mr. T. Pilling
Mrs.F.Kear
Mrs. Y. Plester
Mr A. Ogden
Mrs L. English
Mr M Barnes
Mr.L.Bright

Friends of Chesham Cemetery

Councillor R. C. McCulloch

Friends of Moor Gym and Swim
(3 representatives)

Councillor Ms C.I.Boxer
Councillor P. J. Hudson
Councillor Mrs.R.Juett

Impress the Chess
(2 representatives)

Councillor P. J. Hudson
Councillor Mrs C. Littley

Ranfurly Charitable Services

Ms J. Ottaway

Parish Tree Warden

Mr.P.Stephenson

Town Centre Working Group

Councillor Mrs C. Littley

Transition Town Chesham

Councillor Mrs C. Littley

Walkers Are Welcome (Chesham)

Councillor Mrs C. Littley

Culvert Monitoring Group
(6 representatives)

Councillor V. M. Abraham
Councillor T. Franks
Councillor P. J. Hudson
Councillor Mrs. C.M. Michael
Councillor Mrs. A.M. Pirouet
Councillor P. Yerrell

Finance Working Party
(6 representatives)

Councillor V. M. Abraham
Councillor A.K.Bacon
Councillor Mrs.R.Juett
Councillor Mrs. C.M. Michael
Councillor M. W. Shaw
Councillor F.S.Wilson

Highways Working Party
(8 representatives)

Councillor M. Fayyaz
Councillor T. Franks
Councillor P. J. Hudson
Councillor D. Lacey
Councillor Mrs. A.M. Pirouet
Councillor C. H. Spruytenburg
Councillor A.K.Bacon *
Councillor N.L.Brown *
(*In consideration of the parking Review only)

Marketing Review Working Party
(4 representatives)

Councillor V.M.Abraham
Councillor Mrs.P.R.Cherrill
Councillor P. J. Hudson
Councillor F.S.Wilson

Play Area Working Party
(6 representatives)

Councillor P. J. Hudson
Councillor D. Lacey
Councillor Mrs C. Littley
Councillor Mrs.R.Juett
Councillor Mrs. A.M. Pirouet
Councillor M. W. Shaw

Anti- Litter Working Party
(4 representatives)

Councillor M. Fayyaz
Councillor P. J. Hudson
Councillor Mrs.R.Juett
Councillor C. H. Spruytenburg

Neighbourhood Plan /DDPD Working Party
(5 representatives)

Councillor V. M. Abraham
Councillor A.K.Bacon
Councillor T. Franks
Councillor M. W. Shaw
Councillor C. H. Spruytenburg

CHESHAM TOWN COUNCIL

PROPOSED REPRESENTATION ON CHARITABLE BODIES 2014/2015

NAME OF BODY	REPRESENTATIVE	PERIOD		NOTES
DUKE OF BEDFORD'S TRUST	Mr P Hawkes	2013/2017	Appointed 13.05.2013	Secretary: Mr P Hawkes 198 Bois Moor Road Chesham HP5 1SU
RACHEL JOHNSON'S ELEEMOSYNARY	Mrs D J Brackley Councillor Mrs.A.M.Pirouet Councillor Mr.M.Shaw Mr D Cross	2013/2017 2011/2015 2010/2014 2012/2016	Appointed 13.05.2013 Appointed 16.05.2011 Proposed rep (reappointment) Appointed 14.05.2012	Secretary: Mr P Ward 59 Darvell Drive Chesham HP5 2QN (also clerk of Prior's Charity & Chesham Students & Apprentices Fund)
WEEDONS CHARITY	Mrs L Mountain Mrs M.Molesworth Mrs V.J.Miles Mrs D J Brackley	2011/2015 2012/2016 2013/2017 2011/2015	Appointed 16.05.2011 Appointed 14.05.2012 Appointed 17.05.2010 Appointed 16.05.2011	Chairman: Mrs V Miles 30 Fair Lees Chesham HP5 2QW
CHESHAM TOWN PICTURE FUND,FRANCIS TRUST	Mrs Liz Payne	2013/2017	Appointed 17.05.2010	Mrs L Payne 68 Church St Chesham HP5 1HY
KEN DENHAM TRUST	Town Mayor	2013/2014		Term of office - 1 Year