

## Coronavirus Risk Assessment

| Location/Dept: Parks & Premises             |   | Date Assessed: 6 July 2020              |   |                | Assessed by: Policy Officer & Parks and Premises Manager |               |  |
|---|---|---|---|----------------|--|---------------|--|
| Task/Activity: Lowndes Park Toilets         |   | Review Date: <b>Every day after 2pm</b> |   |                |  |               |  |
| Activity/Task                               | Hazard/Risk                                     | Persons at Risk                         | Controls in Place   | Severity (1-5) | Likelihood (1-5)   | Risk/Priority | Additional Controls Required   |
| Working in the toilets or using the toilets | Contact with persons suffering from coronavirus | Employees<br>Contractors<br>Public      | <p>Toilets are cleaned twice daily; in addition to normal cleaner, all areas of high contact are wiped down. Sanique Qcide disinfectant spray is used in addition to routine cleaning. Toilets are cleaned by contractors who have their own risk assessments for cleaning.</p> <p>Signage reminding people about social distancing and adequate hand washing is placed on the front doors to the male and female toilets.</p> <p>Contact phone number for the Council provided on the outside of the building, so that we can be contacted if the toilets have been soiled, so that they can be closed until cleaned.</p> <p>Toilets to be checked whenever Parks &amp; Premises staff are in the lower park to check the toilets are clean.</p> <p>Liquid soap stocks are checked by the contract cleaners.</p> | 5              | 2  | 10            | <p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible.</p> <p><a href="https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19">https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19</a></p> <p>Control measures will be revised and updated daily at 2pm when the latest government guidance is released.</p> |
|   | Disposal of waste that may be                   |   | There are no bins in the toilets, so there is no waste to be disposed of.   | 5              | 1  | 5             |  |

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  | contaminated by a coronavirus sufferer |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

PLEASE SEE DAILY MONITORING CHECKLIST ON PAGE 3

## Risk/Priority Indicator Key

| Severity (Consequence)  |
|---|
| 1. Negligible (delay only)  |
| 2. Slight (minor injury / damage / interruption)                              |
| 3. Moderate (lost time injury, illness, damage, lost business)                |
| 4. High (major injury / damage, lost time business interruption, disablement) |
| 5. Very High (fatality / business closure)                                    |

| Likelihood                    |
|-------------------------------|
| 1. Improbable / very unlikely |
| 2. Unlikely                   |

| RISK / PRIORITY INDICATOR MATRIX |   |                        |    |    |    |    |
|----------------------------------|---|------------------------|----|----|----|----|
| LIKELIHOOD                       | 5 | 5                      | 10 | 15 | 20 | 25 |
|                                  | 4 | 4                      | 8  | 12 | 16 | 20 |
|                                  | 3 | 3                      | 6  | 9  | 12 | 15 |
|                                  | 2 | 2                      | 4  | 6  | 8  | 10 |
|                                  | 1 | 1                      | 2  | 3  | 4  | 5  |
|                                  |   | 1                      | 2  | 3  | 4  | 5  |
|                                  |   | SEVERITY (CONSEQUENCE) |    |    |    |    |

| Summary | Suggested Timeframe |
|---------|---------------------|
|---------|---------------------|

|                              |       |        |                                     |
|------------------------------|-------|--------|-------------------------------------|
| 3. Even chance / may happen  | 12-25 | High   | As soon as possible                 |
| 4. Likely                    | 6-11  | Medium | Within the next three to six months |
| 5. Almost certain / imminent | 1-5   | Low    | Whenever viable to do so            |

## Daily Monitoring Checklist

Ensure that you have:

| Action  | Yes | Confirmed by             | Comments |
|---|-----|--------------------------|----------|
| Reviewed the updated guidance from the government                                   | Y   | Kathryn Graves           |          |
| Reviewed and updated the risk assessment to incorporate any changes to the guidance | Y   | Kathryn Graves           |          |
| Ensured sufficient stocks of soap, hand sanitiser and disinfectant are available    | Y   | Contract Cleaners        |          |
| Identified and implemented the (new) recommended control measures                   | Y   | Parks & Premises Manager |          |