

**CHESHAM TOWN COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL HELD ON  
MONDAY 15 MAY 2017 AT 7.30 PM**

**Present:** Councillor N.L. Brown, Town Mayor

Councillor A.K. Bacon  
Councillor M.Z. Bhatti M.B.E  
Councillor Q. Chaudhry  
Councillor Miss E.A. Culverhouse  
Councillor M. Fayyaz  
Councillor A.W. Franks  
Councillor P.J. Hudson  
Councillor D.J. Lacey

Councillor D. MacBean  
Councillor Mrs J.E. MacBean  
Councillor R.C. McCulloch  
Councillor M.W. Shaw  
Councillor Mrs D.M. Varley  
Councillor F.S. Wilson  
Councillor P.W. Yerrell

Apologies for absence were received from Councillors N. Varley, B.R. Whitfield and S.P. Willmoth

**Officer:** Mr W. Richards – Town Clerk

1. **RETIRING MAYOR'S MAYORAL CHARITY FUND**

The out-going Mayor, Councillor Brown, advised on the considerable amount of monies he had raised for 'Arctic One', his chosen Mayoral charity for 2016/17.

2. **ELECTION OF TOWN MAYOR**

Councillor N.L. Brown, Town Mayor, welcomed everyone to the meeting and called for nominations for Town Mayor for the ensuing local government year. It was

Moved by	Councillor P.J. Hudson
Seconded by	Councillor R.C. McCulloch

that Councillor Miss E.A. Culverhouse be elected Town Mayor for the ensuing local government year. There being no other nominations, it was

**RESOLVED**

**that Councillor Emily Anna Culverhouse be and is hereby elected Town Mayor of Chesham for the ensuing local government year.**

Councillor Miss Culverhouse then signed her Declaration of Acceptance of Office and to which the Clerk of the Council thereupon subscribed.

Councillor Brown proceeded to invest Councillor Miss Culverhouse with the Town Mayor's Chain of Office.

Councillor Miss Culverhouse replied to the Council's resolution and presented the Escort's badge to her sister, Ms Cathy Edmunds. She also presented Isaac, Sebastian and Adelaide Barham with Mayoral 'Acolytes' badges and explained, as her nephews and niece respectively, that they would be accompanying her on her mayoral engagements whenever possible.

3. **THANKS TO RETIRING TOWN MAYOR**

It was

Moved by Councillor Mrs J.E. MacBean

Seconded by Councillor R.C. McCulloch

and

**RESOLVED**

that a vote of thanks be **RECORDED** to Councillor Brown for his services to the town during the past year.

Councillor Brown thanked his Council colleagues for their expressions of appreciation and his Deputy and the staff for their support throughout his year of office. He also paid tribute to his wife for her support during this busy period.

4. **APPOINTMENT OF DEPUTY TOWN MAYOR**

The Town Mayor called for nominations for the Office of Deputy Town Mayor for the ensuing local government year. It was

Moved by Councillor F.S. Wilson

Seconded by Councillor R.C. McCulloch

that Councillor Mrs J.E. MacBean be appointed Deputy Town Mayor for the ensuing local government year.

There being no other nominations, it was

**RESOLVED**

**that Councillor Jane Emma MacBean be and is hereby appointed Deputy Town Mayor of Chesham for the ensuing local government year.**

Councillor Mrs MacBean thanked the Council for its endorsement and pledged her support to the Town Mayor during her term of office.

5. **MINUTES**

It was

**RESOLVED**

that the Minutes of the Meeting of the Council held on 24<sup>th</sup> April 2017, be confirmed and signed by the Town Mayor as a true record.

6. **DEVELOPMENT CONTROL COMMITTEE**

It was moved by Councillor N.L. Brown and seconded by Councillor P.J. Hudson and

**RESOLVED**

that the Minutes of the meeting of the Development Control Committee held on 8<sup>th</sup> May 2017, be received and approved.

7. **TOWN MAYOR'S ENGAGEMENTS**

Members had before them, and noted, the Immediate Past Town Mayor's engagements from 25<sup>th</sup> April -15<sup>th</sup> May 2017 inclusive.

9. **APPOINTMENT OF STANDING COMMITTEES 2017/2018**

A schedule of Standing Committees, and membership thereof, for 2017/18, copy having been issued, was considered.

Following one amendment, it was

**RESOLVED**

that the appointment of Standing Committees and membership thereof for the ensuing local government year be as follows:

**PLANNING (9)**

Miss E.A. Culverhouse, A.K. Bacon, N.L. Brown, A.W. Franks, P.J. Hudson, D.J. Lacey, Mrs J.E. MacBean, R.C. McCulloch, Mrs D. M. Varley.

**STAFFING (9)**

Miss E.A. Culverhouse, M.Z. Bhatti, N.L. Brown, M. Fayyaz, P.J. Hudson, D. MacBean, Mrs J.E. MacBean, F. S. Wilson, P.W. Yerrell.

**FINANCE (9)**

Miss E.A. Culverhouse, A.K. Bacon, N.L. Brown, P.J. Hudson, D. MacBean, R.C. McCulloch, M.W. Shaw, F.S. Wilson, P.W. Yerrell.

**RECREATION AND ARTS (9)**

Miss E.A. Culverhouse, M.Z. Bhatti, Q. Chaudhry, M. Fayyaz, A.W. Franks, P.J. Hudson, D.J. Lacey, Mrs J.E. MacBean, Mrs D. M. Varley.

10. **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES AND WORKING PARTIES 2017/2018**

The Council considered the making of appointments on Outside Bodies and Working Parties. It was

**RESOLVED**

that the following representatives be appointed to serve for the ensuing local government year:

**ORGANISATION**

Allotments Group  
Central Chiltern Group (HS2 lead)  
Chesham in Bloom  
  
Chalk Streams Project  
  
Chesham Action Volunteers  
Chiltern Chamber  
Chesham & District Community Association  
Chesham & District Transport Users' Group  
  
Chesham Community Interest Company  
  
Chesham Environmental Group  
Chesham4Fairtrade Committee  
Chesham Museum (Town Partner)  
Chesham Society  
  
Chesham and Villages Local Area Forum  
  
Chesham Theatre Group (Town Partner)  
Chesham Town Twinning Association Committee  
  
Chesham Youth Centre

**REPRESENTATIVE**

Councillor Mrs J MacBean  
Councillor A Franks  
Councillor Mrs J MacBean,  
Deputy Mayor (ex officio)  
Mr. K Austin  
  
Councillor P Hudson  
Councillor F Wilson  
Councillor R McCulloch  
Councillor R McCulloch  
  
Councillor F Wilson  
(Deputy – Councillor D  
MacBean)  
Councillor Mrs J MacBean  
Councillor R McCulloch  
Councillor Mrs J MacBean  
Councillor Ms E Culverhouse  
  
Councillor Mrs J MacBean  
(Deputy – Councillor P Hudson)  
  
Councillor Ms E Culverhouse  
Councillor Mrs J MacBean,  
Deputy Mayor (ex officio)  
Councillor A Franks  
  
Councillor Q Chaudhry

Citizens Advice Chiltern	Councillor Ms E Culverhouse
Chiltern Dial-a-Ride Limited	Councillor P Hudson
Christmas Day Party for the Elderly	Councillor Ms E Culverhouse – Town Mayor (ex officio) Councillor Q Chaudhry
Christmas in Chesham (Town Partner)	Councillor P Hudson
Chesham over 50's Positive Action Group (COPAG)	Councillor N Brown
Community Resilience Response Group	Councillor M Shaw Councillor P Hudson
Elgiva Board of Management (Councillor & Board Members)	Councillor Mrs J MacBean <i>Mrs. P. Cherrill, Mrs. Y. Plester Mrs M. Harker, Mr A. Ogden Mr M. Carling, Ms M. Little Mr. T. Pilling, M. Barnes, Mrs. F. Kear, Mr. L. Bright</i>
Friends of Chesham Cemetery	Councillor R McCulloch
Impress the Chess	Councillor Mrs J MacBean
Ranfurly Charitable Services	Councillor M Bhatti
Transition Town Chesham	Councillor M Fayyaz
The Theatre Shed (Town Partner)	Councillor P Hudson
Walkers Are Welcome (Chesham)	Councillor P Hudson
Parking Review Working Party	Councillor N Brown Councillor Mrs J MacBean Councillor P Hudson Councillor E Culverhouse Councillor A Bacon
Local Plan Working Party	Councillor A Bacon Councillor N Brown Councillor Mrs J MacBean Councillor R McCulloch Councillor F Wilson
Staffing and Strategy Working Party	Councillor A Bacon Councillor Mrs J MacBean Councillor F. Wilson

Gym and Swim Working Group

Councillor A. Bacon  
Councillor A. Franks  
Councillor P Hudson  
Councillor Mrs J MacBean

11. **APPOINTMENT OF REPRESENTATIVES ON CHARITABLE BODIES  
2017/2018**

The Council considered the making of appointments to fill vacancies on Charitable Bodies.

It was

**RESOLVED**

that the following appointments be made:

KEN DENHAM TRUST

Councillor Miss E.A. Culverhouse  
(Town Mayor)

RACHEL JOHNSON'S  
ELEEMOSYNARY

Mrs D.J. Brackley

CHESHAM TOWN PICTURE  
TRUST

Mrs E. Payne

WEEDONS CHARITY

Councillor P.J. Hudson  
Mrs V.J. Miles

12. **APPOINTMENT OF MEMBER TO REVIEW ANNUAL APPRAISALS OF TOWN  
CLERK AND SECTION HEADS 2017/18**

It was

**RESOLVED**

that Councillor Brown be agreed to review the annual appraisals of  
the Town Clerk and Section Heads for 2017/18

13. **CLOSE OF MEETING**

The meeting closed at 8.12pm.