

Chesham Town Council

Bill Richards
Town Clerk



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Our ref: A.8

Date : 4th May 2012

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 14 MAY 2012 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2012/2013.
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor
and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.
- (g) The new Town Mayor will present his/her Escort with the Escort's Badge.



2. **Vote of thanks to retiring Town Mayor.**

- (a) Councillor _____ will move and Councillor _____ will second that the thanks of the Council be recorded to Councillor Derek Lacey for his Chairmanship during the past year.
- (b) The retiring Town Mayor will respond to the Council's resolution and then resume his seat in the Council Chamber.

3. **To receive apologies for absence.**

4. **Appointment of Deputy Town Mayor for the ensuing year.**

- (a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Deputy Town Mayor will be put to the vote.
- (c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2012/2013.
- (d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.
- (e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

5. **To approve as a correct record and to sign the Minutes of the Meeting of the Town Council held on 16th April 2012.**

6. **Mayoral Engagements/Announcements.**

To receive the retiring Town Mayor's list of engagements to the 14th May 2012 and any other announcements that the new Town Mayor may wish to lay before the Council.



7. **Appointment of Committees.**

To appoint Standing Committees, and the membership thereof, for the ensuing year:

**DEVELOPMENT CONTROL
EXECUTIVE
POLICY AND RESOURCES
RECREATION AND THE ARTS**

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

8. **To appoint representatives on Outside Bodies.**

9. **To appoint representatives on Charitable Bodies.**

A handwritten signature in black ink, appearing to read 'W. Richards'.

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The Mayoral Engagements from – 16th April to 14th May 2012.

April

- Saturday 14th Attend Stroke Awareness day at Reform Church (*not previously reported*).
Open Little Sicily Restaurant in the High Street (*not previously reported*).
- Monday 16th Chesham Police Station for photo call.
- Thursday 19th Opening of Ashley Harris new offices.
- Saturday 21st Chesham Leisure Centre for awarding certificates.
Brass Band concert at Trinity Church.
- Friday 27th Boys Brigade presentation at Chesham Town Hall.
- Saturday 28th Chiltern Youth Chamber Orchestra – Elgiva Theatre (deputy mayor)

May

- Saturday 5th "Centenary Fun Day" at Chesham Moor Gym & Swim.
- Thursday 10th Annual Town Meeting.
- Monday 14th Annual Council Meeting.



CHESHAM TOWN COUNCIL

PROPOSED COMMITTEE STRUCTURE FROM 14 MAY 2012

DEVELOPMENT CONTROL (19)

Mr. .V.M. Abraham
Mr. A.K. Bacon
Ms R. Bhatti
Ms J.E. Bramwell
Mr. N.L. Brown
Mrs. P.R. Cherrill
Mr. T. Franks
Mr. M. Fayyaz
Mr. P. J. Hudson
Mr. D.J. Lacey
Mrs. C. Littley
Mr. R.C. McCulloch.
Mrs. C.M. Michael
Mr. M. W. Shaw
Mr. M. W. Shaw
Mr. C.H. Spruytenburg
Mr. F. Wilson
Mr. P.W. Yerrell
VACANT

RECREATION AND THE ARTS (11)

Mrs. C. Littley
Mr. M. W. Shaw
Ms J.E. Bramwell
Mrs. P.R. Cherrill
Mr. T. Franks
Mr. P. J. Hudson
Mr. D.J. Lacey
Mr. R.C. McCulloch
Mrs. A.M. Pirouet
Mr. C.H. Spruytenburg
VACANT

EXECUTIVE (7)

Mrs. C. Littley
Mr. M. W. Shaw
Mr. N.L. Brown
Mr. D.J. Lacey
Mrs. C.M. Michael
Mrs. A.M. Pirouet
VACANT

POLICY AND RESOURCES (11)

Mrs. C. Littley
Mr. M. W. Shaw
Mr. V.M. Abraham
Mr. A.K. Bacon
Mr. M. Fayyaz
Mr. T. Franks
Mr. P. J. Hudson
Mrs. C.M. Michael
Mr. F. Wilson
Mr. P.W. Yerrell
VACANT

Note: Vacant positions to be determined at a Special Meeting of the Council to be held on the 11th June following the Townsend bye-election

PROPOSED REPRESENTATIVES ON OUTSIDE BODIES AND WORKING PARTIES

ORGANISATION

PROPOSED REPRESENTATIVE

Allotments Group
(2 representatives)

Councillor Mrs C. Littley
Councillor Mrs. P.R. Cherrill

Chesham in Bloom

Deputy Mayor – (ex officio)

Chalk Streams Project

Mr. K. Austin

Chesham Action Partnership
(Currently 1 representative,
proposed 2 representatives)

Councillor N. L Brown
Councillor Mrs C. Littley

Chesham Action Volunteers
(2 representatives)

Councillor C.H. Spruytenburg
Councillor Mrs. A. M. Pirouet

Chesham Chamber of Trade and Commerce
(2 representatives)

Councillor N.L. Brown
Councillor Mrs. C.M. Michael

Chesham & District Community Association

Councillor R.C. McCulloch

Chesham & District Transport Users' Group
(2 representatives)

Councillor R. C. McCulloch
Councillor Mrs. C.M. Michael

Chesham4Fairtrade Committee

Vacancy

Chesham Transition Towns

Vacancy

Chesham and Villages Local Area Forum

Councillor M. W. Shaw
(Deputy – Councillor A.K. Bacon)

Chesham Town Twinning Association Committee
(2 representatives)

Town Mayor - (ex officio)
Councillor Mrs. A.M. Pirouet

Chesham Youth Centre

Councillor Mrs A. M. Pirouet

Chesham Youth Council
(2 representatives)

Councillor Mrs. A.M. Pirouet
Councillor M. W. Shaw

Chiltern Citizens Advice Bureau

Councillor Ms J. E. Bramwell

Chiltern Dial-a-Ride Limited

Councillor Ms J.E. Bramwell

Chiltern Racial Equality Council
(2 representatives)

Town Mayor - (ex officio)
Councillor Ms R.K. Bhatti

Chiltern Society

Councillor R. C. McCulloch

Christmas Day Party for the Elderly
(2 representatives)

Town Mayor – (ex officio)
Councillor M. Fayyaz

Chesham over 50's Positive Action Group (COPAG)

Councillor Mrs. C.M. Michael

Community Resilience Response Group
(2 representatives)

Councillor Mrs A.M. Pirouet
Councillor Mrs. P.R. Cherrill

Elgiva Board of Management
(Councillor & Board Members)

Councillor V.M. Abraham Mr. A .Ogden
Mrs. P.R. Cherrill Mrs. Y. Plester
Mr. H. Elson Mrs. F. Kear
Mr. L .Bright Mrs. L. English
Mr. T. Pilling Mr. M. Barnes

Friends of Chesham Cemetery

Councillor R. C. McCulloch

Friends of Moor Gym and Swim
(3 representatives)

Councillor Ms J E Bramwell
Councillor P. J. Hudson
Councillor Mrs. C.M. Michael

Impress the Chess
(Currently 2 representatives,
proposed 3 representatives)

Councillor Ms J E Bramwell
Councillor P.J. Hudson
Councillor Mrs C. Littley

Neighbourhood Action Group (NAG)

Councillor Mrs. A.M. Pirouet

Ranfurly Charitable Services

Ms J. Ottaway

Parish Tree Warden

Mr. B.J. Meldrum

Town Centre Working Group

Councillor Mrs C. Littley

Walkers Are Welcome (Chesham)

Councillor Mrs C. Littley

COUNCIL WORKING PARTIES/GROUP AND MONITORING GROUPS

Culvert Monitoring Group
(6 representatives)

Councillor V. M. Abraham
Councillor T. Franks
Councillor Mrs. C.M. Michael
Councillor Mrs. A.M. Pirouet
Councillor M.W. Shaw
Councillor P.W. Yerrell

Finance Working Group
(5 representatives)

Councillor V.M. Abraham
Councillor A.K. Bacon
Councillor Mrs. C.M. Michael
Councillor M.W. Shaw
Councillor F. S. Wilson

Highways Working Party
(5 representatives)

Councillor M. Fayyaz
Councillor D.J. Lacey
Councillor Mrs. A.M. Pirouet
Councillor T. Franks
Councillor C. H. Spruytenburg

Neighbourhood Plan Working Party
(5 representatives)

Councillor V.M. Abraham
Councillor A.K. Bacon
Councillor T. Franks
Councillor M.W. Shaw
Councillor C.H. Spruytenburg

Marketing Review Working Party
(5 representatives)

Councillor V.M. Abraham
Councillor Ms J. E. Bramwell
Councillor Mrs. P.R. Cherrill
Councillor P.J. Hudson
Councillor F. S. Wilson

Play Area Working Party
(5 representatives)

Councillor P. J. Hudson
Councillor Mrs C. Littley
Councillor Mrs. C.M. Michael
Councillor Mrs. A.M. Pirouet
Councillor P.W. Yerrell

CHESHAM TOWN COUNCIL
PROPOSED REPRESENTATIVES ON CHARITABLE BODIES 2012/2013

NAME OF BODY	REPRESENTATIVE	PERIOD	
DUKE OF BEDFORD'S TRUST	Mr. P. Hawkes	2009/2013	Appointed 17.5.10
RACHEL JOHNSON'S ELEEMOSYNARY	Mrs. D.J. Brackley Councillor Mrs A.M. Pirouet Councillor Mr Mark Shaw Mr. D. Cross	2009/2013 2011/2015 2010/2014 2012/2016	Appointed 17.5.10 Appointed 16.05.11 Appointed 17.5.10 Proposed Rep (reappointment)
WEEDONS CHARITY	Mrs L. Mountain Mrs. M.M. Molesworth Mrs. V.J. Miles Mrs. D.J. Brackley	2011/2015 2012/2016 2009/2013 2011/2015	Appointed 16.05.11 Proposed Rep (reappointment) 17.5.10 Appointed 16.05.11
CHESHAM TOWN PICTURE FUND, FRANCIS TRUST	Mrs. Liz Payne	2009/2013	Appointed 17.05.2010
KEN DENHAM TRUST	Town Mayor	2012/2013	Term of office – one year