

# Chesham Town Council

Bill Richards  
Town Clerk



Tel: 01494 774842

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24<sup>th</sup> June 2011

Dear Councillor,

You are **SUMMONED** to attend a meeting of the **CHESHAM TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Chesham, on

**MONDAY 4<sup>th</sup> JULY 2011 AT 7.30PM**

## AGENDA

1. Apologies for absence.
2. To confirm Minutes of the Meeting of the Council held on 27<sup>th</sup> June 2011 (to follow).
3. Declarations of Interest.
4. Public Question Time: A period of up to 15 minutes or less, as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Chesham, to ask questions primarily in respect of items on the agenda of this Town Council meeting but also in the interests of wider public discussion.
5. Retirement Presentation from Mayoral Allowance and recognition of Long Service to Mr Albert Smith, Parks and Premises Operative.
6. To receive the Mayoral engagements and any other announcements as the Town Mayor may wish to lay before the Council.
7. To receive the minutes from the Youth Council meeting on the 21<sup>st</sup> April and 25<sup>th</sup> May.
8. To receive and consider the Minutes of the under mentioned Committees.
  - **Development Control** of 6<sup>th</sup> June and 27<sup>th</sup> June 2011 (to follow).
  - **Recreation and the Arts of** 6<sup>th</sup> June 2011.
  - **Policy and Resources** of 13<sup>th</sup> June 2011.
9. Calendar of Meetings 21011-2012
10. Highway Maintenance
11. Queen's Diamond Jubilee Celebrations – verbal report from Councillor Mrs Pirouet
12. To receive and consider Pay Schedule No: 1
13. Information Items

Yours sincerely

A handwritten signature in black ink, appearing to read 'W. Richards'.

Bill Richards  
Town Clerk

Circulation: To All Members of the Council

Publication Date 24<sup>th</sup> June 2011.



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## The Mayoral Engagements from 16<sup>th</sup> May 2011- 4<sup>th</sup> July 2011

### May

Monday 16 <sup>th</sup>	Annual Council
Tuesday 17 <sup>th</sup>	Civic Service Meeting at St Mary's
Thursday 19 <sup>th</sup>	Annual Town Meeting
Friday 20 <sup>th</sup>	COPAG AGM – Town Hall Aylesbury Mayor Making Ceremony
Saturday 21 <sup>st</sup>	Newtown Fete Love in Action Football Tournament
Monday 23 <sup>rd</sup>	Meeting reference opening of Market
Tuesday 31 <sup>st</sup>	Chamber of Trade Meeting/Victorian Evening
Monday 27 <sup>th</sup>	Green Flag Judging

### June

Wednesday 1 <sup>st</sup>	Opening of Costa Coffee
Thursday 2 <sup>nd</sup>	Trustees meeting for the McMinn Centre
Saturday 4 <sup>th</sup>	Opening of Zippo's Circus – High Wycombe
Sunday 5 <sup>th</sup>	Civic Service Donkey Derby
Monday 6 <sup>th</sup>	Meeting reference opening of Market
Wednesday 8 <sup>th</sup>	Chesham Blind Bowlers Association – Chesham Bowling Club Prize giving.



## Chesham Town Council

continued . . .



- |   |  |
|---|--|
| Friday 10 <sup>th</sup> -14 <sup>th</sup> | Town Twinning Event – Friedrichsdorf – Cllr Patricia Cherrill attended on behalf of the Town Mayor and Deputy Mayor. |
| Saturday 11 <sup>th</sup>                 | Chesham Carnival   |
| Sunday 12 <sup>th</sup>                   | Amersham Civic Service   |
| Thursdays 16 <sup>th</sup>                | Press launch of the Mayoral Charity at the McMinn Centre   |
| Sunday 19 <sup>th</sup>                   | The Birchwood Painters- Bucks Open Studio's  |
| Saturday 25 <sup>th</sup>                 | Opening of Green Fair Market   |
| Tuesday 28 <sup>th</sup>                  | Show round of the town for Chinese Exchange Students from Chesham Grammar School.                                    |

### July

- |                          |  |
|--------------------------|--|
| Saturday 2 <sup>nd</sup> | Bachelors Way Open Day                     |
| Sunday 3 <sup>rd</sup>   | Opening of Music in the Park –Lowndes Park |

## **Chesham Youth Council,**

Minutes of the meeting held on 21<sup>st</sup> April 2011.



Present: Rebecca Pirouet (Chair), Taisha Egan (V. Chair), Ruth Taylor, SimiranSharry, Whitney Lemon, Amy Nash, Arran Mills, Andy Cady, David Pirouet, and CallumBrackley.

Also Present: Tom Pirouet and Councillor Alison Pirouet

Apologies were received from Charlie Dutton, Simon Shaw, Councillor Mark Shaw and Bill Richards (Town Clerk).

As the previous meeting had been a presentation by the British Youth Council, a minutes had been produced.

Peer Pressure leaflet – Amy and Simran to work with Tom to complete.

National Citizenship Service – Becca had been contacted by Philmore Millar from Action4Youth regarding the Y11 of the Youth Council taking part in one of the pilot schemes being run for the government led project. Philmore had had a meeting with our Y11 and had explain the concept of the scheme. Full details are available on the web-site [www.catch-22.org.uk](http://www.catch-22.org.uk) and follow links.

Speaker – Regretfully our speaker did not arrive.

**Date of next meeting 25<sup>th</sup> May 2011**

Chesham Youth Council, E-Mail: [Chesham.youth@gmail.com](mailto:Chesham.youth@gmail.com)

Web: [www.cheshamyc.info](http://www.cheshamyc.info) [rebeccapirouet@yahoo.co.uk](mailto:rebeccapirouet@yahoo.co.uk)

Tel: 01494 774842

# Chesham Youth Council

## Minutes of meeting held on Wednesday 25<sup>th</sup> May '11 at The Town Hall, Chesham at 4.30pm

### **Present:**

Rebecca Pirouet (CHAIR), Taisha Egan(VICE-CHAIR), Andy Cady, Whitney-Anne Lemon, Tom Beach, Simran Sharry, Ben Summers, Thomas Pirouet

### **Also in Attendance:**

Cllr. Alison Pirouet

### **Apologies for Absence:**

Apologies were received from Charlie Dutton, David Pirouet, Arran Mills, Amy Nash, Cllr Mark Shaw

### **Minutes of the last meeting & Matters arising:**

Minutes having been previously circulated were approved with no matters arising.

### **Peer Pressure:**

Thomas is to get in touch with Simran & Amy to set a date to finalize the designs for the Peer Pressure leaflet. After which the Leaflet will be 'set', Sent & Printed.

### **Carnival:**

The fee for the Carnival stall has been paid, it was agreed to be down at the park by 10am to help set up the stall. Ben is to supply the gazebo and Cllr Pirouet the soft toys, she also welcomes any extra toys between now and then.

An informal meeting is to be held on Friday 10<sup>th</sup> to help sort out the toys with O&Ss for the Tombola.

### **Recruitment:**

It has been mentioned that in September & the start of the new academic year that a majority of the youth council will be leaving that is why we have decided to do the following:

Design a Flyer to put around town etc,  
Have an open day/meeting,  
More press coverage with our events/activities that we run,

A separate group was to be agreed upon to look into the flyers design etc.

### **Youth Life:**

Thomas told the Youth Council that there was nothing noticeable to tell the Youth Council but did remind them that the debating session was still a possibility.

**AOB:**

Alison explained that she had been approached by Broadway Bowls Club to ask if the Youth Council would be interested in come down and having a small afternoon session bowling. It was agreed that the Youth Council would go down on Wednesday 1<sup>st</sup> June for a session of bowling; Thomas advised that smooth soled shoes are to be worn as that is the rule for Bowling Greens.

Thomas has been approached by Chesham Youth Centre to run a consultation of Young People on what they would like the Youth Centre to become. Thomas asked if the Youth Council with their YARN training would consider helping him with the consultation.

The Youth Council agreed to help Thomas as long as the Youth Council got accreditation from it.

**Date of Next Meeting/ Dates for your Diary**

10<sup>th</sup> May, Town Hall, Carnival Set up

11<sup>th</sup> May, The Park, Carnival Day

16<sup>th</sup> June Next Meeting, 4:00pm

*The meeting finished at 5.25 pm,*

## **AGENDA ITEM NO: 9 – CALENDAR OF MEETINGS**

**Reporting Officer: Maria McGwynn (01494 774842)**

### **Summary**

1. To provide an update on the meetings of the Council and Committees.

### **Background Information**

2. Following the incomplete Calendar for 2012, previously presented to Council due to delayed meeting dates from Chiltern District Council, the completed calendar is now ready to be presented.

### **Financial Implications**

3. None pertaining to this report.

### **Strategic Objectives**

4. Non applicable.

### **Equality Act Implications**

5. Non applicable

### **Detailed Consideration**

6. A draft Calendar of Meetings from January 2012 to May 2012 is **attached** for Members' consideration; officers previously presented an incomplete Calendar of Meetings due to a delay in meeting dates from Chiltern District Council. The Planning Committee dates from the District Council historically have been very important to ensure that this Council's planning comments reach the District Council in time for its meeting. However as an increasing number of applications have been delegated to its officers for determination and therefore it has become less significant. Although the District Council has explained that these dates will not be officially signed off by its Cabinet until the 5<sup>th</sup> July, its officers are confident that the dates will not change but will not guarantee this.
7. Assuming there will be no significant changes to the Chiltern District Council Planning Committee dates, the Council is asked to note and adopt the calendar of meetings for the administrative year 2011/12.

### **Recommendation**

**That the proposed calendar of meeting for the administrative year 2011/12 is noted and adopted, subject to there being no significant changes to Chiltern District Council's cycle of Planning Committee meetings.**

# CHESHAM TOWN COUNCIL

## Calendar of Meetings of the Council and Committees

**May 2011 to May 2012**

All meetings commence at 7.30pm except where indicated and are held in the Council Chamber

<u>May 2011</u>		<u>October 2011</u>		<u>February 2012</u>	
16	ANNUAL COUNCIL	17	Development Control	6	Development Control
19	Annual Town Meeting (Thursday)	17	Recreation and the Arts (8pm)	6	Policy and Resources (8pm)
23	New Members Training	31	Policy and Resources	20	Performance Review
				27	Development Control
				27	COUNCIL (8pm)
<u>June 2011</u>		<u>November 2011</u>		<u>March 2012</u>	
6	Development Control	7	COUNCIL	19	Development Control
6	Recreation and the Arts (8pm)	7	Executive (8pm)	19	Recreation and the Arts (8pm)
13	Policy and Resources	21	Development Control	26	Policy and Resources
27	Development Control	21	Recreation and the Arts (8pm)		
27	Council (8pm)				
<u>July 2011</u>		<u>December 2011</u>		<u>April 2012</u>	
4	Council	5	Policy and Resources	16	Development Control
18	Development Control	12	Development Control	16	COUNCIL (8pm)
18	Performance Review (8pm)	12	Performance Review (8pm)	30	Development Control
<u>August 2011</u>		<u>January 2012</u>		<u>May 2012</u>	
8	Development Control	9	COUNCIL (PRECEPT)	10	Annual Town Meeting (Thursday)
		16	Development Control	14	ANNUAL COUNCIL
		16	Recreation and the Arts (8pm)	21	Development Control
<u>Sept 2011</u>					
5	Development Control				
5	Recreation and the Arts (8pm)				
19	Development Control				
19	Policy and Resources (8pm)				
26	Council				



## **AGENDA ITEM NO: 10 - REPAIRS TO HIGHWAY INFRA-STRUCTURE**

**Reporting Officer:** Bill Richards (01494 583824)

### **Summary**

1. To decide upon the best mechanism to influence significant repairs and resurfacing to the town's roads.

### **Background Information**

2. At the Policy and Resources Committee meeting of the 21<sup>st</sup> March 2011, it was resolved that '*Councillors Fayyaz, Mrs Fulford, Lacey, Mrs Pirouet and Spruytenburg be part of a working party charged to look at both the funding options within the Transport for Buckinghamshire budgets and highlighting problem areas in respect of highways and footpaths within town.*' (Min. no. 84)

### **Financial Implications**

3. None pertaining to this report.

### **Strategic Objectives**

4. Accords with the Council's strategic aim 6 – '*To represent the views and wishes of the citizens of Chesham.*'

### **Equality Act Implications**

5. None pertaining to this report.

### **Detailed Consideration**

6. The working party (with Councillor Shaw replacing former Councillor Mrs Fulford) met with officers from Buckinghamshire County Council Transport for Bucks team in May. The minutes of the meeting are duly **attached**.
7. As can be seen from the minutes, Buckinghamshire County Council now has taken a different approach to tackling highway deficiencies. A much larger budget has been made available to facilitate re-surfacing and repairs and the question of prioritising said repairs is being delegated to County Council Members. Specifically its Members are being asked to list 5 priorities in each of their areas with at least 3 priorities being targeted in each Division in 2011/12. As Chesham has 3 Members, it is hoped to see 9 significant repairs/upgrades in town in the coming administrative year.

8. In light of this the working party has proposed that *'the Council should collectively collate a list of problems to be fed on to the three Buckinghamshire County Council Members to help determine their collective priorities.'* It was also proposed that These should also be sent to the officers at Buckinghamshire County Council.
9. Potentially the simplest way to tackle this would be for the ward Members to forward problems in their wards. These could also be forwarded to your Clerk who, in turn, could collate them and pass the list on to the Buckinghamshire County Council officers for information.
10. Members are reminded that the County Councillors for Chesham are Councillor Brand for the wards of Asheridge Vale, Lowndes and Ridgeway; Councillor Bhatti for Hilltop, Newtown, Townsend and Vale and Councillor Brown for St Mary's and Waterside.
11. Alternatively the Council may wish to simply list major highway projects they would like to see within Chesham i.e. re-surfacing of Red Lion Street and feed these through to the County Council Members and officers ranking them collectively in order of priority.
12. Members are also asked to note that the replacement barriers for the culvert are not to be funded through the Delegated Budget Scheme so the Town Clerk is trying to convene a meeting with the appropriate Buckinghamshire County Council officers to ascertain what sort of aesthetically pleasing barrier protection would be acceptable and what other funding opportunities would exist for such a scheme.

**Recommendation**

**That the Council decides if and how it wishes to liaise with Buckinghamshire County Council Members to help progress repairs to the town's roads and highways.**



Bill Richards  
Town Clerk

**Highways Working Party Meeting – 8 June 2011**  
Held at Town Hall at 10.30am

Present:

Cllrs Mohammad Fayyaz (MF), Derek Lacey (DL), Alison Pirouet (AP) and Mark Shaw (MS) - Chesham Town Council;  
Bill Richards (BR) – Town Clerk  
Kim Hardwick (KH) and Mike Barber (MB) – Buckinghamshire County Council

**1. Introductions**

KH introduced herself and her role. She explained that she was assisting Anne-Marie Davies who is Transport Localities Team Leader for the whole of the County Council and KH's role was specifically cover the Chiltern district for the next couple of months. She also explained that MB (who arrived later at the meeting) remained the Area Technician for Chesham.

BR introduced the Members on the working party and advised that it had been formed to look at the many perceived highway infrastructure deficiencies within town and how they could best be addressed.

**2. Current County Council Position**

KH explained that BCC had diverted a lot of their monies towards carriageway works following a decision by the new Council leader, Cllr Martin Tett. His aspiration is to tackle carriageway faults first as this is a consistent issue across the county, for all residents. Accordingly there was over £14m to be utilised for carriageway works in the coming year. However KH pointed out that it would take another 11 years of similar enhanced funding to bring the roads up to an acceptable standard in the county so it would be unrealistic to expect to see dramatic improvements in the short-term.

She then explained that that there had been a change in the BCC Cabinet and Cllr Peter Hardy was now portfolio holder for Planning & Transportation. It had been decided that Members, rather than officers, should be the decision-makers for highway maintenance priorities. MS enquired whether these priorities were for major re-surfacing or potholes. KH replied that it was for both in future but, for this year, Members would be asked for resurfacing priorities. KH further explained that **BCC Division Members were being asked to list 5 priorities in each of their areas with at least 3 priorities being targeted in each Division in 2011/12. As Chesham has 3 Members, it is hoped to see 9 significant repairs/upgrades in town in the coming administrative year.**

She clarified that there was no upper threshold in financial terms as to what could be listed as a priority so Members were not limited as to what they could recommend, but a high cost scheme may limit the number of schemes a Member would see in their area.

She clarified that there was no upper threshold in financial terms as to what could be listed as a priority so Members were not limited as to what they could recommend.

***The Working Party agreed that, in light of this, the Town Council should collectively collate a list of problems to be fed on to the three BCC Members to help determine their collective priorities. These should also be sent to KH and her team.***

DL enquired why Chesham appeared to have more potholes than nearly everywhere else in the county. KH said officers were aware of the problem and indeed special attention was going to be given to the town before the policy was changed to give priority decision-making to local Members. Nonetheless she also responded by saying that potholes were a problem across the county so it would be difficult to focus entirely on the town. The working party then supplied examples of where surfaces were unacceptable e.g. Pond Park Road/Lynton Road; Swan Close; Red Lion St; Alma Road; Glenister Road/Vale Rise. MF also questioned the quality of the filling of pot-holes recently. KH accepted that the works had been sub-standard for a short period due to the wrong sort of materials supplied but this had now been rectified.

BR then asked about some of the major infrastructure deficiencies previously listed by the working party and whether these would be tackled. KH reiterated that much of the major capital funds had been re-allocated to repairs but officers were aware of the big problem areas that do need addressing. MB advised that officers should know within a month if there will be funding for major resurfacing across the county.

### **3. Delegated Transport Budget**

KH reported that due to the switching of funding streams, the additional bids requested back in March may not be considered. BR suggested that this may be disappointing news for the traders around Market Square who have complained about the culvert plastic barriers. KH sympathised with the problem and acknowledged that there was some confusion remaining around what was being bid for, as a solution had not yet been found. As a result, a bid to the delegated budget could not be taken forward currently. However KH will arrange for a discussion to happen with the Structures team to progress this.

### **4. Gully Clearance**

AP opined that there was still a problem in town with gullies silting up and not being cleaned regularly enough. She gave Alma Road as an example. KH reported that a new data collection system was being implemented which should mean the cleaning of gullies would become a more responsive and efficient procedure in future. MB also reminded the working party that, in fact, gullies used to be cleaned only once every three years and now were done much more regularly.

### **5. Weeding**

MS stated that there were embarrassingly high verge-side weeds in Little Hivings. KH and MB were not exactly sure which streets were on the schedule for weed clearance so agreed to send BR the definitive list for distribution to Members.

## **6. Pavements and Footways**

AP asked whether any remedial works would be undertaken on footpaths. KH advised that monies from this budget and from cycling and walking initiatives had been transferred to highways maintenance so no repair works were likely unless there are safety issues.

## **7. Community Gang**

MB reported that the community gang was now back working on its previous schedule. It was noted that Town Hall officers had sent this information to Town Council Members for any tasks required.

## **8. Hedge Cutting**

MF enquired about hedge cutting. KH said this was simply reactive to requests if deemed a highway safety issue.

## **9. Laying of Drives**

DL stated he had a few complaints from constituents that some people were laying drives and dropping kerbs without getting a BCC licence and necessary permissions. MB suggested that enforcement was an issue and KH agreed to chase up with a way forward from the appropriate department.

## **10. Unofficial Parking Bays**

AP reported that there were a number of unofficial disabled 'bays' painted on the highway by residents in her ward. It was noted that they were, of course, not legal but little could be done to stop such actions.

## **11. Car Trading**

MF stated that there were many car traders in Chesham and a lot of excess cars were parking on the highway. It was noted that those which were taxed and insured were not illegal but it was agreed people should report vehicles directly to the police and CDC in respect of dealing with those not taxed.

BR thanked Members, KH and MB for their time. It was agreed to meet again sometime after the Council had considered the issues raised and the meeting concluded at 11.45am.

Bill Richards  
Town Clerk

**AGENDA ITEM NO: 12**

**CHESHAM TOWN COUNCIL**

**PAY SCHEDULE NO. 1**

**MONDAY 4th JULY 2011**

	<b>£</b>	<b>p</b>
<b>March 2011</b>	<b>121,173.84</b>	
<b>April</b>	<b>153,221.55</b>	
<b>May</b>	<b><u>115,906.73</u></b>	
	<b><u>390,302.12</u></b>	

**Petty Cash Items Over £50**

		<b>£</b>	<b>p</b>
26.12.10 Sakhi	Fabrics (Panto) -Elgiva	57.75	
19.1.11 Simon Hancock	Lighting control panel -Elgiva	66.00	
16.2.11 Orbitpress	Leaflets -Moor Gym & Swim	60.00	
21.3.11 Sainsbury's	Wine and Cleaning Materials-Elgiva	94.56	
30.3.11 Colour Supplies	Small Tools/Paint-Park seats	59.38	
11.5.11 Sainsbury's	Café supplies-Moor Gym & Swim	50.71	
16.5.11 Costco Ltd.	Café supplies-Moor Gym & Swim	152.65	

At : 14:26

## LLOYDS CUR/CALL A/CS

## List of Payments made between 01/03/2011 and 31/03/2011

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/03/2011	ING LEASE (UK) LIMITED	D/D	1,620.00		RENTAL GYM EQUIPMENT
03/03/2011	HALYCYON RELEASING	19179	150.00		CONTRA OUT OF DATE CHEQUE
04/03/2011	CASH	19727	182.74		ELGIVA PETTY CASH
04/03/2011	BUCKS PLAYING FIELDS ASSOC	19731	20.00		SUBSCRIPTION 2011
04/03/2011	SUMMIT HYGIENE	19728	216.52		CLEANING SUPPLIES
04/03/2011	SONY PICTURES RELEASING	19729	177.38		EAT, PRAY, LOVE
04/03/2011	GOCOLD LIMITED	19730	172.45		SUPPLIES
04/03/2011	PERFORMING RIGHT SOCIETY LTD	19732	889.04		PRS CHARGES
04/03/2011	MOMENTUM PICTURES	19733	96.00		GIRL WHO KICKED HORNETS NEST
04/03/2011	WARNER BROS.ENTERTAINMENT	19734	90.00		THE DEATHLY HALLOWS PART 1
04/03/2011	VIRGIN MEDIA BUSINESS LTD	19735	242.12		TELEPHONE CHARGES
04/03/2011	THREE VALLEYS WATER	19736	2,341.62		WATER CHARGES
04/03/2011	BFS GROUP LIMITED	19737	155.99		SUPPLIES
07/03/2011	BRITISH TELECOMMUNICATIONS	D/DA	45.76		INTERNET SERVICE
07/03/2011	BRITISH TELECOMMUNICATIONS	D/DB	45.79		ALARM LINE RENTAL
07/03/2011	BRITISH TELECOMMUNICATIONS	D/DC	56.88		BOOKING OFFICE LINE RENTAL
07/03/2011	BRITISH TELECOMMUNICATIONS	D/DD	56.88		BACK STAGE TELEPHONE CHGS
08/03/2011	VIRGIN MEDIA BUSINESS LTD	D/DE	19.20		PAYPHONE CHARGES
10/03/2011	BARCLAYS MERCHANT	D/D	223.09		MERCHANT CHARGES
11/03/2011	INLAND REVENUE	19745	11,198.28		PAYE & NHI
11/03/2011	CHIMES INTERNATIONAL LTD	19756	1,688.29		ROLLERMANIA 27/02/2011
11/03/2011	OBJECTIVE TALENT	19757	180.00		ZOE LYONS 15/02/2011
11/03/2011	CAROLINE MORGAN	19759	773.48		PHIL COLLINS 19/02/2011
11/03/2011	GEO BROWNS IMPLEMENTS LTD	19738	1,530.20		PARTS & SERVICE
11/03/2011	JEWSON LIMITED	19739	139.90		BAGS TARMAC
11/03/2011	G & MB MANNING	19740	58.87		RAILWAY SLEEPERS
11/03/2011	LYRECO UK LIMITED	19741	378.76		Purchase Ledger Payment
11/03/2011	E.ON ENERGY	19742	791.71		FOUNTAIN ELECTRICITY CHARGES
11/03/2011	NPOWER LTD	19743	504.55		ELECTRICITY CHARGES
11/03/2011	DHL EXPRESS (UK) LTD	19744	131.00		TRANSPORT COSTS
11/03/2011	SMITH OF DERBY LTD	19746	220.80		SERVICE CLOCK MARKET SQ
11/03/2011	KONE PLC	19747	310.20		LIFT SERVICE
11/03/2011	SYSTEMAX EUROPE LTD	19748	115.78		LED MONITOR
11/03/2011	COCA COLA ENTERPRISES LTD	19749	330.59		SUPPLIES
11/03/2011	DAYLA LIMITED	19750	1,013.84		SUPPLIES
11/03/2011	SIMON COLLINS	19751	167.40		WINTER BASKETS JAN 2011
11/03/2011	TENCER LIMITED	19752	1,037.28		ROUTINE MAINTENANCE
11/03/2011	ENTERTAINMENT FILM	19753	120.00		BURKE AND HARE
11/03/2011	TRINITY FILMED ENTERTAINMENT	19754	117.50		LONDON RIVER
11/03/2011	WARNER BROS.ENTERTAINMENT	19755	166.66		WELCOME TO THE STICKS
11/03/2011	H2O COOLER RENTALS LTD	19760	99.50		WATER COOLER SERVICE
14/03/2011	TOTAL UK LTD	D/DA	317.20		DIESEL & PETROL
15/03/2011	TELEPAY WAGES/SALARIES	D/D	32,384.13		SALARIES MARCH 2011
18/03/2011	C HANCOCK	19763	45.00		PHOTOGRAPHY BEAUTY & BEAST
18/03/2011	HIGHTOWN PRAETORIAN ASSOC	19768	192.00		REPAIR KITCHEN TILING
18/03/2011	CAFE ENCORE	19770	38.97		WALKERS CRISPS
18/03/2011	TS.COM LIMITED	19761	69.00		VENUE TRANSACTION CHARGES

At : 14:26

## LLOYDS CUR/CALL A/CS

## List of Payments made between 01/03/2011 and 31/03/2011

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
18/03/2011	BUCKLAND LANDSCAPES LTD	19762	1,600.00		GRASS CUTTING
18/03/2011	PHS GROUP LTD	19764	847.99		SANITARY DISPOSAL
18/03/2011	CHILTERN DISTRICT COUNCIL	19765	646.73		CLEANSING MARCH 2011
18/03/2011	PEAR TECHNOLOGY SERVICES	19766	360.00		TECHNICAL SUPPORT TO 2012
18/03/2011	HAWES SKIP HIRE LIMITED	19767	290.40		SKIP EXCHANGE
18/03/2011	ARTIFICIAL EYE FILM CO LTD	19769	249.90		CERTIFIED COPY
18/03/2011	SONY PICTURES RELEASING	19771	72.00		BURLESQUE
18/03/2011	VERVE PICTURES	19772	158.90		STILL WALKING
25/03/2011	INLAND REVENUE	19775	10,784.58		PAYE & NHI
25/03/2011	BUCKS COUNTY COUNCIL	19777	9,168.21		SUPERANNUATION MAR 2011
25/03/2011	UNISON	19778	243.60		SUBSCRIPTIONS 2010/2011
25/03/2011	ALLIANZ INSURANCE PLC	19773	3,350.26		VEHICLES INSURANCE
25/03/2011	CHILTERN WATER MANAGEMENT	19774	963.00		SHOWER HEAD CLEANING
25/03/2011	REXEL UK LIMITED	19776	317.34		STAFF CLOTHING
25/03/2011	LEN VOCKINS GARDEN SERVICES	19779	193.87		HERBICIDE SPRAYING
25/03/2011	NPOWER LTD	19780	322.22		ELECTRICITY CHARGES
25/03/2011	CAROL WILES	19781	1,035.00		CONTRACT CLEANING
25/03/2011	WF ELECTRICAL	19782	15.84		BULBS
25/03/2011	LYRECO UK LIMITED	19783	104.53		MISC STATIONERY
25/03/2011	SUMMIT HYGIENE	19785	264.79		CLEANING SUPPLIES
25/03/2011	WICKSTEED LEISURE LIMITED	19786	594.00		PLAY EQUIPMENT INSPECTION
25/03/2011	LAMPS & TUBES LTD	19787	2,040.00		REMEDIAL WORKS FEEDER BOXES
25/03/2011	OUTSIDE INN DISTRIBUTION	19788	198.86		CLEANING SUPPLIES
25/03/2011	TWENTIETH CENTURY FOX FILM	19789	102.00		VOYAGE OF THE DAWN TREADER
25/03/2011	GOCOLD LIMITED	19790	236.68		SUPPLIES
25/03/2011	AQUASWIM SERVICES LTD	19792	1,957.39		HEATER REPAIRS
25/03/2011	STOKES BUILDING	19793	2,904.00		REPAIRS MAUSOLEUM
25/03/2011	DOCWRA PROPERTY	19794	182.10		HOLE IN THE MAINS SUPPLY
25/03/2011	CASH	19795	155.63		POOL PETTY CASH
28/03/2011	BRITISH TELECOMMUNICATIONS D/D		163.06		INTERNET SERVICES
31/03/2011	A1 SPORTING SPEAKERS LTD	19796	2,762.12		JIMMY GREAVES 17/03/2011
31/03/2011	GLENN POVEY MANAGEMENT	19797	768.08		FLEETWOOD BAC 24/03/2011
31/03/2011	JANE BRAMWELL	19798	1,328.77		MAYORAL MIA 20/03/2011
31/03/2011	PANDA PLAYERS	19799	2,312.90		PIRATES OF PENZANCE MAR 2011
31/03/2011	CHESHAM WALKERS ARE	19800	167.50		REFUND PLANNING FEE
31/03/2011	BFS GROUP LIMITED	19801	122.52		SUPPLIES
31/03/2011	DAYLA LIMITED	19802	1,426.59		SUPPLIES
31/03/2011	THE HOUSE OF COFFEE	19803	46.20		KARIMA WHITENER
31/03/2011	GOCOLD LIMITED	19804	154.09		SUPPLIES
31/03/2011	BRITISH GAS BUSINESS	19805	1,658.31		GAS CHARGES
31/03/2011	CASH	19806	328.31		OFFICE PETTY CASH
31/03/2011	CASH	19807	206.56		ELGIVA PETTY CASH
31/03/2011	PUBLIC WORKS LOAN BOARD	D/D	9,446.66		LOAN NUMBER 489353

<b>Total Payments</b>	<u>121,173.84</u>
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At : 16:27

## LLOYDS CUR/CALL A/CS

## List of Payments made between 01/04/2011 and 30/04/2011

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2011	BUCKS COUNTY COUNCIL	19809	3,000.00		RESIDENTS PARKING PERMIT
01/04/2011	NEXUS COMMUNITY	19810	265.00		A JONES LIFEGUARD TRAINING
01/04/2011	AON LIMITED	19808	25,739.21		ANNUAL INSURANCE PREMIUM
04/04/2011	ING LEASE (UK) LIMITED	D/D	1,620.00		RENTAL GYM EQUIPMENT
08/04/2011	SYMPATHETIC DEVELOPMENTS	19813	1,402.21		BRIAN SEWELL 26/03/2011
08/04/2011	DREAMBOYS LONDON LTD	19814	1,382.40		DREAMBOYS 19/03/2011
08/04/2011	ALAN PRICE ESQ	19815	2,260.40		ALAN PRICE 25/03/2011
08/04/2011	ANCIENT GUILD TOWN CRYERS	19828	29.00		MEMBERSHIP 2011/2012
08/04/2011	DAYLA LIMITED	19811	762.58		SUPPLIES
08/04/2011	INSTITUTE OF SPORT &	19812	407.40		SWIM POOL WATER PUBLICATION
08/04/2011	TS.COM LIMITED	19816	257.02		VENUE TRANSACTION CHARGES
08/04/2011	WARNER BROS.ENTERTAINMENT	19817	90.00		127 HOURS
08/04/2011	NATIONAL ASSOC OF BRITISH	19818	381.60		ANNUAL SUBSCRIPTION 11/12
08/04/2011	THE TINTOMETER LIMITED	19819	125.04		POOL TEST KIT
08/04/2011	K C & CO (AMERSHAM) LTD.	19820	121.52		BROKEN ASBESTOS RIDGE TILE
08/04/2011	VIRGIN MEDIA BUSINESS LTD	19821	197.11		TELEPHONE CHARGES
08/04/2011	E-MANGO LIMITED	19822	624.00		HOSTING & SUPPORT
08/04/2011	WEY LANE GARAGE	19823	209.25		SERVICE TOYOTA LORRY
08/04/2011	HAWES SKIP HIRE LIMITED	19824	290.40		SKIP EXCHANGE
08/04/2011	SIMON COLLINS	19825	167.40		HANGING BASKETS FEB 2011
08/04/2011	KCT SUPPLIES	19826	194.77		CLEANING SUPPLIES
08/04/2011	BRADY CORPORATION LIMITED	19827	27.18		SINGLE SHARPS KIT
08/04/2011	SECOM PLC	19829	1,064.44		CCTV MAINTENANCE
08/04/2011	KOMPUTER CONSULTANCY	19830	927.00		CERTAINTY CONTRACT JUNE 11
08/04/2011	NEOPOST LIMITED	19831	495.89		FRANKING MACHINE SERVICE
08/04/2011	VIRGIN MEDIA BUSINESS LTD	D/D	19.20		PAYPHONE CHARGES
11/04/2011	BARCLAYS MERCHANT	D/DA	346.57		MERCHANT CHARGES
14/04/2011	TOTAL UK LTD	D/D	233.77		DIESEL
15/04/2011	GEO BROWNS IMPLEMENTS LTD	19834	263.23		PARTS & SUPPLIES
15/04/2011	CHEEKY-CHAP PRODUCTIONS	19844	1,120.09		BIG BOX BANANAS 27/03/2011
15/04/2011	TONY CLAYMAN PROMOTIONS	19854	1,506.17		T J HIGGS 08/04/2011
15/04/2011	DAYLA LIMITED	19832	450.86		SUPPLIES
15/04/2011	COCA COLA ENTERPRISES LTD	19833	301.42		SUPPLIES
15/04/2011	CROWNFORM PLASTICS &	19835	78.91		PLANNED TIMBER
15/04/2011	BUCKLAND LANDSCAPES LTD	19836	1,792.01		GRASS CUTTING
15/04/2011	COLOUR SUPPLIES(CHESHAM)	19837	189.66		FLOOR PAINT
15/04/2011	HPS (BUCKS) LTD	19838	1,271.40		CLEANING GUTTERS
15/04/2011	BRITISH GAS BUSINESS	19839	2,642.81		GAS CHARGES
15/04/2011	CHILTERN DISTRICT COUNCIL	19840	3,308.23		DOG BIN EMPTYING
15/04/2011	P & T INDUSTRIAL CLEANING	19841	138.60		WINDOW CLEANING
15/04/2011	INSTITUTE OF CEMETERY	19842	90.00		ICCM MEMBERSHIP 2011/12
15/04/2011	DHL EXPRESS (UK) LTD	19843	151.58		TRANSPORT COSTS
15/04/2011	PERFORMING RIGHT SOCIETY LTD	19845	138.65		GENERAL MUSIC USE
15/04/2011	E.ON ENERGY	19846	57.40		ELECTRICITY CHARGES
15/04/2011	NPOWER LTD	19847	3,047.63		CR ELECTRICITY CHARGES
15/04/2011	P A HAWKES	19848	2,407.80		ELGIVA WHATS ON MAY TO AUG
15/04/2011	K. R. RANCE	19849	10,700.00		REPAIR FLAT ROOF

At : 16:27

## LLOYDS CUR/CALL A/CS

## List of Payments made between 01/04/2011 and 30/04/2011

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
15/04/2011	AURORA PROMOTIONAL	19850	451.13		STAFF CLOTHING
15/04/2011	ROYAL MAIL	19851	3,987.07		DOOR TO DOOR
15/04/2011	RICHARD SABATINI	19852	35.00		WINDOW CLEANING
15/04/2011	CONNEKT COLOUR	19853	6,062.33		PRINTING WHATS ON
15/04/2011	H2O COOLER RENTALS LTD	19855	25.50		WATER COOLER SERVICE
15/04/2011	CHESHAM TOWN TALK	19856	595.00		4 PAGE INSERT NAY 2011
15/04/2011	TELEPAY WAGES/SALARIES	D/D	33,791.66		SALARIES APRIL 2011
15/04/2011	THREE VALLEYS WATER	D/DA	155.48		WATER CHARGES
15/04/2011	THREE VALLEYS WATER	D/DB	32.84		WATER CHARGES
18/04/2011	HEYLAND MARINE	19857	2,226.72		ROWING BOAT
19/04/2011	BRITISH TELECOMMUNICATIONS	D/DC	56.88		ALARM LINE RENTAL
21/04/2011	LEN VOCKINS GARDEN SERVICES	19858	758.40		FERTILIZE PITCHES
21/04/2011	GEO BROWNS IMPLEMENTS LTD	19859	5,730.00		TRIMAX ROLLER MOWER
21/04/2011	CHUBB FIRE LIMITED	19860	600.78		FIRE ALARM SERVICE
21/04/2011	WALLACECAMERON	19861	474.00		FIRST AID TRAINING
21/04/2011	RTS VIDEO LTD	19862	60.00		SERVICE DATA PROJECTOR
21/04/2011	E.ON ENERGY	19865	12.84		ELECTRICITY CHARGES
21/04/2011	GLASDON UK LIMITED	19867	221.37		LITTER BINS
21/04/2011	UK MATS LTD	19868	206.53		SERVICE CHARGE MATS
21/04/2011	AUDITING SOLUTIONS	19869	888.00		INTERIM AUDIT MARCH 2011
21/04/2011	TENCER LIMITED	19870	86.04		FAULT EMERGENCY LIGHT FOYER
21/04/2011	MOMENTUM PICTURES	19871	2,290.30		ANOTHER YEAR
21/04/2011	GOCOLD LIMITED	19872	166.80		SUPPLIES
21/04/2011	TWENTIETH CENTURY FOX FILM	19873	411.60		BLACK SWAN
21/04/2011	TS.COM LIMITED	19874	1,800.00		IRIS MARKETING LICENCE
21/04/2011	CHASSEBI'S	19863	60.00		CATERING FIRST AID COURSE
21/04/2011	LUKE HAYES	19864	48.00		TRAVEL GYM INSTRUCTORS
21/04/2011	CHILTERN RACE EQUALITY	19866	87.50		MR EQUALITY'S CIRCUS
21/04/2011	BUCKS COUNTY COUNCIL	19875	21.34		SUPERANNUATION ADJ 2011
28/04/2011	CHESHAM MUSICAL THEATRE	19880	6,036.88		CRAZY FOR YOU APRIL 2011
28/04/2011	CAFE ENCORE	19889	30.10		HOSPITALITY DRINKS
28/04/2011	BEVERLEY CRAVEN	19890	1,114.31		BEVERLEY CRAVEN 09/04/2011
28/04/2011	ALAN FIELD ASSOCIATES	19891	1,662.26		THE SEARCHERS 07/04/2011
28/04/2011	ARTISTES INTERNATIONAL MAN	19892	2,437.86		ONE NIGHT OF ELVIS 01/04/2011
28/04/2011	RACHEL WATTS	19894	37.00		IN BLOOM STALL AT CARNIVAL
28/04/2011	SOUTH EAST EMPLOYERS	19876	355.20		SOUTH EAST EMPLOYERS 11/12
28/04/2011	ENVIRONMENT AGENCY	19877	40.01		FOUNTAIN ABSTRACTION LICENCE
28/04/2011	AON LIMITED	19878	137.41		ADDITIONAL EQUIPMENT
28/04/2011	LAMPS & TUBES LTD	19879	540.00		UNION JACK BUNTING
28/04/2011	P DANCER	19881	560.00		TEMPORARY WORK
28/04/2011	J WILKINS	19882	675.00		TEMPORARY WORK
28/04/2011	SOUTH HEATH GARDEN CENTRE	19883	188.95		TREES & PLANTING COMPOST
28/04/2011	G & MB MANNING	19884	25.23		WIRE & SCREW EYES
28/04/2011	PREMIER FARNELL UK LTD	19885	2,293.64		CHEMICALS
28/04/2011	AEGIS ALARMS SYSTEMS	19886	344.40		MONITORING & MAINTENANCE
28/04/2011	CAROL WILES	19887	1,245.00		CONTRACT CLEANING
28/04/2011	MDNX NETWORK SERVICES	19888	706.80		BOX OFFICE LINE RENTAL

At : 16:27

LLOYDS CUR/CALL A/CS

List of Payments made between 01/04/2011 and 30/04/2011

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
28/04/2011	P A HAWKES	19893	888.66		ENVELOPES & LETTERHEADS
28/04/2011	VEOLIA ENVIRONMENTAL	D/D	262.92		CONTAINER EXCHANGE
<b>Total Payments</b>			<u>153,221.55</u>		

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At : 17:50

## LLOYDS CUR/CALL A/CS

## List of Payments made between 01/05/2011 and 31/05/2011

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/05/2011	HM CUSTOMS & EXCISE	19895	7,361.52		VAT PAYMENT MARCH 2011
03/05/2011	ING LEASE (UK) LIMITED	D/D	1,620.00		RENTAL GYM EQUIPMENT
03/05/2011	CHILTERN DISTRICT COUNCIL	D/DA	42.47		NON DOMESTIC RATES
03/05/2011	CHILTERN DISTRICT COUNCIL	D/DB	976.50		NON DOMESTIC RATES
03/05/2011	CHILTERN DISTRICT COUNCIL	D/DC	1,474.00		NON DOMESTIC RATES
03/05/2011	CHILTERN DISTRICT COUNCIL	D/DD	2,350.49		NON DOMESTIC RATES
05/05/2011	MR D ESSEX	19902	411.05		CAFE & VENDING SUPPLIES
05/05/2011	BUCKS COUNTY COUNCIL	19912	9,339.38		SUPERANNUATION APRIL 2011
05/05/2011	CASH	19913	93.56		POOL PETTY CASH
05/05/2011	WARNER BROS.ENTERTAINMENT	19896	124.80		WHAT JUST HAPPENED
05/05/2011	DAYLA LIMITED	19897	1,704.79		SUPPLIES
05/05/2011	LYRECO UK LIMITED	19898	354.48		MISC STATIONERY
05/05/2011	KCT SUPPLIES	19899	337.58		WINE GLASSES
05/05/2011	SUMMIT HYGIENE	19900	978.52		CLEANING SUPPLIES
05/05/2011	YOUR CHESHAM	19901	112.00		YOUR CHESHAM HALF PAGE
05/05/2011	SECOM PLC	19903	1,021.92		INTRUDER REDCARE
05/05/2011	HELVAR LIMITED	19904	1,521.60		UPGRADE AUDITORIUM LIGHTS
05/05/2011	ENVIRONMENT AGENCY	19905	25.00		ABSTRACTION LICENCE
05/05/2011	CHILTERN DISTRICT COUNCIL	19906	646.73		CLEANSING APRIL 2011
05/05/2011	BRITISH GAS BUSINESS	19907	2,035.35		GAS CHARGES
05/05/2011	RICOH UK LTD	19908	528.90		COPY CHARGES & RENTAL
05/05/2011	NEWSQUEST (LONDON) LTD	19909	12.00		ADVERT BFP 15/04/2011
05/05/2011	VIRGIN MEDIA BUSINESS LTD	19910	235.78		TELEPHONE CHARGES
05/05/2011	NPOWER LTD	19911	1,579.83		ELECTRICITY CHARGES
05/05/2011	CUSTOM DESIGN TECHNOLOGIES	19914	1,328.40		ALARM SYSTEM
09/05/2011	VIRGIN MEDIA BUSINESS LTD	D/D	19.20		PAYPHONE CHARGES
10/05/2011	BARCLAYS MERCHANT	D/DA	295.39		MERCHANT CHARGES
12/05/2011	MRS R A ASHBY	19915	46.50		SALE OF BURIAL PLOT TO CTC
12/05/2011	CASH	19916	150.00		ADDITIONAL ELGIVA FLOAT
12/05/2011	CHESHAM ALL GIRLS BAND	19917	75.00		MAYORAL AWARD 2010/2011
12/05/2011	HOSPICE OF ST FRANCES	19918	75.00		MAYORAL AWARD 2010/2011
12/05/2011	CASH	19913	-93.56		POOL PETTY CASH CHQ LOST
12/05/2011	CASH	19919	93.56		POOL PETTY CASH REPLACEMENT
12/05/2011	INLAND REVENUE	19922	11,308.13		PAYE & NHI
12/05/2011	POST OFFICE LIMITED	19923	210.00		VEHICLE TAX KJ 03 TNN
12/05/2011	GEO BROWNS IMPLEMENTS LTD	19925	161.41		PARTS & SUPPLIES
12/05/2011	WF ELECTRICAL	19932	74.42		ELECTRICAL SUPPLIES
12/05/2011	CHILTERN YOUTH ORCHESTRA	19937	957.16		ORCHESTRA 08/05/2011
12/05/2011	CHIMES INTERNATIONAL LTD	19938	1,711.02		GERRY CROSS THE MERSEY
12/05/2011	GOCOLD LIMITED	19920	288.87		SUPPLIES
12/05/2011	KOMPUTER CONSULTANCY	19921	515.40		SUPPLY & INSTALL UPS UNIT
12/05/2011	CHILTERN WATER MANAGEMENT	19924	336.00		CHLORINATION & SAMPLING
12/05/2011	LYRECO UK LIMITED	19926	700.76		TONER CARTRIDGE
12/05/2011	HAWES SKIP HIRE LIMITED	19927	302.40		SKIP EXCHANGE
12/05/2011	BROADWAY NEWS	19928	71.97		NEWSPAPERS
12/05/2011	SIMON COLLINS	19930	167.40		WINTER BASKETS MARCH 2011
12/05/2011	AEGIS ALARMS SYSTEMS	19929	189.59		ADDITIONS TO ALARM SYSTEM

At : 17:50

## LLOYDS CUR/CALL A/CS

## List of Payments made between 01/05/2011 and 31/05/2011

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/05/2011	SOUTH EAST EMPLOYERS	19931	65.60		CRB SIMON HANCOCK
12/05/2011	GOLDEN TICKETS LIMITED	19933	1,555.20		TICKETS FOR VENUE SYSTEM
12/05/2011	DHL EXPRESS (UK) LTD	19934	151.58		TRANSPORT CHARGES
12/05/2011	FURNITURE@WORK LTD	19935	217.32		BLACK/BLUE CHAIRS
13/05/2011	TELEPAY WAGES/SALARIES	D/D	35,195.82		SALARIES MAY 2011
16/05/2011	TOTAL UK LTD	D/D	285.93		DIESEL
19/05/2011	CASH	19948	245.27		POOL PETTY CASH
19/05/2011	CASH	19949	299.80		ELGIVA PETTY CASH
19/05/2011	CASH	19950	196.71		OFFICE PETTY CASH
19/05/2011	A R DARVELL LTD	19939	555.31		REPLACEMENT LAMPS
19/05/2011	BRITISH GAS BUSINESS	19940	1,332.62		GAS CHARGES
19/05/2011	K. R. RANCE	19941	3,358.00		GENERAL MAINTENANCE
19/05/2011	BARNET POOL MAINTENANCE	19942	210.65		NET & BRUSHES
19/05/2011	NPOWER LTD	19943	965.13		ELECTRICITY CHARGES
19/05/2011	TS.COM LIMITED	19944	7,169.44		ANNUAL CHARGES FOR VENUE
19/05/2011	HMF FIXINGS	19945	166.80		PRESSURE WASHER
19/05/2011	KINGFISHER ENVIRONMENTAL	19946	57.83		WATER SAMPLING
19/05/2011	CAROL WILES	19947	970.00		CONTRACT CLEANING
25/05/2011	DEREK LACEY	19951	1,250.00		MAYORAL ALLOWANCE
25/05/2011	BRITISH TELECOMMUNICATIONS D/D		56.88		ALARM LINE RENTAL
25/05/2011	BRITISH TELECOMMUNICATIONS D/DA		91.40		TELEPHONE CHARGES
25/05/2011	BRITISH TELECOMMUNICATIONS D/DB		228.37		TELEPHONE CHARGES
27/05/2011	PROLUDIC LTD	19952	335.97		PLAY EQUIPMENT SUPPLIES
27/05/2011	J WILKINS	19953	75.00		TEMPORARY WORK
27/05/2011	LEN VOCKINS GARDEN SERVICES	19954	198.00		HERBICIDE APPLICATION
27/05/2011	HAWES SKIP HIRE LIMITED	19955	302.40		SKIP EXCHANGE
27/05/2011	BUCKLAND LANDSCAPES LTD	19956	1,983.51		SHRUB BED MAINTENANCE APRIL
27/05/2011	P & T INDUSTRIAL CLEANING	19957	138.60		WINDOW CLEANING
27/05/2011	K C & CO (AMERSHAM) LTD.	19958	404.68		PIGEON SPIKES TOWN HALL
27/05/2011	NPOWER LTD	19959	151.54		ELECTRICITY CHARGES
27/05/2011	CHESSMOUNT NURSERIES	19960	512.00		HANGING BASKETS
27/05/2011	CHILTERN CLEANING SERVICES	19961	122.40		PAVILION CLEANING
27/05/2011	CHILTERN DISTRICT COUNCIL	19962	646.73		CLEANSING MAY 2011
27/05/2011	WF ELECTRICAL	19963	240.00		LAMPS
27/05/2011	SI PUMPS LIMITED	19964	303.60		INSPECTION SEIZED PUMP
27/05/2011	COCA COLA ENTERPRISES LTD	19965	569.10		SUPPLIES
27/05/2011	GMH CASH REGISTERS	19966	114.00		SERVICE CASH REGISTER
27/05/2011	NEWSQUEST (LONDON) LTD	19967	12.00		BFP ADVERT 20/05/2011
27/05/2011	PERFORMING RIGHT SOCIETY LTD	19968	1,031.64		MUSIC LICENCES
27/05/2011	CHILTERN CLEANING SERVICES	19969	30.60		PAVILION CLEANING
31/05/2011	VEOLIA ENVIRONMENTAL	D/DC	237.03		CONTAINER EXCHANGE
<b>Total Payments</b>			<b>115,906.73</b>		

# CHESHAM TOWN COUNCIL

## INFORMATION SHEET FOR COUNCILLORS TO THE COUNCIL MEETING OF THE 4<sup>TH</sup> JULY 2011

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### List 3 of 2011/12

#### **6. Information item relating to Elgiva Theatre Maintenance**

At the Recreation and the Arts Committee of the 6<sup>th</sup> June 2011, Members requested a short report on back-stage maintenance from the Manager (*Minute No. 8*). A report is duly **attached**.

#### **7. Town Council Surgery 28<sup>th</sup> May**

Details of the concerns raised at the Town Council Surgeries which were held on 28<sup>th</sup> May 2011.

## **THE ELGIVA MAINTENANCE 2011.**

It has been mentioned that some areas of The Elgiva Theatre are looking a little tired and jaded, this is something that the team at the venue are well aware of and works have been scheduled for a mixture of in-house and external remedial projects. It is almost impossible to schedule these kind of works during the main operating season, leaving only a 2/3 week 'window' in August to actually complete the tasks, and of course this is during the main Summer holiday period when all annual equipment/building maintenance already takes place and when staff need also to take some of their annual leave.

The building is now 12 years old and as reported there have been several quite bad water leaks recently as well as other building issues (electrical and plumbing etc), which have had to be dealt with as a matter of urgency for H & S reasons as well as trying to keep the venue looking smart and acceptable. The other main areas that need immediate attention this Summer are the badly blocked plumbing in the main Gents toilets and the replacement of broken taps, toilet roll holders in all toilets and the backstage/dressing rooms need a repaint (5 years since last done). The plumbing works will cost in the region of £900 using professional plumbers but the backstage areas will be repainted by the in-house crew, so apart from the minimal cost of paint, the only other costs will be for staff time in redecorating (approx 2 men for 1 week = 70hours = approx £500) – these maintenance costs have been allowed for in the budget.

The Manager and his team have always been committed to keeping the fabric of the theatre looking as best as possible, but he would like to point out that it is very difficult to keep on top of all of the inherent problems of an ageing, extremely heavily used building! The 'management' of the building has been made all the harder recently with staff redundancies cutting the full time staff by 20% (only 4 full time staff to cover all departments!) and further staff shortages for the last 5 months due to the long term medical problems of the Technical Manager (who normally organises any maintenance)- which has cut the full time staff down to only 3 members!!

However, the team at the theatre will continue to ensure that they provide the best presented venue that they can, given the restraints mentioned above, as they are all very proud of The Elgiva, as the Members hopefully are also! For Chesham to have such a vibrant entertainments centre, the return is remarkable in terms of social benefit, economic benefit, quality of life and bringing communities together.

TOWN COUNCIL SURGERY

28<sup>th</sup> May 2011

ISSUES	SUGGESTED ACTION	ACTION TAKEN
Grass Verges in Poles Hill have not been cut	None	Reported to Buckinghamshire County Council HOC – 30463
State of Nashleigh Hill Road, potholes very bad and cracked concrete – gentleman’s car damaged.	None	Reported to Buckinghamshire County Council HOC - 30465
Poor state of road – Fryer Close, potholes and drains blocked	None	Reported to Buckinghamshire County Council HOC – 30466
Bus Timetable should have been out 15/5/11	None	None – No contact details for resident
Covering Parking Meter in Water Meadow on the Green Fair Day 25/6/11. Hygiene issues on bread counter / trolleys in Sainsburys	None	Parking is free on 25 <sup>th</sup> June. No action taken on hygiene issues as insufficient details and no contact details for resident
Street Lights outside 19 Fullers Close not working	None	Reported to Buckinghamshire County Council HOC - 30469
There should be a Friends of The Elgiva	None	Emailed resident with details of The Elgiva Board of Management.
Should be more materials collected for recycling	None	Emailed resident and advised her to contact Chiltern District Council
Disabled Gardening plots at Asheridge Road Allotments - they need to have some raised beds	None	Referred to Chairman of the Allotment Group and Parks and Premises Manager