

Chesham Town Council

Bill Richards
Town Clerk



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18th February 2011

Dear Councillor,

You are **SUMMONED** to attend a meeting of the **CHESHAM TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Chesham, on

MONDAY 28th FEBRUARY 2011 AT 8.00PM

(i.e. immediately following the close of the Development Control Committee meeting which is due to commence at 7.30pm)

AGENDA

1. Apologies for absence.
2. To confirm Minutes of the Meeting of the Council held on 10th January 2011.
3. Declarations of Interest.
4. Public Question Time: A period of up to 15 minutes or less, as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Chesham, to ask questions primarily in respect of items on the agenda of this Town Council meeting but also in the interests of wider public discussion.
5. To receive the Mayoral engagements and any other announcements as the Town Mayor may wish to lay before the Council.
6. To receive the minutes from the Youth Council meeting on the 20th January 2011.
7. To receive and consider the Minutes of the under mentioned Committees.
 - **Development Control** of 17th January and 7th February 2011.
 - **Recreation and the Arts** of 17th January 2011.
 - **Policy and Resources** of 7th February 2011.
 - **Performance Review** of 21st February 2011 (to follow).
8. Appointment of Town Crier.
9. Fairtrade Status Renewal.
10. To receive and consider Pay Schedule No: 6.
11. Information Items.
- 11b. Chesham Park Community College – Academy Status (late item).
12. Exclusion of the Public and the Press.
13. Elgiva Catering Contract.

Yours sincerely

A handwritten signature in black ink, appearing to read 'W. Richards'.

Bill Richards
Town Clerk

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The Mayoral Engagements from 10th January 2011 – 28th February 2011

January

Thursday 13 th	Donation of books to Chesham Library
Saturday 15 th	Ken Denham Trust AGM
Thursday 20 th	Ian Rennie Memorial Woodland - Hervines Park, Amersham
Monday 24 th	Launch of Chesham Foodbank
Saturday 29 th	Town Twinning AGM
Sunday 30 th	Salvation Army Service Candlemas Service- Christ Church, Oxford

February

Friday 11 th	Visit of the President of the Methodist Church
Saturday 12 th	Chesham United Football Club
Tuesday 15 th	Shed @ The Park Performance



Chesham Youth Council

Minutes for the meeting held 20th January 2011

Present: Rebecca Pirouet (chair), Taisha Egan (V. Chair), David Pirouet, Thomas Pirouet, Ruth Taylor, Charlie Dutton (secretary), Whitney Anne-Lemon, Simon Shaw, Simran Sherry

Also in attendance: Cllrs. Alison Pirouet, Mark Shaw, Frances Holly.

Apologies for absence: Rachel Tomkins, Amy Nash, Callum Brackley, Arran Mills, Andrew Cady, Bill Richards.

Minutes of last meeting: accepted

Matters arising: NONE

5) Peer pressure project: Meeting to be held within the next month. It was decided by the youth council, that another working meeting should be held. We agreed to get the project out of the way and do it within the next month. This would be done so that we could get on with the new project.

6) Cardiff Trip: 22nd February 2011 (date arranged as last trip was cancelled due to bad weather conditions).

Times for the day:

- 6:45am: we are leaving from Caffe Nero
- 12:00pm: Dr Who exhibition
- 2:30pm: Welsh assembly
- 6:30pm-7:00pm: should be arriving back home

Youth council fun meeting has been arranged for the 19th of March. This is a Saturday and the meeting will be held from 6:00pm-10:00pm. It had to be rescheduled due to adverse weather conditions on date arranged for last meeting. (16th December)

Youth Directory: It was agreed that something should be done about a new youth directory. So We decided to do it as our next project after the Peer pressure project is finished.

AOB: Cllr. Jane Bramwell, Mayor of Chesham had forwarded a letter she had received from a 9 year young person called Thomas Wheatley who had written to her re a fountain in Lowndes Park. It was agreed to invite him to the next meeting to do a presentation for us on his idea for a water-fountain to be built in Lowndes Park. We also agreed that he could bring a friend as it may seem intimidating; we also agreed this as we believed that this would help bring new members to the youth council.

Paradigm would like us to know that they are now on Twitter and that we can "follow" them.

Rebecca raised a point about the price of alcohol and how cheap it is. We, as a council, have agreed to do a presentation of sorts to the N.A.G.S about this matter.

Date of Next Meeting: 17th February 2011

CHESHAM TOWN COUNCIL

Report of the Officers of the **TOWN COUNCIL** on Monday 28th February 2011

AGENDA ITEM NO: 8 - TOWN CRIER

Reporting Officer: Kathryn Graves (01494 583798)

Summary

1. To consider the appointment of a new Town Crier.

Background Information

2. Approximately 70 years after the post was last held, the Town Council appointed Mr Eric Watsham to the voluntary position of Town Crier in August 2004.
3. At the Policy and Resources committee meeting of the 28th November 2005 it was resolved that the post of Town Crier would require the holder to attend the Schools of Chesham Carnival, the Victorian Evening and up to a maximum of six additional functions per year (*Min no. 35*). It was also resolved that the Council would purchase a Town Crier outfit.
4. Mr Watsham was highly successful and popular as the Town Crier and worked tirelessly to promote community events and activities in this role. Following a long illness, Mr Watsham's death was reported at the Council Meeting of the 6th December 2010 (*Min no. 68*).

Financial Implications

5. Since 2004, the Town Crier has been paid an annual honorarium of £100. The Council also pays for the annual dry clean of the Town Crier's uniform and for his/her membership to the Ancient and Honourable Guild of Town Criers, the annual subscription for which costs from £23-£29 and provides £5 million public liability insurance cover.

Strategic Objectives

6. Accords with the Council's strategic objective two – *'To preserve the unique identity of Chesham and promote its heritage.'*

Detailed Consideration

7. The Town Mayor has recommended one of her Mayoral Ambassadors, Mr William Ellis, to take up the post of Town Crier for one year. Mr Ellis' mother has expressed her willingness to support Mr Ellis in this role.
8. If the Committee agrees to recruiting Mr Ellis to the post of Town Crier for one year, it will then be necessary to make a decision as to whether to continue the role of Town Crier and if so, how to fill the vacancy. Mr Watsham was recruited through a competition that was held at the Chesham Festival Community Fun Day and the Council may wish to consider holding a similar competition at a high

profile community event in 2012.

9. Professional Town Crier and Toastmaster, Mr Anthony Church, has written to your officers to offer his assistance with appointing a new Crier (**attached**).

Recommendations

- (i) **That the Committee consider the appointment of Mr William Ellis as the Town Crier for the period of one year.**
- (ii) **That the Committee agree to consider the mechanism for appointing a future Town Crier later in 2011.**

*ANTHONY CHURCH BEM. F.I.C.T.C. M.A.H.G.T.C. M.E.G.T.C. F.B.G.TM.
PROFESSIONAL TOWN CRIER & TOASTMASTER.
Treasurer of the Loyal Company of Town Criers
Treasurer of the Ancient and Honourable Guild of Town Criers*

Official Crier to;
Banbury Town Council
Chipping Norton Town Council
Daventry Town Council
Honorary Town Crier to:
The Ancient Borough of Wallingford
The Mediaeval Market Town of Thame
Holland & Barrett
Ambassador for City Sightseeing Oxford

08/01/11

Kathryn Graves
Policy and Projects Officer
Chesham Town Council

Dear Kathryn

I have found out today that your Town Crier Eric Watsham has passed away and would like to put on record my condolences to Chesham Town Council and any family that Eric had.

Eric was a brave man, carrying out his Town Crier duties even when he was very ill and will be sorely missed.

I note that you are considering the appointment of a new Crier in the near future and I live fairly close to Chesham would like to offer any assistance I can with this process.

Similarly if you have anything event wise in the near future, that you feel would require a Town Criers presence I would be more than happy to come along and perform those duties.

I look forward to hearing from you

Yours sincerely


Anthony Church BEM

CHESHAM TOWN COUNCIL

Report of the Officers of the **TOWN COUNCIL** on Monday 28th February 2011

AGENDA ITEM NO: 9 – FAIRTRADE TOWN STATUS

Reporting Officer: Kathryn Graves (01494 583798)

Summary

1. To receive an update on Chesham's Fairtrade Town Status.

Background Information

2. In 2005, Chesham became the first town in Buckinghamshire to achieve Fairtrade Town status.
3. In order to achieve Fairtrade status, the town must have reached five goals:
 - (i) The Town Council serves Fairtrade tea and coffee at its meetings and in its offices
 - (ii) A range of Fairtrade products is available in the local shops, cafes and catering establishments
 - (iii) Fairtrade products are used by a number of local work places and community organisations
 - (iv) The campaign has media coverage and popular support in the town
 - (v) A local Fairtrade steering group is established
4. A resolution was passed by the Council on 7th March 2005 to support Chesham's Fairtrade Town campaign (*Min no. 123*). A member (currently Cllr Mrs Gill Walker) and the Policy and Projects Officer represent the Town Council on the Fairtrade Steering Group.

Financial Implications

5. None pertaining to this report.

Strategic Objectives

6. Accords with strategic objectives 2: *'To encourage and promote the economic and commercial vitality of the town.'* and 7: *'To help create a socially inclusive and caring community, which embraces all its residents equally, seeking to develop their well-being, knowledge, understanding, and mutual co-operation.'*, as well as the Council's Environmental Policy.

Detailed Consideration

7. The Fairtrade Steering Group submitted their application for status renewal in September 2010 to the Fairtrade Foundation, which administers the Fairtrade Towns Initiative.

8. On 5th January 2011, the Fairtrade Foundation informed the Steering Group that the town's Fairtrade status has been renewed until January 2013.
9. The Fairtrade Town assessors particularly praised the excellent relationship between the Steering Group and the Town Council and the high level of support that the Council offers to the Fairtrade campaign. A copy of the renewal assessment is **attached**.

Recommendation

That the report be noted.



Renewal Feedback Form

Renewal for Fairtrade Town Status: Chesham

5 January 2011

Contact name: Kathryn Graves

Address: Chesham Town Council, Chesham Town Hall, Chesham, Bucks HP5 1DS

Telephone: 01494 583798

E-mail address: policy@chesham.gov.uk

Population concerned: 20,343

Date Fairtrade status declared: 29 March 2005

Goal 1: Local council passes a resolution supporting Fairtrade*. The resolution should include a commitment to serve Fairtrade* tea and coffee at its meetings and in its offices and canteens whenever hot drinks are served. How has the local council executed the decisions in the resolution? How does the council intend to develop their areas of work in the coming year?

A resolution was passed by Chesham Town Council on 7th March 2005 committing to 'contribute to the campaign to increase sales of products with the FAIRTRADE mark by striving to achieve Fairtrade status for the town of Chesham...' They also committed to 'widely offer Fairtrade marked food and drink options internally and make them available for internal meetings'.

The exact wording of the resolution along with additional commitments made by the Council is kept on file by the Fairtrade Foundation. This resolution is still upheld to date.

Progress or achievements since application/last renewal:

- The Council received a report to their Policy and Resources Committee meeting on the 15th September 2008 advising that the town's Fairtrade Town status had been renewed. The committee resolved that "the clerk be instructed to write to the Chesham Fairtrade Steering Group's Chairman, Reverend Colin Cartwright, expressing the Council's congratulations and continued support".
- The Council's Environmental Policy is reviewed annually, and maintains the Council's commitment to Fairtrade. Within the policy's section on sustainable procurement, it states the following:
"The Council will continue to support Chesham's Fairtrade status, as part of its commitment to global environmental issues."
- The catering concession at the Town Council run theatre, the Elgiva, has changed hands since the last renewal of Fairtrade status. The new concession operator (Cafe Encore) was encouraged by the Council to use Fairtrade and their menus state that Fairtrade produce is used wherever possible.
- Chesham Moor Gym & Swim, which is owned and operated by the Council, serves Fairtrade coffee, green tea, tea and hot chocolate.

- The Council regularly promotes Fairtrade in its Council newsletters, which are delivered free door to door and are available on the Council web site: www.chesham.gov.uk. The Council also makes Fairtrade promotional literature available at its local 'open council surgeries', which are run as part of Chesham Market in the High Street seven times a year.
- The Council promotes Fairtrade through a dedicated page on its web site: http://www.chesham.gov.uk/Fairtrade_Town.aspx and through regular articles on its news page and events page.
- The Council also promotes Fairtrade in articles submitted to the Chesham Chamber of Trade and Commerce's newsletters, which are sent to all Chamber members (100+ companies) and are available on their web site. A Council officer is responsible for designing and printing a sheet on Fairtrade that is included in the welcome pack for all businesses joining the Chamber. This includes a tear off slip to receive feedback from the businesses.
- The Fairtrade steering group has joined the Chamber of Trade and Commerce. Fairtrade steering group members attended a networking meeting of the Chamber in May 2010 to promote awareness to other Chamber members.
- The Council has designated a Councillor (Cllr Gill Walker) as an official Council representative on the Fairtrade Steering Group. The Council's Policy and Projects Officer is also now the group's Secretary, undertaking general administration, publicity, minute writing and maintaining www.chesham4fairtrade.co.uk.
- The annual Fairtrade Fashion shows are held at the Council-run Elgiva theatre and the town's Fairtrade Fifth Birthday celebration in 2010 was held at the Town Hall, with the Council-employed Town Crier on-hand to publicise the event to passers-by in the street.
- The Town Mayors have actively supported Fairtrade, attending a number of Fairtrade events.
- The Council has provided financial support through its Annual Charitable Donations scheme, providing £200 in 2008 and £300 in 2009. The Council has also lent equipment (in the form of a gazebo, urns and tea caddies) to the Fairtrade group.
- The Council's recognition of the importance of Fairtrade is demonstrated by the awarding of the 2010 Young Persons' Mayoral Award to the local school representatives who sit on the Fairtrade Steering Group.
- The Council enabled the Fairtrade group to have a free pitch at their trial local produce market in May 2010, on the principle that if food cannot be obtained locally, it should be Fair Trade. The success of the stall has led to the Council offering a free pitch for community/charitable organisations at all future local produce markets and the Fairtrade group will be holding another stall at the September market. The Council is also encouraging market traders to use Fairtrade products, e.g. sugar, cocoa, coffee and vanilla essence in products they produce, e.g. baked goods sold on cake stalls.

Result: Goal maintained

It is clear from the progress around this goal that the support of Chesham Town Council has played an invaluable part in enabling such an active and effective campaign to develop. We hope the ongoing communication and support between Chesham Town Council and the wider steering group will continue as the campaign moves forward.

Particular congratulations on your partnership with the Chamber of Commerce. Having strong presence within the Chamber of Commerce will promote awareness and the use of Fairtrade in both new and already existing businesses, and it is great to see that a sheet on Fairtrade is included in the Chamber's welcome pack. Well done also to the school representatives from Chesham High School and Chesham Park Community College for being awarded the 2010 Young Persons' Mayoral Award. This clearly shows the dedication of the school pupils, as well as the Council's appreciation of the long-standing Fairtrade campaign in Chesham. The Fairtrade stalls at local produce markets also sound like a fantastic idea and we wish you the best of luck with these in the future.

A new guide to Fairtrade and Local Authorities has recently been produced containing ideas that you may find useful. Many of these illustrate the role councils can and do and play in increasing understanding and support through using their unique position, contacts and leadership. http://www.fairtradetowns.org/wp-content/uploads/local_authorities_guide_final2010.pdf

Chesham Town Council may also like to consider choosing Fairtrade options in the Council's procurement policy for school catering and schoolwear or NHS workwear. Over 450 local authorities have already ensured that their purchase power leads to real benefits for producers overseas. This has contributed to an estimated 7.5 million people – farmers, workers and their families – across 58 developing countries currently benefiting from international sales of Fairtrade products, and thanks to procurement policies from Councils, this number is increasing! You can read more in the Fairtrade Foundation's Report '[Buying into Fairtrade – Procurement in the Private and Public Sector](#)'.

We also have a directory of suppliers in London and the home counties who offer Fairtrade http://www.fairtrade.org.uk/includes/documents/cm_docs/2010/I/LondonHomeCounties.pdf, as well as a list of Fairtrade cotton workwear and schoolwear suppliers which can be found at <http://www.fairtrade.org.uk/products/cotton/stockists.aspx> (scroll down to the sections entitled 'workwear suppliers' and 'schoolwear suppliers').

It is great to see that the Council continues to maintain the permanent sign in the Market Square stating that Chesham is a Fairtrade Town. Perhaps you could also have a sign on entering and leaving Chesham? You could incorporate this with a competition between local school children to design the Chesham Fairtrade sign, or to design a 'Chesham4Fairtrade' logo.

Goal 2: A range of (at least two) Fairtrade products are readily available in the area's shops and are served in local cafés/catering establishments. How has the number of retail and catering outlets increased, and how has the range of Fairtrade products been increased within the retail outlets? How has the Fairtrade directory been developed? How many of these directories have been distributed?

Achievements since last renewal:

Retail Outlet Target	5
Number of retail outlets at time of last renewal	6
Current number of retail outlets	11

Catering Outlet Target	3
Number of catering outlets at time of last renewal	7
Current number of catering outlets	10

Key Achievements / Progress:

New Retail Outlets:

1. Hazeldene Organic Rare Breeds Farm, Asheridge Road - Stocks two types of organic, Fairtrade coffee
2. Boots, 58 The Broadway - Stocks: Chocolate, body washes, body scrubs and body butters.
3. Grape and Grain Off-licence, Broad Street - Stocks: Range of Fairtrade chocolate.
4. Bellingdon Stores, Bellingdon Road - Stocks: Range of Fairtrade chocolate, including Dairy Milk range and Kit Kats.
5. Broadway News, High Street - Stocks: Range of Fairtrade chocolate, including Dairy Milk range and Kit Kats.

Fairtrade bananas are sometimes available from the fruit and vegetable stall at Chesham market, which takes place twice weekly and also sometimes from the new Chesham Fruit shop in the High Street.

The Wellspring Clinic, Francis Yard, is an eco-holistic shop that sells “ethically-traded” products.

New Catering Outlets:

1. M&Co Cafe, 48 High Street - Stocking fairtrade coffees.
2. Taylormade Catering, 39 Darvell Drive - Uses Fairtrade tea, coffee, sugar and bananas for their catering business.
3. Chesham Moor Gym & Swim Cafe & Vending machines, Moor Road - Serves Fairtrade tea, green tea, coffee and hot chocolate.
4. Taylormade Brunch, Broad Street - Also selling FT refreshments in the town's park during Sundays in the summer.

One catering outlet lost - Sweet Memories, 17 Market Square - no longer in business.

Extra Achievements:

The Fairtrade group maintain a directory of Fairtrade produce available in the town's shops on www.chesham4fairtrade.co.uk and the Local Fairtrade section of the web site also lists the retail and catering outlets that stock Fairtrade.

The Steering Group have established a good relationship with a number of local retailers. Waitrose sponsored the 2009 Fairtrade Fashion Show. Sainsbury's helped to support the 2010 Fashion Show and Poetry Awards Evening and Oxfam donated the raffle prizes for that event. Oxfam and a number of local producers contributed to a hamper that was the raffle prize at the 2010 Fifth Birthday celebration. A number of local businesses bought advertising space in the programmes for the Fashion Awards and Poetry Evening and Fifth Birthday event. The Fifth Birthday event also had support from Waitrose, Cafe Africa (a Fairtrade cafe in neighbouring Amersham), Brazil's Cafe, local business Komputer Consultancy Services Ltd and Trading Visions.

The Steering Group have also had support from Fairtrade clothes producers and suppliers, including People Tree, Komodo, Traidcraft, EthicTrade Ltd, Debenhams (Hemel Hempstead) and Five G, who have showcased their collections at Chesham's annual Fairtrade fashion shows.

The Steering Group are now working in partnership with EthicTrade Ltd, a local internet business selling fairly-traded products, to provide an online shop from www.chesham4fairtrade.co.uk selling clothing, stationery, homeware, toys, books, crafts and jewellery. A percentage of the profits will go to the Chesham4Fairtrade campaign.

The group have worked with Plastic Bag Free Chesham to create a Fairtrade organic cotton shopping bag, which states “Plastic Bag Free Chesham – A Fairtrade Town”. These are available for sale from a number of local retailers, including Healthright, Lucia’s, Blue Haze and Orbit Press.

Result: Goal maintained

Well done for maintaining and extending the number of retail and catering outlets providing Fairtrade products in Chesham. It is wonderful to see new businesses on board as this is a sure sign that the local campaign is having a real impact in terms of increasing demand for Fairtrade and therefore encouraging local businesses to make sure Fairtrade is on offer. It is great to see that your website is kept updated with outlets that sell Fairtrade products. Congratulations also on the support shown by Sainsbury’s, Waitrose, Oxfam, Cafe Africa and others, as well as from Fairtrade clothes suppliers. Your partnership and online shop with EthicTrade Ltd also looks great, and we hope this develops well into the future.

Despite the considerable achievements already made towards this goal, it is important to encourage more local businesses to come on board and to develop the support of those already involved. As you’ve already exceeded the targets for this goal, a next step could be to expand the range offered in the current outlets. Have a look at the list of products carrying the FAIRTRADE Mark at www.fairtrade.org.uk/products and see how many you can get in to your outlets.

Perhaps you could encourage already supportive outlets to hold events such as a Chesham Fairtrade Supermarket Sweep, where each Fairtrade retail outlet has competing contestants to see who can fill their trolleys with the largest variety of Fairtrade goods, with a Fairtrade Hamper as a prize! This can generate enthusiasm amongst the local people of Chesham as contestants, as well as encouraging the outlets to expand their range of Fairtrade products.

Could you use your relationship with the chamber of commerce to get new retail and catering outlets on board? Perhaps you could hold an event where you can explain about the benefits of Fairtrade to local businesses, show the range of products and do some taste testing, along with information about local suppliers offering Fairtrade products. You can find a list of wholesale suppliers at the following address: http://www.fairtrade.org.uk/products/wholesaler_suppliers.aspx. The Southwest Fairtrade Group have put together a Fairtrade Purchasing Guide which is full of ideas on how to get businesses involved, and also includes lists of Fairtrade suppliers across the country: http://www.fairtradesouthwest.org.uk/uploads/resources/3_pdf.pdf

It may also be helpful to note that Goal 2 will be revised this year and any changes communicated to all Fairtrade Town groups. Obviously it’s important that the campaigning activities of local groups are relevant locally and continue to take Fairtrade to the next level, and we appreciate that ‘two or more Fairtrade products’ are often readily and automatically available across many communities. If you have any ideas on how this goal could be better measured, do let us know!

Goal 3: Fairtrade products are used by an appropriate number of local work places (offices, shops, B&Bs etc.) and community organisations (faith communities, schools, universities etc). For larger populations (over 100,000) a flagship employer is expected as well as the local authority listed under Goal 1. How have the number work places and community organisations using Fairtrade products increased? Is there an additional flagship employer? Have any faith groups, schools or universities gained Fairtrade status?

		Total using Fairtrade at time of previous renewal	Current total using Fairtrade
Workplaces		13	15
Faith Communities	Total in area	80%	80%
Educational Establishments	Total in area	7	8
Community Organisations		1	7

Key Achievements / Progress:

The Steering Group have sent Fairtrade themed thank-you cards to all community groups, businesses, churches and other organisations using Fairtrade after their last successful renewal of Fairtrade status, to thank them for their contribution and encourage them to maintain and extend their support of Fairtrade.

Workplaces:

Chesham Building Society, the Flagship employer with 40 employees was recently taken over by Skipton Building Society. The Chesham branch is no longer using Fairtrade refreshments as it is a Head Office issue. However, Chesham's Fairtrade Steering Group are now talking to Head Office, who themselves have a Fairtrade policy, to see if they can encourage the Chesham branch, and all Skipton branches, to adopt a Fairtrade policy.

As a future action, Chesham4Fairtrade is currently putting together Fairtrade sample packs with a variety of goods, such as tea, coffee and biscuits along with information on Fairtrade to give to local businesses to encourage them to use Fairtrade in the workplace.

Faith Communities:

The Parish of Great Chesham comprises St. Mary's, St. John's (Bellingdon), Emmanuel, Christ Church and St George's (Ashley Green). At the Great Parish meetings of the 12th May 2004 and the 14th July 2004 the following support for Fairtrade was agreed:

"This matter had been discussed and agreed by all DCC members. PROPOSED by Rev John Shepherd, SECONDED by Margaret Gingell and Unanimously Agreed that the Parish of Great Chesham support Fair Trade within the Diocese."

Individual churches in Chesham support Fairtrade in the following ways:

1. Chesham United Reformed Church is a Fairtrade Church, is active during Fairtrade Fortnight and helps to promote Fairtrade in its magazine.
2. Emmanuel is a Fairtrade Church, which has a Traidcraft stall available. Traidcraft Exchange is one of the missions of the Church and current giving is about £3,000 per year. Active during Fairtrade Fortnight e.g. with a Fairtrade breakfast.
3. Chesham Methodist Church uses only Fairtrade refreshments in its Church and at any functions or events.
4. Broadway Baptist Church supports Fairtrade events, e.g. a Christmas craft sale with Fairtrade goods and is active during Fairtrade Fortnight. The church also uses Fairtrade products and helps to promote Fairtrade activities in the town.

5. Trinity Baptist Church is a Fairtrade Church and their reverend, Colin Cartwright, has been the chairman of Chesham4Fairtrade since its inception five years ago. Fairtrade articles are included in the church's newsletters and a Fairtrade stall is held most Sundays.
6. Christchurch Waterside serves fair-trade tea and coffee after all services and meetings. The church also has Fairtrade goods available for sale to church members and supports Fairtrade events in the parish and town.
7. St. Mary's Church is a Fairtrade church and has a Fairtrade stall twice a year. They also support Fairtrade events that take place in the town. Fairtrade products are used by the church for catering and toiletries.
8. St. John's Church (Bellingdon) is a Fairtrade church and participates in Fairtrade Fortnight activities with coffee mornings and Traidcraft stall, and has a monthly Traidcraft stall after morning service.
9. St. George's – participation in Fairtrade Fortnight, e.g. coffee morning and Fairtrade stall and Traidcraft goods on sale after morning service.
10. Chesham Quakers are a registered Fairtrade Church, using only Fairtrade tea, coffee and sugar and using Fairtrade biscuits upon occasion.
11. Salvation Army – participation in Fairtrade fortnight, e.g. a daffodil rally, with proceeds to Chesham4Fairtrade.

Chesham4Fairtrade are in contact with the minority of churches in town that have not yet become involved in Fairtrade (Hivings Free Church and Newtown Evangelical Baptist Church) to encourage their participation in the town's campaign.

One of the local Traidcraft representatives supplies Traidcraft goods to the Methodist Church, St. Mary's, United Reformed Church, Trinity Baptist Church, St. George's Church and Christchurch (total annual sales of about £4,500). The proceeds from the Traidcraft sales during Fairtrade Fortnight are donated to Chesham4Fairtrade.

Churches Together for Chesham invited Chesham4Fairtrade to hold a Fairtrade tea/coffee/biscuit stall and a Fairtrade goods stall at their free music in the park concert in July 2010. A Chesham4Fairtrade representative gave a presentation at Churches Together for Chesham's Prayer For Chesham event (21/1/10) and a talk was given on Fairtrade to the Churches Together for Chesham Council (14/1/10). Fairtrade stalls were held at the Churches Together for Chesham Lent Talks during February and March 2010.

The town's churches have played an essential role in the Fairtrade campaign from its very beginnings and Churches Together for Chesham allows Chesham4Fairtrade to hold its funds, ring-fenced, in their bank account.

Chesham4Fairtrade are establishing a relationship with Chesham Mosque and a representative from Anjuman-ul-muslameen receives the minutes of Chesham4Fairtrade steering group meetings.

Educational Establishments:

Schools supporting Fairtrade:

1. Brushwood Junior School
2. Ley Hill School
3. Newtown Infant and Nursery School

4. Thomas Harding Junior School
5. Waterside County Combined School
6. Little Spring Junior School
7. Chesham Park Community College
8. Chesham Grammar School

Both Chesham Grammar School and Chesham Park Community College have Fairtrade groups, representatives of which sit on the Chesham4Fairtrade steering group. The Chesham Grammar School group hold a regular Fairtrade stall at the school and the school is working towards Fairtrade School Status.

The following activities have taken place at the local schools:

1. Fairtrade stall at an Eid celebration at Chesham Park Community College (18/10/08)
2. Fairtrade stall at a Pampering Event at Chesham Park Community College (24/10/08)
3. Stony Dean School Fairtrade Assembly, Amersham (27/02/09)
4. Chesham Grammar School Assembly conducted by student Fairtrade reps (11/3/09)
5. Chesham Grammar School Year 7 Fairtrade Challenge Day (12/10/09); pupils produced a 30-second advert
6. Shed@ThePark Fairtrade Poetry Workshop at Thomas Harding School (27/11/09)
7. Participation in our 09/10 Fairtrade Fashion Challenge competition by Chesham Park Community College Textiles Club.
8. The After Black Gold event on 13/10/08 was hosted by Chesham Grammar School and organised by Chesham4Fairtrade in association with Chesham Park Community College and Chesham Grammar School. Students from both schools were involved in a drama workshop and African drumming presentation.

Chesham4Fairtrade also supplied some funding to support one of their school Fairtrade representatives (Hannah Tricks) on a four-month trip to Ghana, which included a visit to a Fairtrade cocoa farm. Upon her return Hannah spoke about her experiences to a number of local groups and at the Fairtrade Fifth Birthday party.

Shed@ThePark (<http://www.shedatthepark.co.uk/>), an inclusive theatre group based at Chesham Park Community College produced a Fairtrade-themed song called 'Sow' for Chesham Fairtrade Fortnight 2009 which they performed at free venues in Chesham and Amersham as well as at the 2009 Fashion Show. The CD was made available for sale at the following Chesham shops: Perfect Pitch, Oxfam, Healthright, the Drawingroom and JPS Stationers.

The Steering Group donated copies of Fairtrade-themed books to Chesham Library and Chesham Grammar School using the proceeds raised during Fairtrade Fortnight 2009.

Community Organisations:

Representatives of Chesham4Fairtrade regularly give talks on Fairtrade to local groups (including beyond the boundaries of the town) to encourage support for Fairtrade in the area.

As a result of this activity and the active networking within the community, a number of Chesham groups are now supporting Fairtrade:

1. Chesham Brownies (Guide Hut, Lowndes Park)
2. Caracol (Chesham based charity focusing on education in Belize)
3. Chesham Chamber of Trade and Commerce
4. Chesham Town Council
5. Chesham Over Fifties Positive Action Group
6. Workaid (Chesham based anti-poverty charity)
7. Second Chesham Scouts

Result: Goal maintained

Workplaces:

It's fantastic to see the progress in the number of workplaces making the switch to Fairtrade, well done! It's a shame that the Chesham branch of Skipton Building Society does not use Fairtrade products, but it's good to see that the group are encouraging them to adopt a Fairtrade policy at Head Office level.

Your plan to put together Fairtrade sample packs for local businesses is great. You may like to direct workplaces to Traidcraft who have a great Fairtrade catering package available which works well for smaller workplaces (www.traidcraft.org.uk). Or we have a London and Home Counties directory, which lists companies which are registered with the Fairtrade Foundation as distributors of Fairtrade certified products for the Out of Home market: http://www.fairtrade.org.uk/includes/documents/cm_docs/2010/L/LondonHomeCounties.pdf

Or perhaps you could hold an event where you can explain about the benefits of Fairtrade to workplaces, show the range of products and do some taste testing – a Fairtrade Business Brunch has worked well for other groups. The Fairtrade at Work website offers lots of other useful materials specifically designed for businesses: www.fairtrade.org.uk/work

Faith Communities:

It's great to see so many churches have made a commitment to Fairtrade and we hope that members of the congregation have become more aware of Fairtrade and what it means for farmers in developing countries as a result, and that their commitment to Fairtrade is communicated to the wider community through articles in any church or parish newsletters. Well done on all of the Traidcraft and Fairtrade stalls, and on your strong relationship with Churches Together for Chesham. Particular congratulations on the Parish of Great Chesham making a formal commitment to Fairtrade. Perhaps they could apply for Fairtrade Diocese status if they have not done so already? It's also fantastic to see that you are working with Chesham Mosque – we wish you the best of luck on your future partnership with them, and hope that at some point in the future they may consider becoming [a Fairtrade mosque!](#)

With so many supportive churches, have you considered asking them to use [Fairtrade communion wine](#) or [Fairtrade cotton clerical shirts](#)? Perhaps you could also run a session for children at some of the supportive churches, introducing them to what Fairtrade is. You can download guidance [here](#), under the 'Support, resources and activities' section.

Educational Establishments:

It is wonderful to see that so many schools have become a part of the Chesham Fairtrade Town campaign – well done. It is great to see that Chesham Grammar School and Chesham Park Community College have Fairtrade Groups. The 30 second advert and the Fairtrade themed song sound particularly innovative, and we're sure these captured the attention of many local residents!

Do visit www.fairtrade.org.uk/schools for the latest ideas, events and resources to help pupils and teachers make Fairtrade a part of their school and an introductory PowerPoint presentation that members of the Steering group could show to get parents, teachers, pupils or governors excited about Fairtrade. A new all you need to know guide for engaging schools with your Fairtrade campaign, featuring case studies and top tips from other campaigns has recently been produced: http://www.fairtrade.org.uk/includes/documents/cm_docs/2010/t/taking_action_for_fairtrade_with_local_schoolsfinal.pdf As mentioned in the feedback under Goal 1, perhaps you could hold a competition between local school children to design the Chesham Fairtrade sign, or to design a 'Chesham4Fairtrade' logo?

Community Organisations:

Congratulations on the big increase of community organisations involved in Chesham's campaign, which shows that Fairtrade has truly become a part of the community! An effective way to get more groups involved in the campaign could be to involve them in your events, or even have them organise their own. Last Fairtrade Fortnight for example, dance groups up and down the country joined in to Strictly Fairtrade Tea Dances, whilst football clubs, other campaigning organisations, WI and rotary clubs are other common groups incorporating Fairtrade products into their activities.

Goal 4: Attract media coverage and popular support for the campaign. How has your relationship with the press developed in order that the meaning behind the FAIRTRADE Mark is communicated effectively? Is there on-going support for the campaign and do Fairtrade Fortnight events feature in the local media?

Events:

Chesham4Fairtrade has organised a number of events, including two large celebration events during their Fifth Anniversary year (2010), which were high profile and attracted good attendance and media coverage. 125 tickets were sold for the Fashion Show and 123 people attended the birthday party.

List of events:

1. After Black Gold – 13/10/08, involving talks by Joe Human and George Alagiah, African drumming by Abass Nii Dodoo, a drama workshop
2. Chesham Fairtrade Film Festival – 23 & 24 February 2009
3. Fairtrade Fashion Show – 5 March 2009, featuring the film 'China Blue', a performance by Shed@ThePark, the fashion show and Fairtrade stalls
4. Fairtrade stall at Chesham Environmental Launch Event – June 2009
5. Fairtrade stall at Chesham Carnival – June 2009
6. Fairtrade Poetry Competition – 4 March 2010
7. Fairtrade Fashion Challenge – Spring 2010
8. Performances of 'Sow' by Shed@thePark in Chesham and Amersham – 4 and 17th July 2010
9. Fairtrade Fashion Show and Poetry Awards Evening – 4 March 2010 featuring live performances by musicians, poetry readings, dance exhibitions and fashion show
10. Chesham's Fifth Fairtrade Birthday Party – 27 March 2010, including a Fairtrade cafe, cookery demonstrations, cake competition, speakers including from Shared Interest, a film from Steve Redgrave, children's games, story-telling, a live-link to Ghana and floating fashion show
11. Fairtrade stall at the Chesham Local Produce Market 22 May 2010
12. Fairtrade refreshments stalls run in the park during two free open air music concerts in July 2010.

Further activities include all the events that have taken place at the local schools.

Media:

Chesham4Fairtrade is continuing to grow its relationship with the media and is making connections with new media outlets that are developing in the town, e.g. YourChesham a free monthly publication delivered door-to-door in Chesham and Chesham Bois. The Steering Group also make sure to work with "new media", such as the Chesham and Amersham E-newsletter and Chiltern

Voice, a local blog. When publicising events, the group submit them to national web sites, including the Fairtrade Foundation web site and www.wherecanwego.com. Chesham4Fairtrade also had a one hour broadcast on Radio Christmas on the 1st December 2008.

There has been a total of 64 publications relating to Fairtrade and Chesham4Fairtrade, including an appearance on Bucks TV, articles in the Chiltern Voice, the Bucks Examiner, the Bucks Free Press, the Town Crier, the Town Talk, the Chiltern Chronicle, Chilterns Life, yourChesham, as well as regular mentions on the Council website and Council newsletters (see renewal form for further details).

The web site, www.chesham4fairtrade.co.uk, is regularly updated and features news, information on events and competitions, where to find Fairtrade in Chesham, Fairtrade recipes and links to other organisations. As a future goal, the group are looking to establish an "Events" page on the www.chesham4fairtrade.co.uk web site, publicising Fairtrade events happening within Chesham and the surrounding area.

At Chesham4Fairtrade events, the group have collected email addresses from interested attendees to form an email distribution list to inform a growing number of people about news, events, Fairtrade issues or ask for help.

Result: Goal maintained

Events:

It is great to see such a long-standing campaign which has continued to innovate throughout time and undoubtedly reached a great many people in Chesham. Congratulations on the After Black Gold event, the Fashion Show and your Fifth Birthday Party which all sound wonderful and must have involved a lot of hard work and effort. Piggy-backing on established community events like the Chesham Carnival, the local produce market, and the open air music concerts are also a great way to keep Fairtrade in the public eye and can often reach people who may not come to an event specifically about Fairtrade.

The theme of Fairtrade Fortnight 2011 will be 'Show off your label' encouraging you to talk about all things Fairtrade, and what difference the FAIRTRADE Mark makes for producers. We hope that the various partner groups in your campaign enjoy getting involved with Fairtrade Fortnight. Cotton will be the focus product, and we are hoping to break the world record for the longest piece of hand made bunting, using individual pieces (on Fairtrade cotton) designed with messages from Fairtrade groups and supporters all over the UK. The bunting will then be used at major events to send the message to leaders and decision makers that the people of the UK want a fairer cotton industry, and you can read more at www.fairtrade.org.uk/fortnight. We're excited to be launching a new campaign calling for trade justice for West African cotton farmers, and will be focusing on MEPs during Fairtrade Fortnight. You can read more about the campaign and take the first online action at www.fairtrade.org.uk/cotton. Watch this space for further actions to take and ways to be involved in this exciting new campaign!

As an added incentive, you may also like to consider entering your event(s) or campaign in to the Fairtrade Fortnight Awards, which recognise nationally the hard work and creativity of local campaign groups – and provide a cash prize to reinvest in your campaign! Check out this year's winners at www.fairtrade.org.uk/fortnightawards2010.

Media:

The creativity and dedication of the Steering Group has also succeeded in generating a great deal of press coverage and it's wonderful to see so many mentions of Fairtrade in the local media. Well done for gaining coverage in new media outlets such as the Chiltern Voice, and congratulations on

your appearance on Bucks TV and Radio Christmas. It's clear that the group really knows how to work the local media and must have developed some good contacts over the years judging by the coverage gained. Have you considered inviting a supportive local journalist along to any Steering Committee meetings to sell in stories well in advance, or ensure the best coverage possible? Your website also looks like a great campaign tool. Perhaps you might also like your website to include blogs or testimonials from different stakeholders about why they support Fairtrade in the town – for example stories from schools, businesses or faith groups detailing how they have got involved can really capture attention and generate enthusiasm for Fairtrade amongst potential new supporters.

Goal 5: A local Fairtrade steering group is convened to ensure continued commitment to its Fairtrade Town status. How has the membership of the steering group changed to reflect the wider community's support for Fairtrade? Does the steering group still continue to meet regularly and what recent decisions have been made to ensure continued commitment to its Fairtrade Town status?

The Chesham4Fairtrade steering group meets at least once a quarter, and develops sub-groups that meet to organise specific events. These groups also involve other volunteers who are not members of the steering group, but have specific expertise or experience relevant to the particular event.

Members of the steering group are:

Rev. Colin Cartwright (Chairman)
Vicki Mistry (Deputy Chairman)
David Haddock (Treasurer)
Kathryn Graves (Secretary)
Jean Pritchard (Chamber Representative)
George Thackray
Cllr Gill Walker (Council Representative)
Mairi Lubelska – Chesham Grammar School, White Hill, Chesham
Chloe Goulding – Chesham Grammar School, White Hill, Chesham
Becki Tricks - Chesham Grammar School, White Hill, Chesham
Chesham Park Community College – two student representatives to be decided for 2010/11

During 2010 the group have developed a constitution, which they are planning to adopt at their first AGM later in the year. The AGM will be open to any interested Chesham residents or workers with a view to developing a broader membership for the group and attracting a greater number of volunteers. As well as publicising the AGM through the media, the group will be contacting those people on their email list and any groups or businesses that have supported them in the past.

Chesham4Fairtrade liaises with other local Fairtrade groups (e.g. Watford and Berkhamsted) to widen publicity for Chesham-based Fairtrade events. They have also offered support and advice to the campaign to achieve Fairtrade Town status for High Wycombe. They have developed good links with the Leighton-Linslade Fairtrade Town Campaign.

Chesham4Fairtrade is also investigating the possibility of working towards Fairtrade Zone status for Chiltern District and members of the group have been speaking with district councillors and people interested in Fairtrade elsewhere in the district, such as in Amersham and Great Missenden.

Result: Goal maintained

Congratulations for maintaining a dedicated and proactive Steering Group composed of such clearly committed members. We appreciate that coordinating a Fairtrade Town group such as this one requires a great deal of time, energy and dedication and would like to thank all the steering group members for their hard work to date.

Your plans to broaden membership look great, as it would be good if you could look to expand the group by reaching out to workplaces, faith groups, a local journalist etc. Although it is obvious that the Steering Group is working well with these groups, it may further help co-ordinate activity to have close communication and plan together through the Steering Group.

Well done on your role in supporting High Wycombe and for creating links with Watford, Berkhamstead and Leighton-Linslade. It is good to know that the Chesham Steering Group's members are also thinking of working towards Fairtrade Zone status for the Chiltern District. We are sure expertise, experience and ideas from the Fairtrade Chesham campaign will be incredibly useful to other communities keen to make Fairtrade part of their area and we hope that the Council will also encourage their peers in other areas to get involved with Fairtrade and support action in their area.

Final comment:

Congratulations on maintaining Fairtrade Town status for Chesham and for the great work you have achieved over the past two years. It has been a pleasure to hear about all the fantastic progress that has been made. We would like to thank everyone that has been involved in ensuring that the Chesham Fairtrade campaign continues to go from strength to strength. It is because of campaigns such as this that Fairtrade continues to grow and now brings benefits to more than 7 million people – producers and their families – in developing countries.

Your next renewal will be due in January 2013 but please ensure that your update includes everything that has occurred since September 2010 when this application was submitted. We look forward to hearing more about your achievements then. Please do not hesitate to contact us in the meantime should you require any additional support, ideas or assistance.

Signed:
Name:
Position:



Hannah Reed
Campaign Manager
(Fairtrade Towns)



Adam Gardner
Campaigns Officer
(Fairtrade Towns)



Hannah Whitcombe
Fairtrade Towns Volunteer

AGENDA ITEM NO. 10

CHESHAM TOWN COUNCIL

PAY SCHEDULE NO. 6

MONDAY 28th FEBRUARY 2011

	£	p
December 2010	154,027.61	
January 2011	<u>101,048.84</u>	
	<u>255,076.45</u>	

Petty Cash Items Over £50

		£	p
25.11.10 B & Q Plc	Light bulbs-Lowndes Park Toilets	57.72	
07.12.10 A. Jones	Travel expenses –Moor Gym & Swim	89.60	

LLOYDS CUR/CALL A/CS

Payments made between 01/12/2010 and 31/12/2010

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
01/12/2010	CHILTERN DISTRICT COUNCIL	D/D	60.00	60.00		500		NON DOMESTIC RATES
01/12/2010	CHILTERN DISTRICT COUNCIL	D/DA	966.00	966.00		500		NON DOMESTIC RATES
01/12/2010	CHILTERN DISTRICT COUNCIL	D/DB	1,408.00	1,408.00		500		NON DOMESTIC RATES
01/12/2010	CHILTERN DISTRICT COUNCIL	D/DC	2,408.00	2,408.00		500		NON DOMESTIC RATES
03/12/2010	TURNER GROUNDS CARE	19476	127.49	127.49		500		TILTMASER
03/12/2010	HAWES SKIP HIRE LIMITED	19477	284.35	284.35		500		SKIP EXCHANGE
03/12/2010	SMILE PUBLISHING LIMITED	19478	188.00	188.00		500		WYCOMBE HOSPITAL HANDBOOK
03/12/2010	MR P LISLEY	19479	347.80	347.80		500		IGNITION SWITCH REPAIR
03/12/2010	WOODLAND TRUST	19480	21.00	21.00		500		THE WOODLAND TRUST
03/12/2010	COCA COLA ENTERPRISES LTD	19481	345.70	345.70		500		SUPPLIES
03/12/2010	CASH	19482	3,500.00			4183 301	3,500.00	PANTO CAST PAYMENTS
03/12/2010	CAROLE KING	19483	1,000.00			4183 301	1,000.00	PANTO MUSICAL DIRECTOR
03/12/2010	CAROLE KING	19484	250.00			4183 301	250.00	PANTO MUSICIANS FEES
03/12/2010	JAMES HORNE	19485	1,000.00			4183 301	1,000.00	PANTO DAME EXPENSES
03/12/2010	A C ENTERTAINMENT	19486	652.90	652.90		500		FILTERS
03/12/2010	ORBIPRESS LTD	19487	234.00	234.00		500		OVERPRINTING SPRINGFIELD
03/12/2010	SHOW SOUVENIRS LTD	19488	1,184.87	1,184.87		500		MERCHANDISE
03/12/2010	NEWSQUEST (LONDON) LTD	19489	58.75	58.75		500		BUCKS FREE PRESS ADVERT
03/12/2010	CHUBB FIRE LIMITED	19490	313.73	313.73		500		FAULTY EMERGENCY LIGHT
03/12/2010	PRINTHAUS LIMITED	19491	5,734.00	5,734.00		500		PRINTING WHATS ON
03/12/2010	SARGENT & PLESTER DANCING	19492	175.00			4183 301	175.00	HIRE OF WHITEHILL CENTRE
03/12/2010	MRS Y SMITH	19493	1,200.00			4183 301	1,200.00	CHOREOGRAPHY OF CHILDREN
03/12/2010	SALVATION ARMY	19494	1,219.21			531	1,219.21	XMAS IS COMING 15/11/2010
03/12/2010	CHESHAM THEATRE COMPANY	19495	4,924.50			531	4,924.50	ALLO ALLO NOVEMBER 2010
03/12/2010	GOCOLD LIMITED	19496	300.61	300.61		500		SUPPLIES
03/12/2010	YOUR CHESHAM	19497	96.35	96.35		500		QUARTER PAGE NOVEMBER 2010
03/12/2010	ROYAL MAIL	19498	3,263.36	3,263.36		500		DOOR TO DOOR
03/12/2010	PARADIGM HOUSING GROUP	19499	1,926.74	1,926.74		500		STEEL FENCING CO-OP FIELD
03/12/2010	FUTURE LEGEND THEATRE	19500	284.68			4180 301	284.68	GLENN MILLER MYSTERY
Sub Total Carried Forward			33,475.04	19,921.65	0.00		13,553.39	

Cash Book No : 1
LLOYDS CUR/CALL A/CS

Payments made between 01/12/2010 and 31/12/2010

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/12/2010	ETM (AGENCIES) LTD	19501	2,856.00		425.36	4180	301	2,430.64	DEREK ACORAH 04/11/2010
03/12/2010	CHESHAM YOUTH CLUB	19502	70.00			4183	301	70.00	HIRE OF ROOM AT YOUTH CENTRE
03/12/2010	P A HAWKES	19503	2,443.12	2,443.12		500			DESIGN WHATS ON
03/12/2010	ING LEASE (UK) LIMITED	D/D	1,586.25	1,586.25		500			RENTAL GYM EQUIPMENT
06/12/2010	BRITISH TELECOMMUNICATIONS	D/DA	46.50	46.50		500			INTERNET LINE CHARGES
06/12/2010	BRITISH TELECOMMUNICATIONS	D/DB	46.76	46.76		500			ALARM LINE RENTAL
06/12/2010	BRITISH TELECOMMUNICATIONS	D/DC	55.69	55.69		500			ALARM LINE RENTAL
06/12/2010	BRITISH TELECOMMUNICATIONS	D/DD	55.69	55.69		500			BROADBAND LINE RENTAL
08/12/2010	VIRGIN MEDIA BUSINESS LTD	D/DE	18.80	18.80		500			PAYPHONE CHARGES
10/12/2010	NPOWER LTD	19504	707.37	707.37		500			ELECTRICITY CHARGES
10/12/2010	VIRGIN MEDIA BUSINESS LTD	19505	229.39	229.39		500			TELEPHONE CHARGES
10/12/2010	E.ON ENERGY	19506	234.39	234.39		500			FOUNTAIN ELECTRICITY
10/12/2010	GEO BROWNS IMPLEMENTS LTD	19507	156.86			4048	218	-0.57	DISCOUNT
						4010	218	-0.45	DISCOUNT
				1.02		500			DISCOUNT
				156.86		500			PARTS & SUPPLIES
10/12/2010	A R DARVELL LTD	19508	346.62	346.62		500			WATER HEATER BOILER ROOM
10/12/2010	SIMON COLLINS	19509	1,341.97	1,341.97		500			MAINTENANCE OCTOBER 2010
10/12/2010	DHL EXPRESS (UK) LTD	19510	127.08	127.08		500			TRANSPORT COSTS
10/12/2010	K C & CO (AMERSHAM) LTD.	19511	92.12	92.12		500			SUPPLY & FIT WINDOW BLIND
10/12/2010	THE VALE TRAINING GROUP	19512	416.50	416.50		500			CHAINSAW O & M K CAUDERY
10/12/2010	SPALDINGS (UK) LIMITED	19513	31.16	31.16		500			YELLOW/BLACK VINYL TAPE
10/12/2010	G & MB MANNING	19514	24.80	24.80		500			TIMBER
10/12/2010	OPTIMUM RELEASING LTD	19515	196.35	196.35		500			THE LAST STATION
10/12/2010	JAMES HORNE	19516	1,000.00			4183	301	1,000.00	PANTO DAME COSTS
10/12/2010	CAROLE KING	19517	1,000.00			4183	301	1,000.00	PANTO MUSICAL DIRECTOR
10/12/2010	CASH	19518	3,500.00			4183	301	3,500.00	PANTO CAST COSTS
10/12/2010	CLOCKHOUSE THATRE	19519	238.09			4180	301	238.09	MUCH ADO ABOUT NOTHING
10/12/2010	J MILLER	19520	634.83			4026	301	-26.45	ROLLIN STONED 06/11/2010
Sub Total Carried Forward			50,931.38	27,922.21	425.36			21,764.65	

Cash Book No : 1
LLOYDS CUR/CALL A/CS

Payments made between 01/12/2010 and 31/12/2010

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
						4180	301	661.28	ROLLIN STONED 06/11/2010
10/12/2010	J MILLER	19520	634.83			4180	301	634.83	ROLLIN STONED 06/11/2010
10/12/2010	J MILLER	19520	-634.83			4180	301	-634.83	ROLLIN STONED 06/11/2010
10/12/2010	UPBEAT MANAGEMENT	19521	2,048.21		305.06	4026	301	-67.91	FORCES SWEETHEARTS 16/11/2010
						4180	301	1,811.06	FORCES SWEETHEARTS 16/11/2010
10/12/2010	LAKIN McCARTHY ENTERTAIN	19522	2,828.00		421.19	4180	301	2,406.81	ARTHUR SMITH 18/11/2010
10/12/2010	LEE JAMES ASSOCIATES LTD	19523	2,692.09		400.95	4026	301	-95.46	VOULEZ VOUS 19/11/2010
						4180	301	2,386.60	VOULEZ VOUS 19/11/2010
10/12/2010	INLAND REVENUE	19524	12,222.87			526		5,974.00	NHI
						526		6,248.87	PAYE
10/12/2010	SIMON FIELDER PRODUCTIONS	19525	1,475.70		219.78	4026	301	-48.93	HOLLY AT CHRISTMAS 20/11/10
						4180	301	1,304.85	HOLLY AT CHRISTMAS 20/11/10
10/12/2010	N & C	19526	152.08	152.08		500			RADAR LOCKSET
10/12/2010	SYSTEMAX EUROPE LTD	19527	48.76	48.76		500			LAPTOP LOCK
10/12/2010	LYRECO UK LIMITED	19528	801.43	801.43		500			MISC STATIONERY
10/12/2010	CHILTERN DISTRICT COUNCIL	19529	180.00	180.00		500			EQUALITY IMPACT ASSESSMENT
10/12/2010	CHINNOR SILVER BAND	19530	280.00			4201	207	280.00	LOWNDES PARK 15/08/2010
10/12/2010	UNA-UK	19531	25.00			4024	117	25.00	UNITED NATIONS 2010/2011
10/12/2010	H2O COOLER RENTALS LTD	19532	48.50	48.50		500			WATER COOLER SERVICE
10/12/2010	K. R. RANCE	19533	695.00	695.00		500			GENERAL MAINTENANCE
10/12/2010	BARNET POOL MAINTENANCE	19534	111.63	111.63		500			TEMPORARY REPAIR HEATING
10/12/2010	THREE VALLEYS WATER	19535	1,615.68	1,615.68		500			WATER CHARGES
10/12/2010	DAYLA LIMITED	19536	1,772.69	1,772.69		500			SUPPLIES
10/12/2010	BFS GROUP LIMITED	19537	257.47	257.47		500			SUPPLIES
10/12/2010	BARCLAYS MERCHANT	D/D	470.22	470.22		500			MERCHANT CHARGES
14/12/2010	TOTAL UK LTD	D/DA	359.65	359.65		500			DIESEL & PETROL
15/12/2010	TELEPAY WAGES/SALARIES	D/D	35,963.97			525		35,963.97	SALARIES DECEMBER 2010
17/12/2010	CASH	19538	271.08		17.98	4199	202	1.28	OFFICE PETTY CASH
						4199	304	1.28	OFFICE PETTY
Sub Total Carried Forward			115,251.41	34,435.32	1,790.32			78,617.35	

Payments made between 01/12/2010 and 31/12/2010

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									CASH
						4152	304	12.16	OFFICE PETTY CASH
						4010	304	25.53	OFFICE PETTY CASH
						4016	304	25.34	OFFICE PETTY CASH
						4199	218	21.44	OFFICE PETTY CASH
						4048	218	5.08	OFFICE PETTY CASH
						4036	208	50.39	OFFICE PETTY CASH
						4199	402	3.40	OFFICE PETTY CASH
						4199	109	4.60	OFFICE PETTY CASH
						4009	109	16.20	OFFICE PETTY CASH
						4010	101	35.00	OFFICE PETTY CASH
						4009	101	51.40	OFFICE PETTY CASH
17/12/2010	CASH	19539	120.00			4021	218	70.00	OFFICE PETTY CASH
						4060	102	50.00	OFFICE PETTY CASH
17/12/2010	COCA COLA ENTERPRISES LTD	19540	289.48	289.48		500			SUPPLIES
17/12/2010	SUMMIT HYGIENE	19541	931.91	931.91		500			CLEANING SUPPLIES
17/12/2010	GOCOLD LIMITED	19542	124.64	124.64		500			SUPPLIES
17/12/2010	TS.COM LIMITED	19543	202.52	202.52		500			VENUE TRANSACTION CHARGES
17/12/2010	ORBITPRESS LTD	19544	105.28	105.28		500			OVERPRINTING BOX OF BANANAS
17/12/2010	WYCOMBE DISTRICT COUNCIL	19545	140.00	140.00		500			VISIT BUCKINGHAMSHIRE ADVERT
17/12/2010	TENCER LIMITED	19546	1,307.55	1,307.55		500			INSTALL PILOT ASSEMBLY KIT
17/12/2010	WARNER	19547	130.91	130.91		500			ME AND ORSON WELLES
17/12/2010	BRITISH GAS BUSINESS	19548	2,164.84	2,164.84		500			GAS CHARGES
17/12/2010	FLINT HIRE & SUPPLY	19549	37.65	37.65		500			FASTENER & HINGES
17/12/2010	MRS S J TAYLOR	19550	200.00	200.00		500			CATERING IN CHURCH ROOMS
17/12/2010	ALAN HOLMES	19551	65.00			4048	301	65.00	BUILD SHELF FOR PROJECTOR
17/12/2010	LAMPS & TUBES LTD	19552	105.75	105.75		500			STORAGE LIGHTS OCT - NOV
Sub Total Carried Forward			121,176.94	40,175.85	1,790.32			79,052.89	

Cash Book No : 1
LLOYDS CUR/CALL A/CS

Payments made between 01/12/2010 and 31/12/2010

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
17/12/2010	BUCKLAND LANDSCAPES LTD	19553	1,566.66	1,566.66		500			GRASS CUTTING & MAINTENANCE
17/12/2010	BUCKS COUNTY COUNCIL	19554	9,809.64			527		9,809.64	SUPERANNUATION DEC 2010
17/12/2010	CAROL WILES	19555	942.50	942.50		500			CONTRACT CLEANING
17/12/2010	LEN VOCKINS GARDEN	19556	49.35	49.35		500			PLANTS FOR PATIO
17/12/2010	CROWNFORM PLASTICS &	19557	437.89	437.89		500			TIMBER
17/12/2010	BASIC CHEMICALS LIMITED	19558	122.20	122.20		500			GRANULAR WATER SOFTENER
17/12/2010	CHUBB FIRE LIMITED	19559	535.98	535.98		500			QUARTERLY ALARM SERVICE
17/12/2010	NPOWER LTD	19560	1,932.82	1,932.82		500			ELECTRICITY CHARGES
17/12/2010	CAROLE KING	19561	1,000.00			4183	301	1,000.00	MUSICAL DIRECTOR PANTO
17/12/2010	JAMES HORNE	19562	1,000.00			4183	301	1,000.00	DAME PANTO COSTS
17/12/2010	CASH	19563	3,500.00			4183	301	3,500.00	PANTO CAST COSTS
17/12/2010	CASH	19564	350.00			4186	301	350.00	SUPPLY OF PANTO PROJECTION
17/12/2010	LEN VOCKINS GARDEN	19565	352.50	352.50		500			HEDGE CUTTING
24/12/2010	CASH	19566	3,500.00			4183	301	3,500.00	PANTO CAST COSTS
24/12/2010	JAMES HORNE	19567	1,000.00			4183	301	1,000.00	PANTO DAME COSTS
24/12/2010	CAROLE KING	19568	1,000.00			4183	301	1,000.00	PANTO MUSICAL DIRECTOR
24/12/2010	CHLOE NEALE	19569	196.71		29.30	1702	201	167.41	REFUND OF CREDIT TO GYM A/C
24/12/2010	HAWES SKIP HIRE LIMITED	19570	284.35	284.35		500			SKIP EXCHANGE
24/12/2010	H2O COOLER RENTALS LTD	19571	48.50	48.50		500			WATER COOLER SERVICE
24/12/2010	TRINITY MIRROR SOUTHERN	19572	411.26	411.26		500			EXAMINER ADVERT 10X2
24/12/2010	A C ENTERTAINMENT	19573	98.39	98.39		500			REPAIR FOLLOWSPOT
24/12/2010	CHILTERN DISTRICT COUNCIL	19574	633.25	633.25		500			CLEANSING DECEMBER 2010
24/12/2010	GOCOLD LIMITED	19575	80.18	80.18		500			SUPPLIES
24/12/2010	OUTSIDE INN DISTRIBUTION	19576	77.67	77.67		500			GAS CYLINDERS & WINE GLASSES
24/12/2010	WALLACECAMERON	19577	169.73	169.73		500			FIRST AID SUPPLIES
24/12/2010	G MATTHEWS	19578	200.00	200.00		500			CHRISTMAS TREES
24/12/2010	P & T INDUSTRIAL CLEANING	19579	135.71	135.71		500			WINDOW CLEANING
24/12/2010	FLEET (LINE MARKERS) LIMITED	19580	35.66	35.66		500			PARTS LINE MARKER
24/12/2010	A WEATHERHEAD EFF. SERV.	19581	411.25	411.25		500			EMPTY SEPTIC TANK
24/12/2010	GILBERT ELECTRICAL BUCKS	19582	35.25	35.25		500			REPLACEMENT
Sub Total Carried Forward			151,094.39	48,736.95	1,819.62			100,379.94	

Cash Book No : 1
LLOYDS CUR/CALL A/CS

Payments made between 01/12/2010 and 31/12/2010

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									FLUORESCENT
24/12/2010	GILES STOAKLEY	19583	18.00			4186	301	18.00	SUPPLY OF PYROTECHNICS
24/12/2010	LYRECO UK LIMITED	19584	231.36	231.36		500			MISC STATIONERY
24/12/2010	GORDON & CO LTD	19585	1,006.95	1,006.95		500			THEATRES MUTUAL
24/12/2010	CHESHAM WALKERS WELCOME	19586	57.50			120		57.50	DONATION FROM ACTION TOWNS
24/12/2010	BRITISH GAS BUSINESS	19587	361.55	361.55		500			GAS CHARGES
24/12/2010	CASH	19588	195.55		6.68	4199	201	67.61	POOL PETTY CASH
						4016	201	3.62	POOL PETTY CASH
						4009	201	89.60	POOL PETTY CASH
						3006	201	1.85	POOL PETTY CASH
						3005	201	3.18	POOL PETTY CASH
						4022	201	9.84	POOL PETTY CASH
						4023	201	13.17	POOL PETTY CASH
29/12/2010	BRITISH TELECOMMUNICATIONS	D/D	158.62	158.62		500			INTERNET SERVICES
29/12/2010	VEOLIA ENVIRONMENTAL	D/DA	903.69	903.69		500			CONTAINER EXCHANGE
Total Payments :			154,027.61	51,557.00	1,826.30			100,644.31	

Cash Book No : 1
LLOYDS CUR/CALL A/CS

Payments made between 01/01/2011 and 31/01/2011

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
04/01/2011	ING LEASE (UK) LIMITED	D/D	1,586.25	1,586.25		500			RENTAL GYM EQUIPMENT
04/01/2011	CHILTERN DISTRICT COUNCIL	D/DA	60.00	60.00		500			NON DOMESTIC RATES
04/01/2011	CHILTERN DISTRICT COUNCIL	D/DB	966.00	966.00		500			NON DOMESTIC RATES
04/01/2011	CHILTERN DISTRICT COUNCIL	D/DC	1,408.00	1,408.00		500			NON DOMESTIC RATES
04/01/2011	CHILTERN DISTRICT COUNCIL	D/DD	2,408.00	2,408.00		500			NON DOMESTIC RATES
07/01/2011	A SALETHORNE	19589	1,845.00			321		1,845.00	FLOOR REPAIRS
						4900	100	-1,845.00	FLOOR REPAIRS
						4850	100	1,845.00	FLOOR REPAIRS
07/01/2011	INLAND REVENUE	19590	11,963.00			526		5,827.53	NHI
						526		6,135.47	PAYE
07/01/2011	REXEL UK LIMITED	19591	27.11	27.11		500			BLACK BOOTS
07/01/2011	PERFORMING RIGHT SOCIETY	19592	942.54	942.54		500			PERFORMING RIGHT SOCIETY
07/01/2011	MR J A GOODWILL	19593	300.00			4183	301	300.00	PANTO FIGHT SEQUENCES
07/01/2011	LEE BRIGHT	19594	50.00			4034	301	50.00	ROBIN HOOD CARNIVAL SHOOT
07/01/2011	MISS A A CALEY	19595	50.00			4034	301	50.00	ROBIN HOOD CARNIVAL SHOOT
07/01/2011	CHUBB FIRE LIMITED	19596	205.04	205.04		500			PANEL MAINTENANCE
07/01/2011	SECOM PLC	19598	14.10	14.10		500			ROUTINE INSPECTION REDCARE
07/01/2011	INFO BERKHAMSTED	19599	100.00			4032	301	100.00	PREMIUM ADVERT
07/01/2011	CASH	19600	385.24		37.55	4199	301	52.15	ELGIVA PETTY CASH
						4016	301	34.68	ELGIVA PETTY CASH
						4186	301	152.85	ELGIVA PETTY CASH
						4022	301	9.84	ELGIVA PETTY CASH
						4049	301	24.29	ELGIVA PETTY CASH
						3001	301	73.88	ELGIVA PETTY CASH
07/01/2011	VIRGIN MEDIA BUSINESS LTD	19601	244.87	244.87		500			TELEPHONE CHARGES
07/01/2011	WF ELECTRICAL	19602	50.04	50.04		500			LAMPS & TUBES
07/01/2011	KOMPUTER CONSULTANCY	19603	907.71	907.71		500			BROADBAND JAN - MAR 2011
07/01/2011	E.ON ENERGY	19604	135.84	135.84		500			ELECTRICITY CHARGES
07/01/2011	DACORUM BOROUGH COUNCIL	19605	1,112.73	1,112.73		500			SUMMER BEDDING 2010
Sub Total Carried Forward			24,761.47	10,068.23	37.55			14,655.69	

Cash Book No : 1
LLOYDS CUR/CALL A/CS

Payments made between 01/01/2011 and 31/01/2011

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
07/01/2011	JULIE GREEN	19606	87.46			4186	301	87.46	KIDS PANTO PARTY
07/01/2011	TRINITY MIRROR SOUTHERN	19607	287.53	287.53		500			CONCLUSION OF AUDIT
07/01/2011	ARTIFICIAL EYE FILM CO LTD	19608	138.50	138.50		500			THE GIRL CUT IN TWO
10/01/2011	VIRGIN MEDIA BUSINESS LTD	D/D	18.80	18.80		500			PAYPHONE CHARGES
10/01/2011	BARCLAYS MERCHANT	D/D	496.95	496.95		500			MERCHANT CHARGES
14/01/2011	SLCC ENTERPRISES LIMITED	19609	305.00	305.00		500			SLCC SUBSCRIPTION 2011
14/01/2011	DAYLA LIMITED	19610	2,143.44	2,143.44		500			SUPPLIES
14/01/2011	GOCOLD LIMITED	19611	1,087.89	1,087.89		500			SUPPLIES
14/01/2011	BFS GROUP LIMITED	19612	414.97	414.97		500			SUPPLIES
14/01/2011	A C ENTERTAINMENT	19613	679.03	679.03		500			REPLACEMENT DRIVER
14/01/2011	CAROL WILES	19614	1,087.50	1,087.50		500			CONTRACT CLEANING
14/01/2011	SIMON COLLINS	19615	163.91	163.91		500			BASKETS NOVEMBER 2010
14/01/2011	COLOUR SUPPLIES(CHESHAM)	19616	103.21	103.21		500			WOODSTAIN & BRUSHES
14/01/2011	E.ON ENERGY	19617	80.01	80.01		500			ELECTRICITY CHARGES
14/01/2011	DHL EXPRESS (UK) LTD	19618	127.68	127.68		500			TRANSPORT CHARGES
14/01/2011	PETER NORTH AND PARTNERS	19619	293.75	293.75		500			PROFESSIONAL SERVICES
14/01/2011	BUCKLAND LANDSCAPES LTD	19620	1,566.66	1,566.66		500			GRASS CUTTING
14/01/2011	GEO BROWNS IMPLEMENTS LTD	19621	297.11			4043	218	-1.36	DISCOUNT
						4043	218	-0.56	DISCOUNT
						4043	218	-2.94	DISCOUNT
				4.86		500			DISCOUNT
				297.11		500			PARTS & SUPPLIES
14/01/2011	CASH	19622	192.20		21.41	4199	201	47.61	POOL PETTY CASH
						3005	201	13.83	POOL PETTY CASH
						4042	201	45.00	POOL PETTY CASH
						4048	201	59.28	POOL PETTY CASH
						4023	201	5.07	POOL PETTY CASH
14/01/2011	TELEPAY WAGES/SALARIES	D/D	35,468.39			525		35,468.39	SALARIES JANUARY 2011
14/01/2011	TOTAL UK LTD	D/D	115.50	115.50		500			DIESEL
20/01/2011	BRITISH TELECOMMUNICATIONS	D/D	56.88	56.88		500			ALARM LINE RENTAL
21/01/2011	CHESSMOUNT NURSERIES	19623	70.00	70.00		500			SHRUBS
21/01/2011	TS.COM LIMITED	19624	227.10	227.10		500			VENUE TRANSACTION CHARGES
21/01/2011	PHONOGRAPHIC	19625	122.27	122.27		500			PUBLIC PERFORMANCE
Sub Total Carried Forward			70,393.21	19,654.81	58.96			50,377.47	

Cash Book No : 1
LLOYDS CUR/CALL A/CS

Payments made between 01/01/2011 and 31/01/2011

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									LICENCE
21/01/2011	SUMMIT HYGIENE	19626	211.54	211.54		500			CLEANING SUPPLIES
21/01/2011	BROADWAY NEWS	19627	18.79	18.79		500			NEWSPAPERS
21/01/2011	LPTC	19628	116.00			4008	218	116.00	CHAINSAW ASSESSMENT
21/01/2011	NPOWER LTD	19629	352.22	352.22		500			ELECTRICITY CHARGES
21/01/2011	BRITISH GAS BUSINESS	19630	1,805.13	1,805.13		500			GAS CHARGES
21/01/2011	DHL INTERNATIONAL (UK) LTD	19631	57.13			126		57.13	VAT AND ADMIN CHARGE
21/01/2011	BUCKS COUNTY COUNCIL	19632	9,772.52			527		9,772.52	SUPERANNUATION JANUARY 2011
28/01/2011	RICHARD SABATINI	19633	35.00	35.00		500			WINDOW CLEANING
28/01/2011	JOHN LYONS	19634	55.00	55.00		500			PIANO TUNING
28/01/2011	CPRE	19635	29.00			4024	117	29.00	CPRE SUBSCRIPTION 2011
28/01/2011	GMH CASH REGISTERS	19636	143.10	143.10		500			KEYBOARD OVERLAY & LABOUR
28/01/2011	IRIS PAYROLL SOLUTIONS LTD	19637	72.00	72.00		500			P60 STATIONERY
28/01/2011	CAMBRIAN PICTURE FRAMERS	19638	72.00			4036	301	72.00	PERSPEX RAILWAY STATION
28/01/2011	HM CUSTOMS & REVENUE	19639	11,302.42			105		11,302.42	VAT PAYMENT
28/01/2011	MR S PEARSON	19640	107.13			4038	301	107.13	RENEWAL PCI DSS CREDIT CARD
28/01/2011	YOUR CHESHAM	19641	100.00	100.00		500			YOUR CHESHAM HALF PAGE
28/01/2011	JRB TREEWORX	19642	1,710.00	1,710.00		500			DAMAGED HORNBEAM
28/01/2011	REXEL UK LIMITED	19643	133.24	133.24		500			RIGGER BOOTS
28/01/2011	LYRECO UK LIMITED	19644	383.33	383.33		500			Purchase Ledger
28/01/2011	GILBERT ELECTRICAL BUCKS	19645	53.77	53.77		500			REPLACEMENT LAMPS & STARTERS
28/01/2011	BROADWAY NEWS	19646	89.21	89.21		500			NEWSPAPERS
28/01/2011	OPTIMUM RELEASING LTD	19647	218.75	218.75		500			THE CONCERT
28/01/2011	KOMPUTER CONSULTANCY	19648	182.40	182.40		500			REPLACEMENT CACHE BOARD
28/01/2011	CHILTERN DISTRICT COUNCIL	19649	633.25	633.25		500			CLEANSING DECEMBER 2010
28/01/2011	LAMPS & TUBES LTD	19650	3,002.70	3,002.70		500			FINAL LIGHTING COSTS
Total Payments :			101,048.84	29,156.21	58.96			71,833.67	

CHESHAM TOWN COUNCIL

INFORMATION SHEET FOR COUNCILLORS TO THE COUNCIL MEETING OF THE 28TH FEBRUARY 2011

List 17 of 2010/11

36. At the Policy and Resources Committee meeting of the 7th February 2011 Councillor Bacon queried as to whether the matter of the Council having been given a qualified or unqualified external audit had ever been clarified. Officers can confirm that, following the Council meeting on the 27th September 2010, the auditor did confirm by e-mail that the qualified Value for Money conclusion related solely to the production of the draft year end Statement of Accounts and it was not a wider criticism on how the Council utilised its public monies.
37. **Attached** is the letter sent to Buckinghamshire County Council on its consultation as delegated to the Town Clerk, in liaison with the Town Mayor, Councillor Ms Bramwell, at the Policy and Resources Committee of the 7th February 2011. The Town Clerk and the Members charged with responding to the consultation on LTP3 have already met and will be sending a letter reflecting its views before the deadline of the 25th February as again authorised to do so at the Policy and Resources Committee.
38. **Town Council Surgery – 5th February 2011**
- Details of the concerns raised at the Town Council Surgery which was held on 5th February 2011.

Chesham Town Council



Bill Richards
Town Clerk

Buckinghamshire County Council
Policy, Performance and Communications
FREEPOST
SCE 12447
Aylesbury
BUCKS HP20 1BR

Tel: 01494 774842
Fax: 01494 582908
www.chesham.gov.uk
Email: admin@chesham.gov.uk

Our ref:
8 February 2011

Dear Sirs

BCC BUDGET CONSULTATION PAPERS ON CAPITAL AND REVENUE BUDGET AND ADULT SOCIAL CARE

I write in response to the letter and attached consultation documents received from Councillor Shakespeare that I received on the 21st January 2011. Having noted that the closing date for the above mentioned consultations was on the 4th February (leaving very little time for a considered response), I spoke directly to Councillor Shakespeare's office which informed me that if my Council's views were submitted by the 8th February, they would be taken into account. Accordingly my Council's Policy and Resources Committee considered the documents last night (7th) in order to try and formulate a response.

I am instructed to inform you that my Council will not be responding on the questionnaires which you supplied. This is because it considers the options far too restrictive. Chesham Town Council considers generally that the information supplied by Buckinghamshire County Council, and the time allowed for consideration, is far too limited for us to make any substantive response.

Chesham is the third largest town in the county, and these budgetary cuts will affect a wide range of our residents. We feel that if the County Council wanted a meaningful consultation, you should have given us more time and sent an officer or lead Member to discuss matters with us. Whilst we recognise that the government's financial settlement has been made later than usual, the level of cuts is not unexpected and there would have been ample time for the County Council to consult with us in a meaningful way. We also note that the County Council has received capital monies which it was not expecting.

The Council wishes to make specific comments on certain items. In respect of Adult Social Care, we note that Buckinghamshire County Council states that its aim is to '*protect, as far as possible, those services that are a lifeline to the most vulnerable in our communities.*' We fail to see how this sits with the level of increase in charges to those using your services, especially



Chesham Town Council, Town Hall, Chesham, Bucks HP5 1DS
Twinned with Friedrichsdorf Germany; Houilles France; Archena Spain

Chesham Town Council

continued . . .



the old, mentally ill and those with learning disabilities. The increases in charges for adult social care are extremely high, and the introduction of a charge of £8 per day for transport will be punitive. This will particularly affect services users at the Endeavour Centre in Chesham.

It is noted that the timescales for consultation on transport and youth services allows for responses to be submitted by the end of March and our Council has yet to determine whether it will be making a formal response to these consultations. However our position on turning off street lighting is a matter of record. We have written to you twice (letters dated 22.10.08 and 27.11.08 to the Transport Area Coordinator and Area Group Manager – Strategic Maintenance & Road Casualty Reduction, respectively, refer) to express our concerns about the 'experiment' of turning off the lights on the A413 between Amersham and Chesham, in particular our concern for pedestrians and cyclists. These concerns remain. We are also very concerned at the complete removal of youth provision in Chesham. As we have said above, Chesham is the third largest town in the county with some significant areas of deprivation. We fail to see why all the funding for youth work has now been concentrated in Wycombe and Aylesbury.

Chesham Town Council remains committed to working with the County Council to make the best of our joint public resources, and is disappointed that it has not been possible to have a more meaningful dialogue with you about these important decisions.

Yours faithfully

A handwritten signature in black ink, appearing to read 'W. Richards'.

Bill Richards
Chesham Town Clerk

CHESHAM TOWN COUNCIL

Report of the Officers of the **TOWN COUNCIL** on Monday 28th February 2011

AGENDA ITEM NO 11b: - CHESHAM PARK COMMUNITY COLLEGE ACADEMY STATUS

Reporting Officer: Bill Richards (01494 583824)

Summary

1. To decide upon the appropriate mechanism for the Council to receive, and possibly endorse, the concept of Chesham Park Community College becoming a Design and Performing Arts Academy .

Background Information

2. A public consultation on the proposal to transform Chesham Park Community College (CPCC) into a Design and Performing Arts Academy runs until 18th April 2011.

Financial Implications

3. None pertaining to this report.

Strategic Objectives

4. Accords with the Council's strategic aim 6 – *'To represent the views and wishes of the citizens of Chesham.'*

Detailed Consideration

5. **Attached** is a press release from CPCC in respect of their plans to gain Academy status.
6. The steering group is very keen to gain as much community support as possible for its proposals and particularly this Council's. Accordingly the steering group would like to address the Council at some future meeting and the Council is therefore requested to consider whether it wants to agree to this request and, if so, when and in what format.
7. Councillor Brand will be able to supply further details on the proposals on the night if so required.

Recommendation

That the Council give consideration to allowing Chesham Park Community Park the opportunity to present to Members at a future date its plans to become a Design and Performing Arts Academy.



Bill Richards
Town Clerk

NEWS FROM THE PROPOSED CHILTERN ACADEMY

For further information: Hannah Jefferies, Communitas 020 7924 7555 or 07941 557 065

Immediate release Wednesday 16 February

Public consultation announced to transform Chesham Park Community College into state-of-the-art Design Academy

A public consultation on the proposal to transform Chesham Park Community College (CPCC) into a state-of-the-art Design and Performing Arts Academy has been announced today Wednesday 16 February. The proposal includes plans for new and refurbished buildings, incorporating specialist facilities to enable the Academy to deliver a creative curriculum.

All parents, carers, staff and pupils currently at CPCC will receive a consultation booklet and questionnaire in the week after half term (**Monday 28 February**). The booklet will outline the multi-million pound **Chiltern Academy** proposal, sponsored by the Diocese of Oxford and Buckinghamshire County Council, and ask for their views. A special website will go live on 28 February, which will update people on the consultation as it progresses and allow them to send in their views online - www.proposedchilternacademy.co.uk.

A series of events and meetings will also be organised so that parents, carers, staff and pupils can meet with the Sponsors and get involved in activities to explore what their new Academy could be like.

The public consultation will run from **Monday 28 February to Friday 8 April** with the Academy opening in existing buildings in September, if the proposal is allowed to go ahead. The new state-of-the-art Academy buildings are scheduled to open in January 2014.

Says CPCC Head Teacher Kevin Patrick: 'We know that there is already a lot of local support for the proposal to turn Chesham Park into an Academy. The consultation will be a chance for everyone to give us their views and to meet the Sponsors and myself to discuss their thoughts and ideas, as well as any concerns, directly with us.'

'The Academy proposal has at its heart a substantial investment in the young people of this area. It is an investment as much concerned with their education and future employment as their personal happiness and wellbeing. The Secretary of State for Education will make the final decision on whether our proposal can go ahead. Let's tell him loud and clear that we don't want to miss this opportunity to build upon and develop our improved results.'

The proposed Chiltern Academy will continue and expand community provision if the proposal is allowed to go ahead. Community groups, those working with young people and faith groups will also be invited to take part in the consultation.

Local Head Teachers and other education professionals will also be asked for their views.

Ends

Notes to Editors:

About the proposal:

The proposed Chiltern Academy, sponsored by the Diocese of Oxford and co-sponsored by Buckinghamshire County Council, will provide a vibrant and creative learning community for young people. Buckinghamshire ranks second of all county council areas in the percentage of employment coming from the creative economy. The Academy's specialisms of Design and Performing Arts (already a specialism of the predecessor school) have been chosen to reflect this.

About the Sponsor:

Leslie Stephen, Director of Education for the Diocese of Oxford, said: 'We are delighted to again be working in partnership with Buckinghamshire County Council on this exciting and innovative proposal and we welcome the opportunity to build on our longstanding relationship with the Council. We believe that this proposal offers tremendous opportunities for the staff, students and community of Chesham to explore this pioneering venture for the 21st century to the benefit of the whole community. We are excited with the range of partners who have already expressed a willingness to be involved in unique project.'

About the Co-Sponsor

Buckinghamshire County Council is pleased to be working with the Oxford Church of England Diocese on the development of a really exciting and unique opportunity for students and the community served by Chesham Park Community College. The importance of design in every aspect of our lives cannot be over-estimated and using this as a basis for a wider educational experience will help students to become more innovative and creative in all they do.

TOWN COUNCIL SURGERY

5th February 2011

ISSUES	SUGGESTED ACTION	ACTION TAKEN
<p>Complaint about no public meeting with M.P.</p> <p>Potholes in Broad Street</p> <p>No list of meeting times in surgery box.</p>	<p>None.</p> <p>Report to BCC.</p> <p>Calendar of meetings to be available for future surgeries.</p>	<p>Councillor Bamford will e-mail.</p> <p>Reported to Bucks C C Highways on Call - ID 27412</p> <p>Calendar of meetings will now be included in surgery box.</p>
<p>Door on grass verge at Broadlands Avenue (25) - has been there two weeks.</p>	<p>Report to BCC.</p>	<p>Reported to Bucks C C Highways on Call – ID 27413</p>
<p>Cemetery – Locked gates at weekend.</p> <p>Complaint about parking on verges/drives on Chartridge Lane, outside the school at weekends (NAG) aware.</p>	<p>Resident to phone Town Hall to arrange for cemetery volunteers to open gates if needed at weekend.</p> <p>None.</p>	<p>Telephone number of cemetery volunteer is now available for residents to contact at weekends, if they require access to gates.</p> <p>None.</p>