

Chesham Town Council



Bill Richards
Town Clerk

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26th October 2012

Dear Councillor,

You are **SUMMONED** to attend a meeting of the **CHESHAM TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Chesham, on

MONDAY 5th NOVEMBER 2012 AT APPROXIMATELY 8PM

(i.e. immediately following the close of the Development Control Committee meeting which is due to commence at 7.30pm)

AGENDA

1. Apologies for absence.
2. To confirm Minutes of the Meeting of the Council held on 3rd September 2012.
3. Declarations of Interest.
4. Public Question Time: A period of up to 15 minutes or less, as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Chesham, to ask questions primarily in respect of items on the agenda of this Town Council meeting but also in the interests of wider public discussion.
5. To receive the Mayoral engagements and any other announcements as the Town Mayor may wish to lay before the Council.
6. To receive the Chairman's Report for the Youth Council.
7. To receive and consider the Minutes of the under mentioned Committees.
 - **Development Control** of the 24th September and 15th October.
 - **Recreation and the Arts** of the 24th September 2012
 - **Policy and Resources of** the 15th October 2012.
8. Verbal Update on the Town Team and Portas Pilot Bid – Martin Parkes and Mick Carling, Better Chesham.
9. Granting of Dispensations in accordance with Section 33 of the Localism Act 2011.
10. Power of General Competence.
11. Donations 2012.
12. Possible Skatepark Upgrade and Renovation.
13. To receive and consider Pay Schedule No: 2.
14. Information Item.
15. Exclusion of the Public and the Press.
16. Financial and Contractual matters pertaining to Vale Brook Culvert.

Yours sincerely

Bill Richards
Town Clerk

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The Mayoral Engagements 3rd September – 5th November 2012

September

- Monday 3rd Open Brewing Exhibition at Chesham Museum.
- Wednesday 5th Pimms at the Bury – Chamber of Commerce Youth Event.
- Thursday 13th Asian Ladies Group – Eid Millen Lunch.
Allotments AGM presentation – Town Hall.
- Saturday 15th Friends of Lowndes Park concert.
Scouts 50th Birthday celebrations at Braidwood.
- Tuesday 18th Chesham in Bloom AGM and prize giving.
- Wednesday 19th RHS in Bloom Regional Awards.
- Saturday 22nd Opening of new shop “FANG” in Market Square.
Promote Golf Day for Chesham Museum.
Friends of Lowndes Park concert.
- Tuesday 25th Better Chesham Retail Awards – Elgiva Theatre.
- Friday 28th MacMillan Coffee Morning.
Opening of Elmtree School Sensory Garden.

October

- Monday 1st Heritage House Scout Group AGM.
- Thursday 4th Visit Peter Lowndes.
Chesham Society at the Town Hall.
- Sunday 7th The High Sheriff of Buckinghamshire Civic Service.
- Saturday 13th Rotary Club Dinner.



Chesham Town Council

continued . . .



Thursday 18 th	Visit to Workaid factory.
Friday 19 th	Loft Bar – Music to your ears night.
Saturday 20 th	Youth Activities Fair. Chesham Photographic Club Awards.
Sunday 22 nd	Public Meetings- Chesham Highways – Town Hall. Elmtree School – launch of new website. Chiltern CIB energy stall at Sainsbury's.
Tuesday 23 rd	Community Orchard IGM
Wednesday 24 th	Costa Coffee awards and celebration.
Tuesday 30 th	Youth Employment Event – Chesham Youth Centre
November	
Friday 2 nd	Fireworks display at Chesham United Football Club.
Saturday 3 rd	Coffee morning at the McMinn Centre.
Monday 5 th	Opening of Cards for Good Causes – High Street.

CHESHAM YOUTH COUNCIL

CHAIRMANS REPORT 2011/12



This year's report is to summarise the Youth Council's involvement and accomplishments and high-light the future of Chesham Youth Council, and also to act as a further record of minutes which the Secretary is required to take at every business meeting.

Over the past year we have taken part in:

Remembrance Day Parade
Bowling with Chesham Town Twinning Assoc. At Broadway Bowls Club
Jubilee Celebrations
High-lighting Youth unemployment
Youth Activities Event

Remembrance Day Parade

We again took part in the town's annual Remembrance Day Parade and laid a wreath on behalf of the young people of the town. This is something we shall continue in the future.

Bowls with Chesham Town Twinning Assoc.

We were invited in May to take part in the Twinning International Weekend when visitors from Houilles and Fredrichsdorf were in Chesham. We had great fun with the bowls at Broadway and really enjoyed.

Jubilee Celebrations

We helped and took part in this year's Jubilee Celebrations, At the Big Lunch we had a stall selling Jubilee Lunch Boxes, Drinks etc, this really didn't go particular well mainly due to low turnout due to the torrential rain. On the Monday we helped with the Concert in the Park. We put yellow jackets on and were stewarding all evening, during the day we had help with setting up,

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rebeccapirouet@yahoo.com

putting hazard tape across to show safety areas, notices etc. It was fun and a long day.

Youth Unemployment

It was felt that not enough was done to help young people find work, and employers' to be aware of young people when considering hiring new staff. We approach Better Chesham/Chesham Chamber of Trade and at the beginning of September a Pimms evening was held at the Bury with employers within the Town to start and high-light the problem. This was a networking event, and is to be followed at the end of October with an 'employability' fair in the Youth Centre. The idea is for employers to meet young people so questions can be asked face to face, i.e. what young people expect and also what employers expect from young people. Help with CV writing etc. This part is a joint partnerships working with those mentioned above, plus BCC, Youth Centre and others local organisations.

Youth Activities Fair

Again we are working with BCC on trying to get together an Activities Fair, similar to one we helped with at Chesham Park (as it was then in 2007). This will be in the Youth Club at the end of October just before half-term. Hopefully we can get another youth groups or organisations with junior sections to take part and show that there is plenty to do in Chesham.

As you can see it has been a busy year and as we look forward to 2012/13 hopefully we will continue to help make a different to the young people in Chesham

Many thanks

Arran Mills
Chairman

Report of the Officers to a meeting of the **COUNCIL MEETING**
on Monday 5th November 2012

**AGENDA ITEM NO: 9 – GRANTING OF
DISPENSATIONS**

Reporting Officer: Bill Richards (01494 583824)

Summary

1. To consider passing a resolution granting dispensation for those items of business which were previously exempt under the 2007 Code of Conduct.

Background Information

2. The Council adopted its new Code of Conduct at its meeting of the 3rd September 2012.
3. At the Policy and Resources Committee meeting of the 15th October 2012, it was resolved that *‘the Committee recommends the passing of a resolution by Council granting dispensation for those items of business which were previously exempt under the 2007 Code of Conduct.’* (Min No. 30).

Financial Implications

4. As detailed within the report.

Strategic Objectives

5. Accords with strategic objective 6 - *‘To represent the views and wishes of the citizens of Chesham.’*

Equality Act Implications

6. Non applicable.

Detailed Consideration

7. With the new legislative changes in the Localism Act, the rationale for Members seeking a dispensation to discuss an allowance, payment or indemnity for Members and setting council tax or a precept was explained at the last Policy and Resources Committee and dispensations recommended.
8. Since the meeting, your Clerk has spoken to Chiltern District Council’s Monitoring Officer in regard to dispensations in respect of Annual Donations. Under the old Code of Conduct, Members who were a member of a group seeking a donation (or even the Council’s representative on a group) were deemed to have a prejudicial interest and required to leave the Chamber when the particular group’s donation was under discussion. Therefore, as explained to the Monitoring

Officer, the opportunity to determine donations 'en bloc' was very difficult since the meeting was likely to be inquorate if all those Members who had a connection with a group had to leave at the same time. Accordingly the Monitoring Officer agreed that Section 33 of the Localism Act 2011 should apply in respect to: *A dispensation may be granted where:*

i. the Council considers that the number of Members otherwise prohibited from taking part in the meeting would be so great a proportion of the body transacting the business that it would impede the transaction of the business.

9. Members requesting a dispensation are required to submit this to the Town Clerk with a reason before the meeting. A list of those Members seeking a dispensation will be circulated at the meeting.

Recommendation

The Council passes a resolution granting dispensations for:

- 1. Speaking and voting on an allowance, payment or indemnity for Members and setting council tax or a precept until the next ordinary election scheduled for May 2015.**
- 2. Speaking and voting on the determination of Annual Donations until the next ordinary election scheduled for May 2015.**

AGENDA ITEM NO: 10 – POWER OF GENERAL COMPETENCE

Reporting Officer: Bill Richards (01494 583824)

Summary

1. To confirm application for the General Power of Competence.

Background Information

2. At the Policy and Resources Committee of the 31st October 2011 it was resolved that *'the Council decides not to re-apply for the Power of Well-Being but wait for the General Power of Competence.'* (Min No 42).
3. At the Policy and Resources Committee of the 2nd July 2012, it was resolved that, *'subject to the Clerk obtaining the necessary qualification, the Council pass a resolution at the first appropriate meeting seeking the General Power of Competence.'* (Min No 16).

Financial Implications

4. None pertaining to this report.

Strategic Objectives

5. The General Power of Competence would potentially help further all the Council's strategic objectives.

Equality Act Implications

6. None pertaining to this report.

Detailed Consideration

7. Section 1 of the Localism Act 2011 provides for a new General Power of Competence for councils in England. The General Power replaces the Power of Well-being provided under section 2 of the Local Government Act 2000. The General Power is available to parish and town councils which meet conditions of eligibility for the exercise of the power as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.
8. To qualify as an "eligible parish council", a parish council in England must meet conditions prescribed by the Secretary of State in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012. This Order says that, to be eligible to use the General Power of Competence, parish councils must meet the following conditions:

1. The council has resolved at a meeting of the council and each subsequent relevant annual meeting that it meets the conditions in paragraph 2 below.

2.- (1) At the time a resolution under paragraph 1 is passed—

(a) the number of members of the council that have been declared to be elected, whether at ordinary elections or at a by-election, is equal to or greater than two-thirds of the total number of members of the council;

(b) the clerk to the parish council holds—

(i) the Certificate in Local Council Administration;

(ii) the Certificate of Higher Education in Local Policy;

(iii) the Certificate of Higher Education in Local Council Administration; or

(iv) the first level of the foundation degree in Community Engagement and Governance awarded by the University of Gloucestershire or its successor qualifications; and

(c) the clerk to the parish council has completed the relevant training, unless such training was required for the purpose of obtaining a certificate of a description mentioned in paragraph (b).

(2) For the purposes of this paragraph “relevant training” means training—

(a) in the exercise of the general power;

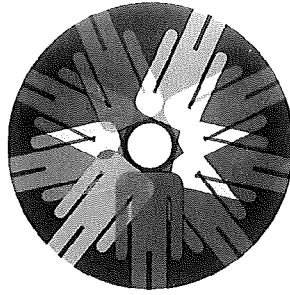
(b) provided in accordance with the national training strategy for parish councils adopted by the National Association of Local Councils and Commission for Rural Communities, as revised from time to time.

9. In respect of the Clerk’s training (above), your Clerk already held the Certificate in Local Council Administration (CiLCA). For the Council to be eligible for the General Power of Competence, he was required to take and pass an extra ‘Section 7’ of the CiLCA specifically on the powers. This duly occurred over the summer (see **attached**).

10. As the Council already passes the electoral criterion in respect to directly elected Members, it is officially able to pass a resolution confirming it meets the conditions for eligibility and formally claim the powers invested in the Localism Act.

Recommendations

That the Council resolves that it meets the conditions prescribed by the Secretary of State in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and formally applies for the Power of General Competence.



The National Training Strategy
for Town & Parish Councils

● CiLCA

Certificate in Local Council Administration

Section 7, General Power of Competence, CiLCA 2012

This is to certify that, **Bill Richards**

a holder of either the AQA CiLCA, CiLCA, University of Gloucestershire Certificate in Local Policy or Local Council Administration has been awarded a pass in Section 7, General Power of Competence, CiLCA 2012. Having been awarded one of the aforementioned qualifications, this certificate now fulfils the eligibility criteria for a qualified clerk as prescribed in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

Date 18th September 2012

Frank Johnston
LL.B. (Hons), Barrister-at-Law
CHIEF VERIFIER,
CiLCA

Report of the Officers to a meeting of the **COUNCIL**
on Monday 5th November 2012

AGENDA ITEM NO: 11 – ANNUAL DONATIONS 2012

Reporting Officer: Steve Pearson (01494 583825)

Summary

1. To consider the level of financial assistance to local organisations in 2012//2013.

Background Information

2. Each year the Town Council supports local organisations by awarding grants towards the cost of funding new projects or maintaining the cost of funding their existing services. This year it will be done using the General Power of Competence, subject to its earlier adoption by the Council at this meeting, otherwise it will be Section 137 of the Local Government Act 1972 which enables the council to spend up to the product of £6.80 per head on the electoral roll in any one year for the benefit of people in its area, **on activities or projects not specifically authorised by other powers**. This means the Council could spend up to £111,574 for 2012/13 using this power. The total amount available in this year's budget for donations to local organisations is £8,040.
3. The Policy & Resources Committee agreed at its meeting held on 16th October 2006 (*Minute No. 31*) that ***“no grant should be made to late applications but those applications received before the deadline but without up-to-date accounts could be offered a grant, subject to the accounts being received before the next Council meeting”***.
4. The Policy and Resources Committee of the 17th December 2007 appointed a small working party to assess the matter of annual donations and the working party undertook a review of the application form which now includes a reference to the Council's objectives and some other minor amendments.
5. Due to problems with quorum numbers following declarations of interests at past Policy & Resources Committees donations are now brought straight to Council.
6. At the Council meeting in November 2009, Members discussed the number of very small local charitable grant requests requesting less than a £100. After some debate it was agreed to award a donation but to write to the secretary of each charity to say they would be unlikely to receive a donation in future unless they merged. This was done and a further report was made to the Policy and Resources Committee on the 28th June 2010 explaining why the charities in question could not merge due to their different constitutions and trustees.
7. Last year Members discussed in detail the application from the newly formed Waterside Community Association. A debate took place as to how inclusive it was and as to the principle of awarding a grant to an organisation with no accounts, which had previously been considered as not being good practice. After some discussion, the Mayor called for a vote on the officers' recommendation that the Association be awarded a donation and it was resolved 'that no donation be awarded to the Waterside Community Association'.

8. The Council has already donated £4,168 this year to the Chesham Events Group to assist in covering the jubilee celebrations costs which was funded from the General Fund Reserve.

Financial Implications

9. As detailed within the report.

Strategic Objectives

10. Helping local organisations would accord with the following strategic aims 1 and 7 of the Council:

To enable residents to enjoy high-quality social, recreational and cultural facilities within the town and to seek the continuing improvement and development of these facilities in accordance with the desires expressed by the residents.

To help create a socially inclusive and caring community, which embraces all its residents equally, seeking to develop their well-being, knowledge, understanding and mutual co-operation.

Detailed Consideration

11. A number of organisations receive complimentary use of the Town Hall rooms and this information is included under Paragraph 14 below.
12. A total of 23 local organisations have submitted applications for the current financial year. Additional supporting information is available at the Town Hall should any Member wish to inspect these documents.
13. **ORGANISATIONS FOR CONSIDERATION**

Amersham & Chesham Hard of Hearing Club

Organisation's Objectives – To offer a friendly environment for people living in and around Chesham with hearing impairment. To meet other people and enjoy informative talks or entertainment. The aim of these meetings is to relieve loneliness, which is often experienced by those who have suffered loss of hearing and may be elderly.

Purpose of Application – To assist with the cost of rent at the current meeting place.

No grant was awarded last year as the finances seemed robust and a request for £150 has been made this year.

It is recommended that a grant of £100 be made.

Aylesbury Youth Action

Organisation's Objectives – To improve life opportunities for young people, aged 14-25, through youth-led volunteering activities, which enable them to make a positive contribution to their community. This is done through promoting and running a variety of regular weekly and one-off projects working in partnership with a range of community groups. During the

last 18 months they have been working with colleagues from Wycombe Youth Action, Chiltern District Council, Action 4 Youth, Community Impact Bucks and Chesham Youth Centre, as well as individual members of the local community to set up a new charitable company, Chiltern Youth Action.

Chiltern Youth Action will increase social and recreational activities for young people in a unique way by encouraging them to volunteer and engage with their community and to help and care more for others, particularly the most disadvantaged and vulnerable. Also enabling young people to develop skills such as communication, planning, career specific skills, increasing employability, enhancing CV's and UCAS applications.

Purpose of Application – To employ Chiltern Youth Action's first part-time coordinator to develop new volunteering opportunities, set up an office (at Chesham Youth Centre), complete the charity registration process.

No application was received last year. A request for £1,000 has been made this year.

It is recommended that a grant of £500 be made.

Chesham Environmental Group

Organisation's Objectives – To maintain the environmental cleanliness and beauty of the Town.

Purpose of Application – To cover the cost of the Group's insurance and the purchase of additional safety equipment. High visibility jackets, armbands and a noticeboard.

A donation of £272 was awarded last year and a request for £363 has been made this year.

It is recommended that a grant of £300 be made subject to receipt of a set of accounts.

Chesham Museum

Organisation's Objectives - To preserve the unique nature of Chesham by recording and safeguarding artifacts, hidden stories and the recording of the dialects of Chesham for future generations as communities change. To actively promote Chesham's unique heritage.

Purpose of Application – Recording the indigenous dialects of Chesham for its preservation as Communities change and evolve.

No application was received last year. A request for £300 has been made this year.

It is recommended that a grant of £250 be made subject to receipt of the latest set of accounts.

Chesham Old People's Christmas Day Party Appeal

Organisation's Objectives – To organise a Christmas Day lunch party for elderly people, living in Chesham, Amersham and Little Chalfont, who would otherwise spend Christmas Day alone.

Purpose of Application – Lunch Party Christmas Day 2012.

A donation of £500 was awarded last year and a request for £400 has been made this year.

It is recommended that a grant of £400 be made.

Chesham Over 50's Positive Action Group (COPAG)

Organisation's Objectives – To aim for equality of access to information and services for older people and to provide opportunities to meet and promote exchange and networking.

Purpose of Application – To help pay for; top quality speakers at their monthly meetings; quarterly chronicle/newsletter, the Christmas Pantomime at The Elgiva and an outing in spring or early summer; the cost room hire at the Town Hall for monthly meetings and website.

A donation of £300 was awarded last year and a request for £300 has been made this year.

It is recommended that a grant of £300 be made.

Chesham Pioneers Visually Impaired Bowling Club

Organisation's Objectives – To provide the opportunity to play bowls against sighted and other visually impaired players in matches and tournaments. The activity can be beneficial health wise and socially.

Purpose of Application – To assist with transport costs of away matches and tournaments.

A donation of £250 was awarded last year and a request for £500 has been made this year.

It is recommended that a grant of £250 be made.

Chesham Sick Poor Fund

Organisation's Objectives – To assist people in the local community who are suffering ill health and living in poverty and hardship, providing small grants for immediate needs, with a wide remit, considering any request if it will help to promote the wellbeing of the individual of the family.

Purpose of Application – To set aside funds for emergency responses to people in acute need by providing small grants and Sainsbury vouchers in circumstances such as delayed benefit payments, job loss, illness, separation or re-housing the community.

A donation of £150 was awarded last year and a request for £150 has been made this year.

It is recommended that a grant of £150 be made.

Chesham Walkers are Welcome

Organisation's objectives – To develop Chesham as a Walkers are Welcome town and to encourage more walking to the benefit of local residents and visitors; work with local business and community groups to promote the town and surroundings to visitors.

Purpose of Application – To pay the affiliation fee and further develop a set of walking leaflets

A donation of £378 was awarded last year and a request for £380 has been made this year.

It is recommended that a grant of £300 be made subject to receipt of a set of accounts.

Chiltern Arts Network

Organisation's objectives – To act as a forum for arts development, enrich the community and improve access to the arts for all.

Purpose of Application – Assistance with public liability insurance, printing and publicity, including flyers and two large banners to establish 'Reasons to be cheerful' as an annual Chesham community arts event.

No application was received last year and a request for £1,500 has been made this year.

It is recommended that a grant of £200 be made. The group have also been advised to apply to Chesham Action Partnership for possible additional funding.

Chiltern Citizens Advice Bureau

Organisation's objectives – To offer free, independent and confidential advice on a wide range of topics, including debt, benefits, housing, immigration and day to day problems.

Purpose of Application – Continued provision of the service for Chesham people, including forging stronger links with Asian Community.

Application was received late last year and therefore in line with the Council's policy not considered. A request for £2,250 has been made this year.

It is recommended that a grant of £1,500 be made, the same as awarded in 2010.

Chiltern Moving Art

Organisation's objectives – a) To promote Art in order to create a new dimension of a multicultural society. b) To organise performance involving diverse community. c) Research and re-establish traditional folklores and classical texts in a contemporary society. d) Making of documentary films on current social issues of Buckinghamshire specially addressing various ethnic minorities problems.

Purpose of Application – '**Festival of Lights**' Celebrating Festival of Lights from the local community. This includes Thai 'Loy Kratong', Polish 'All Saints Day', Jewish 'Hanukkah' and Indian Diwali. This will be celebrated through music and dance.

'Festival of Colour' - Celebrating Holi which brings everybody in the community together to play with colours irrespective of colour, religion and creed. This will also be celebrated through music and dance.

These two community events will encourage people to be part of the wider community and increase community cohesion, which will reduce social isolation.

No application was received last year and a request for £500 has been made this year.

It is recommended that a grant of £250 be made. Note an annual report has been submitted which has a cash flow statement summarising receipts and payments.

Chiltern Music Therapy

Organisation's objectives – To provide a Music Therapy service to people of all ages that is accessible to everyone regardless of financial status.

Purpose of Application – To provide two 6 week Music Therapy and Speech and Language therapy groups for pre-school children with special needs.

The joint Music Therapy and Speech and Language Therapy group will aim to:

- Improve speech and language development
- Assist with language acquisition
- Improve social interaction skills
- Develop and increase confidence in the use of the voice
- Encourage two-way communication
- Improve attention and listening skills
- Assist parents with ideas and opportunities to help their children develop skills at home, prior to enrolment at school

No application was received last year and a request for £840 has been made this year.

It is recommended that a grant of £250 be made. Note new organisation which has only just completed its first year and so no accounts are available only financial projections.

Chiltern Voice Association

Organisation's objectives – a) To advertise the readership of Chiltern Voice of news and events in the local area. b) To increase the readership of Chiltern Voice. d) To undertake practical work for the publication of Chiltern Voice.

Purpose of Application – To upgrade the Chiltern Voice website and associated infrastructure and equipment.

No application was received last year and a request for £500 has been made this year.

It is recommended that a grant of £100 be made and that the Association be advised to contact the Chesham Action Partnership for possible additional funding.

Chilterns Dial-A-Ride Ltd

Organisation's Objectives – To operate transport services within the Chiltern and South Bucks areas, for the benefit of those not able to use public transport.

Purpose of Application – Costs of a driver to take Chesham residents shopping, day centres, lunch clubs and wheelchair users to the MS Centre at Halton.

A donation of £1,480 was awarded last year and a request for £2,960 has been made this year.

It is recommended that a grant of £1,490 be made.

Great Chesham PCC on behalf of Churches Together for Chesham

Organisation's Objectives – Providing the 'More Than Gold' free community festival 28/29th July in Lowndes Park which gave everyone a great free opportunity to celebrate the town and the life and work of churches.

Purpose of Application – More than Gold Festival – Cover the hire fee to use Lowndes Park.

No application was received last year and a request for £400 has been made this year.

It is recommended that a grant of £400 be made subject to receipt of the latest set of accounts but that an equal sum be added to the current available donations budget as this donation will be paid back to the Council in the form of a hire charge for using Lowndes Park.

Little Theatre By the Park

Organisation's Objectives – To manage and run the building known as the Little Theatre By the Park in accordance with the terms of the lease between the trustees and the town council of Chesham.

The trust exists to provide social, recreational and cultural facilities and seeks to improve and develop them from broader use and availability.

Purpose of Application – The construction of new disabled toilet facilities.

No application was received last year and a request for £4,000 has been made this year.

It is recommended that a grant of £400 be made.

Pond Park Community Association

Organisation's Objectives – To promote the benefits of the inhabitants of the area of Pond Park that falls within the electoral wards of Ridgeway, the Vale & Asheridge Vale.

By associating voluntary organisations and inhabitants in a common effort to improve the conditions of life for the said inhabitants and to improve facilities in the interests of social welfare.

Purpose of Application – Assistance with general administration, including provision of newsletters, hire of premises, insurance, website and administration costs. Also to assist with running costs to support the following activities:

- Older Persons' Group
- Mother and Toddler Group
- Local Youth football provision
- Belmont Club Youth Group
- Annual Christmas Community celebrations concert
- OAP Pantomime trip

A donation of £300 was awarded last year and a request for £400 has been made this year.

It is recommended that a grant of £300 be made.

Priors Charity

Organisation's Objectives – To assist students from Chesham area who attend further education courses.

Purpose of Application – To continue grants.

A donation of £100 was awarded last year and a request for £100 has been made this year.

It is recommended that a grant of £100 be made.

Rachel Johnson Charity Trustees

Organisation's Objectives –

To help education students who are entering Further Education or University.
To help the sick/poor of the Chesham area.

Purpose of Application – To continue grants.

A donation of £100 was awarded last year and a request for £100 has been made this year.

It is recommended that a grant of £100 be made.

Shed @ The Park

Organisation's Objectives – An inclusive theatre company based in Chesham. It currently provides weekly, inclusive theatre workshops for approximately 110 young people aged between 5 and 18. This is neither 'mainstream' nor 'disability' theatre-inclusive theatre offers an inspiring alternative, based on the principle of 'excellence without exclusion'. There are 3 objectives that are central to our project: **inspire, innovate and include**. The work produced by their project is totally original being devised and written by the children themselves. The performances are devised through the weekly workshop process enabling all who participate to play a central role in the creation of what is performed. Everyone is included and everyone includes. Their project demonstrates that the performing arts belong to everyone.

Purpose of Application – Contribution towards Musical – 'My Twitterface'.

A donation of £500 was made last year and a request for £1,000 has been made this year.

It is recommended that a grant of £400 be made.

Waterside Community Association (WCA)

Organisation's Objectives – To represent, promote, enhance, develop and advance the Community of Waterside.

Purpose of Application – Contribution towards producing and printing a quarterly WCA newsletter to be delivered to all households in Waterside. (Many with no internet access).

No grant was awarded last year-see para 7 above. A request for £500 has been made this year.

It is recommended that a grant of £300 be made. Note only financial projections are available as the Association is under 12 months old.

WJ Standring Bequest

Organisation's Objectives – To provide grants to students for books etc. entering into further education or university.

Purpose of Application – Provide grants to students.

No application was received last year and a request for £100 has been made this year.

It is recommended that a grant of £100 be made.

14. **Complimentary Use of the Town Hall and The Elgiva**

At your meeting on 8th November 1999, (*Minute No. 97 (iv)*), Members requested that full details of those organisations in receipt of complimentary use of the rooms of the Town Hall should be reported each year to the Donations Meeting. Details of complimentary use for the 12 months ended 30th September 2012 are given below. An internal book entry will be made to the Town Hall in respect of the associated notional income, calculated on the hire charges based upon the room used.

ORGANISATION	NUMBER OF OCCASIONS
Action for Market Towns	1
Allotments Working Group	7
Boys Brigade*	1
ChAP	8
Chesham Chamber of Trade & Commerce-Christmas in Chesham	2
Chesham Youth Council	11
Chiltern Racial Equality Council	1
Chesham in Bloom	13
Chesham Town Twinning Association	5
The Elgiva Board of Management	5
Environmental Group	4
Friends of Chesham Cemetery	4
Impress the Chess	3
Chesham Events Group-Jubilee Celebrations	13
Ley Hill School*	1
Moor Stars	8
Panto Rehearsals	6
Rachel Johnson Trust	1
Royal British Legion	1

Town Centre Working Group	5
Town Team	1
Transport User Group	8

* Visit to Council/tapestry

15. All complimentary use is reflected in the Council's accounts as grants issued with the contrary notional income being credited to the Town Hall/Elgiva.
16. The Committee may want to review if it wishes to continue the practice of complimentary use and, if so, which organisations.
17. It was agreed at the Policy & Resources Committee meeting held on 15th November 2004 (*Minute No. 41 (3)*) that the Chairman of Policy and Resources, in conjunction with the Town Clerk, be authorised to determine future complimentary use of the Council's facilities and that such usage be reported back to the following Policy and Resources Committee.
18. **Summary**

A list of the above grant recommendations is detailed below for Members' assistance.

ORGANISATION	RECOMMENDED GRANT £
Amersham & Chesham Hard of Hearing Club	100
Aylesbury Youth Action	500
Chesham Environmental Group	300
Chesham Museum	250
Chesham Old People's Christmas Day Party	400
Chesham Over 50's Positive Action Group (COPAG)	300
Chesham Pioneers Visually Impaired Bowling Club	250
Chesham Sick Poor Fund	150
Chesham Walkers are Welcome	300
Chiltern Arts Network	200
Chiltern Citizens Advice Bureau	1,500
Chiltern Moving Art	250
Chiltern Music Therapy	250
Chiltern Voice Association	100
Chilterns Dial a Ride Ltd.	1,490
Great Chesham PCC on behalf of Churches Together for Chesham	400
Little Theatre By the Park	400
Pond Park Community Association	300
Priors	100
Rachael Johnson Charity Trustees	100
Shed@ThePark	400
Waterside Community Association	300
WJ Standring Bequest	100
TOTAL DONATIONS AWARDED	8,440
BUDGET AVAILABLE	8,040*

* See Great Chesham PCC on behalf of Churches Together for Chesham application above.

Recommendation

- 1. That the donations as recommended be approved and these payments be agreed using the Power of Competence (subject to this Power being adopted under agenda item number 10) .**
- 2. That the extent of the Council's support to those local organisations in receipt of complimentary use of the Council's premises be noted and that the practice of complimentary use be continued.**

AGENDA ITEM NO: 12 – POSSIBLE SKATEPARK RELOCATION

Reporting Officer: Bill Richards (01494 583824)

Summary

1. To consider the upgrading and/or relocation of the skatepark.

Background Information

2. At the Recreation and Arts Committee of the 24th September 2012, it was resolved that *'the possible relocation and/or redevelopment of the skatepark be reconsidered at the next Council meeting following the collation of further information pertaining to the feasibility of resiting, the noise implication and financing thereof.'* (Min No 30 (3).

Financial Implications

3. As outlined in the report.

Strategic Objectives

4. Accords with the Council's strategic aim 1 – *'To enable residents to enjoy high-quality social, recreational, and cultural facilities within the town and to seek the continuing improvement and development of these facilities in accordance with the desires expressed by the residents'*

Equality Act Implications

5. All our play equipment aspires to be as DDA compliant as possible.

Detailed Consideration

6. Following the meeting of the Recreation and Arts Committee, members of the play-area working party undertook a site meeting with the representative of the current skatepark provider, Eibe Play and an officer from Chiltern District Council's Environmental Health department on the 4th October.
7. The Eibe's representative firstly and most importantly confirmed that there would be little price differential between having new equipment on the existing site or having a new site. Accordingly the Play-Area Working Party representatives decided the best locations would be either side of the existing Multi Games Area (MUGA) - see map **attached**. The preferred option would be the upper park of the MUGA. However Mr Steve Braund, the Environmental Health Officer with responsibility for community safety in attendance was of the view that the CCTV ought to be very much part of the consideration. Mr Braund therefore was asked to check whether the cameras in the centre of the bridleway could cover the skatepark if relocated in that position. Otherwise it would be the case of potentially adding £5-10,000 to re-site the camera

or look at locating in the St Mary's Way side of the MUGA which, in turn, may mean removing/resiting some or all of the old play equipment such as the rocking horse.

8. In regard to the Noise Abatement Notice, Mr Braund advised it would be removed as soon as the skatepark was relocated. He felt reasonably confident that the new proposed site, coupled with likely less noisy ramps, would not be subject to a similar Notice but understandably was reluctant to give a definite assurance on this until the equipment has been selected and noise levels confirmed.

Other things either agreed or for discussion were:

- Agreement that no lighting be considered – skatepark to be used only during daylight hours.
- Erection of a possible acoustic bund as possible extra noise protection.
- Possible relocation of the current youth shelter.
- The need to revisit previous consultation on what young people want.

9. After the 47

10. meeting it was agreed that:

- Eibe representative to confirm indicative price previously given (though noted that the Council would need to tender as per its Financial Regulations).
- Eibe representative to enquire on cost of bund.
- Mr Braund to confirm range of CCTV cameras re proposed locations.

11. In respect to the first two bullet points, the following was received from Eibe.

'You will be pleased to see that there isn't much difference in price from your original quotation. However as mentioned on the quotation; there is a significant price increase if we were to remove the excavated earth from site. Instead we could create a 25m long bund across the long edge of the skate area (this will be seeded). This will enhance noise protection and keep costs down at the same time. Alternatively the earth would need to be lost on site. The bunding will help with the sound coming from the park, but to what extent depends on many factors, wind, amount of users, and therefore unquantifiable. It will help, but mainly there to save muck away costs.'

12. In regard to CCTV coverage, Mr Braund contacted the Wycombe monitoring centre who responded by saying the camera in the middle of the park was currently not operating. Your clerk was unaware of this and immediately contacted the officer at Chiltern District Council with responsibility for this, who stated he would seek a replacement camera. While no camera monitoring pictures were available, the advice from the officer at Chiltern District Council is that the range of the camera would be more than sufficient with the sightline being the same as the old photography adage 'if you can see the camera, the camera can see you'. Having looked directly from the pole, and cognisant that the camera should be able to rotate 360 degrees, it appears that nearly all of a site behind the MUGA could be seen though it may have to be located 2 or 3 metres more towards the existing play area than planned if the site is to be totally covered and a tree may require pollarding on occasions.

13. In the matter of finance, the indicative cost as previously reported is around £54,000. Clearly with a project of this size, it would be wise to build in a contingency of at

least 10%, so a figure of £60,000 as a minimum should be considered as a realistic cost (particularly if the Council wishes to engage sound engineer consultants before possible commencement). As reported at the Recreation and Arts Committee, the monies potentially available are just under £10,000 from this financial year's play area savings (thanks to the external grants obtained), next year's £20,000 allocated for play-area redevelopment and the £15,000 set aside in the Renewals & Repairs budget to replace the skins on the skate ramps plus the £2,000 per annum spent on chaining up the skatepark. Clearly another £13,000 would therefore need to be found from another source. The Clerk has previously investigated external funding options and these are very limited as a new skatepark would be considered as a replacement facility rather than a new one for which grants are more easily obtained.

14. The Play Area Working Party will be meeting again on the 31st October to finalise its view to report back to the Council on the night.

Recommendations

That the relocation of the skatepark be considered again by the Council in light of the recommendations of the Play Area Working Party.



Bill Richards
Town Clerk

Chesham Town Council

Possible Skatepark Locations

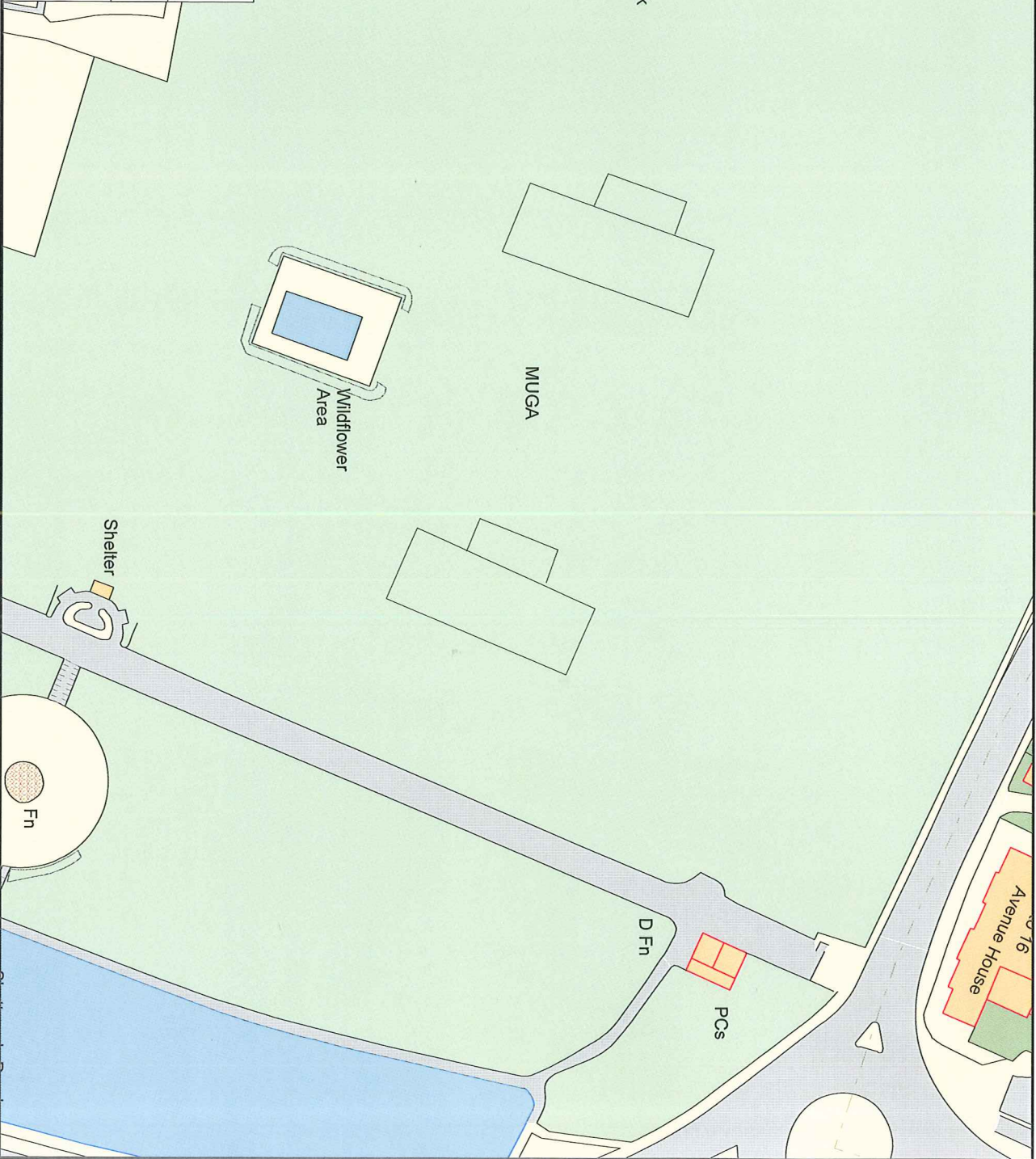
SCALE : 1 : 1000

DATE : 05/10/2012

MAP FILE REFERENCE : [Reference]



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AGENDA ITEM NO: 13

CHESHAM TOWN COUNCIL

PAY SCHEDULE NO.3

MONDAY 5th NOVEMBER 2012

	£	p
August 2012	321,029.66	
September 2012	<u>105,384.12</u>	
	<u>426,413.78</u>	

At : 17:42

LLOYDS CUR/CALL A/CS

List of Payments made between 01/08/2012 and 31/08/2012

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2012	CHILTERN DISTRICT COUNCIL	D/D	48.00		NON BUSINESS RATES
01/08/2012	CHILTERN DISTRICT COUNCIL	D/DA	1,031.00		NON DOMESTIC RATES
01/08/2012	CHILTERN DISTRICT COUNCIL	D/DB	1,695.00		NON BUSINESS RATES
01/08/2012	CHILTERN DISTRICT COUNCIL	D/DC	2,316.00		NON DOMESTIC RATES
02/08/2012	A D MOTH JEWELLER	C/CARD	143.40		MAYORAL CHAIN REPAIRS
03/08/2012	MILLIPEDIA LIMITED	21286	306.00		WEBSITE UPDATES & AMENDS
03/08/2012	J. L. ADAMS	21290	1,365.00		REDECORATION OF TOILETS
03/08/2012	P A HAWKES	21291	2,155.02		DESIGN WHATS ON SEPT TO DEC
03/08/2012	SUMMIT HYGIENE	21292	810.84		CLEANING SUPPLIES
03/08/2012	BFS GROUP LIMITED	21293	917.42		SUPPLIES
03/08/2012	NPOWER LTD	21294	1,300.23		ELECTRICITY CHARGES
03/08/2012	H2O COOLER RENTALS LTD	21295	48.75		WATER COOLER SERVICE
03/08/2012	GOCOLD LIMITED	21296	246.02		SUPPLIES
03/08/2012	K C & CO (AMERSHAM) LTD.	21297	1,200.00		CRAZY PAVING MEADES WATER GARS
03/08/2012	SIMON COLLINS	21298	3,714.66		HANGING BASKETS JUNE 2012
03/08/2012	A R DARVELL LTD	21299	276.00		REPLACEMENT LAMPS & REPAIRS
03/08/2012	SOUTH EAST EMPLOYERS	21300	262.40		CRB CHECK MOULTRIE
03/08/2012	BRADY CORPORATION LIMITED	21301	51.12		NO SMOKING SIGNAGE
03/08/2012	LYRECO UK LIMITED	21302	650.14		MISC STATIONERY
03/08/2012	JRB TREEWORX	21303	1,000.00		TREE WORKS CO-OP FIELD
03/08/2012	STRATFORD FINE FOODS LIMITED	21305	416.61		SUPPLIES
03/08/2012	GUY MOULTRIE ASSOCIATES	21306	540.40		SIGNAGE
03/08/2012	DDC FOODS LIMITED	21307	345.78		SUPPLIES
03/08/2012	KOMPUTER CONSULTANCY	21308	1,315.80		ANTIVIRUS SOFTWARE UPDATE
03/08/2012	HYDRO TRAINING	21309	54.00		LIFEGUARD TRAINING
03/08/2012	VIRGIN MEDIA BUSINESS LTD	21312	212.47		TELEPHONE CHARGES
03/08/2012	E.ON ENERGY	21313	58.69		ELECTRICITY CHARGES
03/08/2012	NEOPOST LIMITED	21314	605.85		INTEREST CHARGES
03/08/2012	JAYWOOD GARDEN SERVICES	21315	600.00		TEMPORARY WORK JULY
03/08/2012	P DANCER	21316	840.00		TEMPORARY WORK JULY
03/08/2012	DAVID OGILVIE ENGINEERING LIMITED	21317	1,522.80		TWO METAL SEATS
03/08/2012	THE SYNDICATE NEW ORLEANS	21286	300.00		LOWNDES PARK 05/08/2012
03/08/2012	BUCKS COUNTY COUNCIL	21288	9,334.77		SUPERANNUATION JULY 2012
03/08/2012	INLAND REVENUE	21289	10,969.36		PAYE & NHI
03/08/2012	RIGBY TAYLOR	21304	356.10		LINE MARKING FLUID
03/08/2012	SARAH JAVAUD	21310	60.00		REFUND POOL HIRE
03/08/2012	ELLIS TRAINING & CONSULTANCY	21311	360.00		COLLETT PAT TESTING
08/08/2012	VIRGIN MEDIA BUSINESS LTD	D/DD	19.20		PAYPHONE CHARGES
08/08/2012	CLEARWATER ENVIRO LIMITED	21318	9,774.00		IONISING GENERATOR
08/08/2012	IRENE MOSS	21319	1,088.00		MUSICAL MAYHEM AUG 2012
08/08/2012	LEE BRIGHT	21320	1,038.00		MUSICAL MAYHEM AUG 2012
08/08/2012	CASH	21321	219.17		ELGIVA PETTY CASH
10/08/2012	BARCLAYS MERCHANT	D/D	99.64		MERCHANT CHARGES
10/08/2012	BARCLAYS MERCHANT	D/DA	237.60		MERCHANT CHARGES
14/08/2012	THE RIGHT FUEL CARD COMPANY	D/D	935.30		DIESEL & PETROL
15/08/2012	TELEPAY WAGES/SALARIES	D/D	38,770.84		SALARIES AUGUST 2012
16/08/2012	STUDIOSPARES LTD	21326	1,212.96		WALKIE TALKIES

At : 17:42

LLOYDS CUR/CALL A/CS

List of Payments made between 01/08/2012 and 31/08/2012

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/08/2012	K. R. RANCE	21327	2,849.00		GENERAL MAINTENANCE
16/08/2012	YOUR CHESHAM	21340	100.00		YOUR CHESHAM INSIDE COVER
16/08/2012	DOCWRA PROPERTY	21341	795.43		VARIOUS PLUMBING WORKS
16/08/2012	PARK CIRCUS LIMITED	21342	120.00		FILM HIRE AMERSHAM LADIES
16/08/2012	LIONS GATE UK LTD	21344	512.58		SALMON FISHING IN THE YEMEN
16/08/2012	LEN VOCKINS GARDEN SERVICES	21345	1,056.00		HEDGE CUTTING LOWNDES PARK
16/08/2012	DHL EXPRESS (UK) LTD	21346	153.00		TRANSPORT CHARGES
16/08/2012	SPALDINGS (UK) LIMITED	21347	1,119.18		HEDGETRIMMER & CHAINSAW
16/08/2012	K C & CO (AMERSHAM) LTD.	21348	270.00		INSTALLATION AIR BRICKS
16/08/2012	HAWES SKIP HIRE LIMITED	21349	362.40		SKIP EXCHANGE
16/08/2012	DAYLA LIMITED	21350	1,860.09		SUPPLIES
16/08/2012	ROYAL MAIL	21351	3,432.61		DOOR TO DOOR
16/08/2012	CHUBB FIRE LIMITED	21352	422.07		OPTICAL DETECTOR
16/08/2012	REXEL UK LIMITED	21355	14.28		SWEATSHIRTS
16/08/2012	CHESHAM EVENTS GROUP	21322	4,168.43		JUBILEE EVENTS GRANT
16/08/2012	CASH	21324	132.44		POOL PETTY CASH
16/08/2012	VANESSA HEYWOOD	21332	405.00		TINY MITES 15/07/2012
16/08/2012	TV LICENSING	145.50	145.50		TV LICENCE
16/08/2012	CASH	21337	300.00		RELOADED BLUES 19/08/2012
16/08/2012	GIOVANNI ROSSI	21338	300.00		CASABELLA 12/08/2012
16/08/2012	CHILTERN DC	21339	118.12		ATTACHMENT OF EARNINGS
16/08/2012	CASH	21353	304.97		OFFICE PETTY CASH
16/08/2012	BABZ MEDIA LTD	21356	207.98		BATTERIES
16/08/2012	CROWNFORM PLASTICS &	21323	291.43		TIMBER HIRERS CUPBOARD
16/08/2012	IRIS TICKETING LIMITED	21325	172.96		JUNE E-MAIL CHARGES
16/08/2012	PHYSIQUE SPORTS LTD	21328	480.00		GYM EQUIPMENT AUGUST 2012
16/08/2012	SYSTEMAX EUROPE LTD	21329	163.36		COMPUTER MONITORS
16/08/2012	J & C JOEL LIMITED	21330	277.20		DRAPES
16/08/2012	CLASSIC MINIATURES LIMITED	21331	39.36		NAME BADGES
16/08/2012	EXCLUSIVE MAGAZINES LIMITED	21333	120.00		HALF PAGE AUG ISSUE BUCKS MAG
16/08/2012	KINGFISHER ENVIRONMENTAL	21335	57.83		WATER SAMPLING JULY 2012
16/08/2012	COLOUR SUPPLIES(CHESHAM)	21336	144.70		PAINT SUPPLIES
16/08/2012	J. L. ADAMS	21354	2,970.20		DISABLED ACCESS WORKS
16/08/2012	ROSCOLAB LIMITED	21357	15.60		GLASS
20/08/2012	CO-OPERATIVE BANK	21358	150,000.00		INVESTMENT
24/08/2012	SOUTH HEATH GARDEN CENTRE	21359	134.94		GRASS SEED & TURF
24/08/2012	SOUTH EAST EMPLOYERS	21360	65.60		CRB FINDLAY FULFORD
24/08/2012	STRATFORD FINE FOODS LIMITED	21362	747.11		SUPPLIES
24/08/2012	DDC FOODS LIMITED	21363	197.73		SUPPLIES
24/08/2012	BUCKLAND LANDSCAPES LTD	21364	2,016.38		SHRUB MAINTENANCE JULY 2012
24/08/2012	VEOLIA WATER CENTRAL LIMITED	21365	3,484.03		WATER CHARGES
24/08/2012	AURORA PROMOTIONAL	21366	354.95		STAFF CLOTHING
24/08/2012	ZOGGS INTERNATIONAL LIMITED	21367	395.40		MERCHANDISE
24/08/2012	CONNEKT COLOUR	21368	6,186.00		PRINTING WHATS ON
24/08/2012	BRITISH GAS BUSINESS	21369	2,051.07		GAS CHARGES
24/08/2012	KOMPUTER CONSULTANCY	21370	108.00		REPLACEMENT HARD DRIVE TC PC
24/08/2012	CAROL WILES	21371	1,042.50		CONTRACT CLEANING JULY 2012

At : 17:42

LLOYDS CUR/CALL A/CS

List of Payments made between 01/08/2012 and 31/08/2012

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/08/2012	CHILTERN DISTRICT COUNCIL	21373	646.73		CLEANSING AUGUST 2012
24/08/2012	GILBERT ELECTRICAL BUCKS	21374	142.08		ELECTRICAL WORKS
24/08/2012	RIALTAS BUSINESS SOLUTIONS	21375	513.60		OMEGA MAINTENANCE CONTRACT
24/08/2012	JB COMMERCIAL FURNITURE	21377	207.60		ALUMINUM TABLES
24/08/2012	AMERSHAM BLINDS LIMITED	21378	2,158.09		ROLLER BLINDS
24/08/2012	FIRST FLOOR CARPETS	21382	3,180.00		NEW FLOORING GENTS WC
24/08/2012	P DANCER	21383	630.00		TEMPORARY WORK AUGUST 2012
24/08/2012	GOPAK LTD	21384	979.78		SIX TABLES
24/08/2012	SLCC-CILCA MANAGEMENT	21361	20.00		POWER OF COMPETENCE
24/08/2012	ANCIENT GUILD OF TOWN CRIERS	21372	30.00		MEMBERSHIP 2012-2013
24/08/2012	ALAN HOLMES	21376	60.00		REPAIRS TO FIRE DOOR
24/08/2012	GILES STOAKLEY	21379	600.00		PAINTING PANTO SET
24/08/2012	SHONNA GOULD	21380	210.00		AQUA ZUMBA INSTRUCTION
28/08/2012	BRITISH TELECOMMUNICATIONS D/D		62.73		ALARM LINE RENTAL
28/08/2012	BRITISH TELECOMMUNICATIONS D/DA		116.92		TELEPHONE CHARGES
28/08/2012	BRITISH TELECOMMUNICATIONS D/DB		360.32		TELEPHONE CALLS
28/08/2012	VEOLIA ENVIRONMENTAL D/DC		329.82		CONTAINER EXCHANGE
31/08/2012	BUCKS COUNTY COUNCIL	21393	9,418.00		SUPERANNUATION AUG 2012
31/08/2012	WELD - FAB STAGE	21385	1,626.00		SERVICE PIT LIFT
31/08/2012	DOUTCH STAGE ENGINEERING	21386	636.00		SUPPLY & FIT NEW HEMP LINES
31/08/2012	PREMIER FARNELL UK LTD	21387	88.70		LECTERN
31/08/2012	WALLGATE LIMITED	21388	452.93		SERVICE HANDWASH UNITS
31/08/2012	J. L. ADAMS	21389	3,576.00		INTERNAL DECORATION
31/08/2012	SMART INTERIORS (UK) LIMITED	21390	263.98		TABLES
31/08/2012	JAYWOOD GARDEN SERVICES	21391	375.00		TEMPORARY WORK AUGUST 2012
31/08/2012	VEOLIA WATER CENTRAL LIMITED	21392	272.48		WATER CHARGES
31/08/2012	LEISURETEQ	21394	125.70		SQUEEGEE HEAD
31/08/2012	CHUBB FIRE LIMITED	21395	358.51		CALL OUT TO ALARM
31/08/2012	TENCER LIMITED	21396	1,275.72		PILOT LIGHT ON BOILER
31/08/2012	H2O COOLER RENTALS LTD	21397	24.75		WATER COOLER SERVICE
31/08/2012	KCT SUPPLIES	21398	163.99		SUPPLIES
31/08/2012	LYRECO UK LIMITED	21399	634.46		MISC STATIONERY
Total Payments			321,029.66		

At : 17:39

LLOYDS CUR/CALL A/CS

List of Payments made between 01/09/2012 and 30/09/2012

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/09/2012	ROYAL MAIL	21400	686.52		DOOR TO DOOR
03/09/2012	CHILTERN DISTRICT COUNCIL	D/D	48.00		NON BUSINESS RATES
03/09/2012	CHILTERN DISTRICT COUNCIL	D/DA	1,031.00		NON DOMESTIC RATES
03/09/2012	CHILTERN DISTRICT COUNCIL	D/DB	1,695.00		NON BUSINESS RATES
03/09/2012	CHILTERN DISTRICT COUNCIL	D/DC	2,316.00		NON DOMESTIC RATES
04/09/2012	BRITISH TELECOMMUNICATIONS	D/DD	32.48		INTERNET LINE CHARGES
04/09/2012	BRITISH TELECOMMUNICATIONS	D/DE	32.54		ALARM LINE RENTAL
04/09/2012	BRITISH TELECOMMUNICATIONS	D/DF	59.16		BACK STAGE TELEPHONE CHARGES
04/09/2012	BRITISH TELECOMMUNICATIONS	D/DG	59.16		ALARM LINE RENTAL
04/09/2012	BRITISH TELECOMMUNICATIONS	D/DH	59.48		CREDIT CARD LINE RENTAL
07/09/2012	INLAND REVENUE	21408	11,875.15		PAYE & NHI
07/09/2012	COMMUNITY IMPACT BUCKS	21409	50.00		RISK ASSETMENT COURSE
07/09/2012	JANE CLARKE	21417	37.00		REFUND GYM MEMBERSHIP
07/09/2012	STEPHEN CHEELD	21418	335.00		REPAIRS TO STEEL DECKING
07/09/2012	LOU'S SEXTET	21424	300.00		LOWNDES PARK 26/08/2012
07/09/2012	HAWES SKIP HIRE LIMITED	21401	724.80		SKIP EXCHANGE
07/09/2012	GEO BROWNS IMPLEMENTS LTD	21402	436.38		LOOSE STEERING BOLTS
07/09/2012	GLASDON UK LIMITED	21403	55.20		GRAFFITI REMOVER
07/09/2012	SPALDINGS (UK) LIMITED	21404	48.86		SHOES
07/09/2012	SIMON COLLINS	21405	1,083.06		HANGING BASKETS JULY 2012
07/09/2012	NPOWER LTD	21406	1,691.94		ELECTRICITY CHARGES
07/09/2012	VIRGIN MEDIA BUSINESS LTD	21407	250.88		TELEPHONE CHARGES
07/09/2012	ARTIFICIAL EYE FILM CO LTD	21410	134.38		MID AUGUST LUNCH
07/09/2012	ICON FILM DISTRIBUTION LIMITE	21411	137.03		DRIVE
07/09/2012	P & T INDUSTRIAL CLEANING	21412	138.60		WINDOW CLEANING
07/09/2012	H2O COOLER RENTALS LTD	21413	25.50		WATER COOLER SERVICE
07/09/2012	SUMMIT HYGIENE	21414	457.72		CLEANING SUPPLIES
07/09/2012	HYDRO TRAINING	21415	54.00		LIFEGUARD TRAINING
07/09/2012	ZOGGS INTERNATIONAL LIMITED	21416	628.20		MERCHANDISE
07/09/2012	SIESTA CORK TILE CO	21419	55.94		PINBOARD WALL TILES
07/09/2012	DAYLA LIMITED	21420	413.72		SUPPLIES
07/09/2012	BFS GROUP LIMITED	21421	665.06		SUPPLIES
07/09/2012	STRATFORD FINE FOODS LIMITED	21422	697.36		SUPPLIES
07/09/2012	CASH (ELGIVA PETTY CASH)	21423	293.98		CASH (ELGIVA PETTY CASH)
10/09/2012	VIRGIN MEDIA BUSINESS LTD	D/DL	19.20		PAYPHONE CHARGES
10/09/2012	BARCLAYS MERCHANT	D/DM	139.30		MERCHANT CHARGES
10/09/2012	BARCLAYS MERCHANT	D/DN	338.65		MERCHANT CHARGES
10/09/2012	CASH (MS J C BECKETT)	21425	100.00		CASH (MS J C BECKETT)
14/09/2012	UNISON	21432	121.80		SUBSCRIPTIONS S PEARSON
14/09/2012	CHILTERN DISTRICT COUNCIL	21436	15.98		COUNCIL TAX DEDUCTION
14/09/2012	LEIGH RICHARDSON	21438	50.00		PHOTOGRAPHY ELGIVA FOYER
14/09/2012	BUCKINGHAMSHIRE COUNTY	21426	78.00		PENSIONS COURSE STEVE PEARSON
14/09/2012	KOMPUTER CONSULTANCY	21427	92.40		SECURITY SOFTWARE TOWNCLERK PC
14/09/2012	COMPLETE POOL CONTROLS LTD	21428	623.32		CHEMICALS
14/09/2012	BRITISH GAS BUSINESS	21429	508.56		GAS CHARGES
14/09/2012	DHL EXPRESS (UK) LTD	21430	152.29		TRANSPORT CHARGES
14/09/2012	BROADWAY NEWS	21431	84.55		NEWSPAPERS

At : 17:39

LLOYDS CUR/CALL A/CS

List of Payments made between 01/09/2012 and 30/09/2012

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/09/2012	E.ON ENERGY	21433	49.60		ELECTRICITY CHARGES
14/09/2012	BUCKLAND LANDSCAPES LTD	21435	2,232.38		SHRUB MAINTENANCE AUGUST
14/09/2012	YOUR CHESHAM	21437	100.00		YOUR CHESHAM INSIDE COVER
14/09/2012	AXIOM FILMS INTERNATIONAL LIMITED	21439	120.00		CARANCHO
14/09/2012	LEISURETEQ	21440	61.92		FIRST AID SUPPLIES
14/09/2012	CHILTERN DISTRICT COUNCIL	21441	160.00		FOOD HYGIENE TRAINING
14/09/2012	INKLINK	21442	283.00		PRICE LISTS 2012
14/09/2012	JOHN LYONS	21443	55.00		PIANO TUNING
14/09/2012	KCT SUPPLIES	21444	29.64		GAS CYLINDERS
14/09/2012	TELEPAY WAGES/SALARIES	D/D	36,152.98		SALARIES SEPTEMBER 2012
14/09/2012	THE RIGHT FUELCARD COMPANY/D		1,103.74		PETROL & DIESEL
21/09/2012	SHONNA GOULD	21454	90.00		AQUA ZUMBA CLASSES
21/09/2012	CAFE ENCORE	21456	20.90		HOSPITALITY
21/09/2012	SUE HEARN	21460	70.00		EYE TEST & GLASSES CONTRIB
21/09/2012	PUBLIC SECTOR PAGES	21464	178.80		PUBLIC SECTOR ADVERTISING
21/09/2012	CASH (POOL PETTY CASH)	21455	146.54		CASH (POOL PETTY CASH)
21/09/2012	LEN VOCKINS GARDEN SERVICES	21445	1,116.00		HEDGE CUTTING
21/09/2012	JAYWOOD GARDEN SERVICES	21446	225.00		TEMPORARY WORK SEPTEMBER 2012
21/09/2012	J. L. ADAMS	21447	2,647.00		DISABLED DOOR ACCESS
21/09/2012	SOUTH EAST EMPLOYERS	21448	262.40		CRB COMER
21/09/2012	THE EASYTURN KEY COMPANY	21449	53.40		SUPPLY OF RADAR KEYS
21/09/2012	CHILTERN DISTRICT COUNCIL	21450	1,005.43		GARDEN WASTE SACKS
21/09/2012	IRIS PAYROLL SOLUTIONS LTD	21451	344.40		EARNIE MAINTENANCE
21/09/2012	CAROL WILES	21452	760.00		CONTRACT CLEANING
21/09/2012	IRIS TICKETING LIMITED	21453	170.64		VENUE TRANSACTION CHARGES
21/09/2012	E.ON ENERGY	21457	164.89		FOUNTAIN ELECTRICITY CHARGES
21/09/2012	BRITISH GAS BUSINESS	21458	1,559.75		GAS CHARGES
21/09/2012	DDC FOODS LIMITED	21459	271.39		SUPPLIES
21/09/2012	PHS GROUP LTD	21461	140.32		ADJUSTMENT ANNUAL CONTRACT
21/09/2012	PHYSIQUE SPORTS LTD	21462	480.00		GYM EQUIPMENT OCTOBER 2012
21/09/2012	LEISURETEQ	21463	123.32		SUPPLIES
21/09/2012	CROWNFORM PLASTICS &	21465	745.24		PLYWOOD
21/09/2012	GOCOLD LIMITED	21466	333.64		SUPPLIES
21/09/2012	KINGFISHER ENVIRONMENTAL	21467	57.83		WATER SAMPLING AUGUST 2012
21/09/2012	THE VALE TRAINING GROUP	21468	360.00		TREE FELLING KEVIN CAUDERY
21/09/2012	CELTIC DREAM LTD	21470	900.00		ADVANCE PAYMENT 26/09/2012
25/09/2012	JB COMMERCIAL FURNITURE	21377	-207.60		GOODS NOT ACCEPTED
26/09/2012	BRITISH TELECOMMUNICATIONS/D		180.48		INTERNET SERVICES
28/09/2012	CAFE ENCORE	21472	12.50		HOSPITALITY MICHAEL PORTILLO
28/09/2012	BUCKS COUNTY COUNCIL	21473	9,329.23		SUPERANNUATION SEPT 2012
28/09/2012	TALEGATE THEATRE	21478	343.51		ALICE IN WONDERLAND 16/09/12
28/09/2012	EMILY EGLETON	21480	550.00		PANTO COSTUMES
28/09/2012	SYMPATHETIC DEVELOPMENTS	21481	3,057.00		MICHAEL PORTILLO 23/09/12
28/09/2012	ALEX TINLIN	21482	225.80		TINLIN 27/09/2012
28/09/2012	CHILTERN CONSERVATION	21483	60.00		PLANNING CONFERENCE 2012
28/09/2012	ETM (AGENCIES) LTD	21484	1,983.36		BILLY FURY 15/09/2012
28/09/2012	KOMPUTER CONSULTANCY	21471	1,127.40		WORKSTATION & SOFTWARE

At : 17:39

LLOYDS CUR/CALL A/CS

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28/09/2012	NPOWER LTD	21474	4,192.26		ELECTRICITY CHARGES
28/09/2012	CHILTERN WATER MANAGEMENT	21475	1,308.00		SHOWER HEAD CLEANING
28/09/2012	STUDIOSPARES LTD	21476	35.11		SUPPLIES
28/09/2012	COMPLETE POOL CONTROLS LTD	21477	367.75		CHEMICALS
28/09/2012	KCT SUPPLIES	21479	121.49		SUPPLIES
28/09/2012	DOCWRA PROPERTY	21485	114.00		WATER LEAK BACKSTAGE CORRIDOR
28/09/2012	AMERSHAM DECORATING	21486	212.40		PAINT SUPPLIES
28/09/2012	VEOLIA WATER CENTRAL LIMITED	D/D	265.95		CONTAINER EXCHANGE
30/09/2012	P J SHOE REPAIRS	C/CARD	90.00		ENGRAVING ALLOTMENT TROPHIES
30/09/2012	TOTAL POOL CHEMICALS LTD	C/CARD1	158.33		WATER CLARIFIER
30/09/2012	MYPROTEIN.CO.UK	C/CARD2	63.65		MILK PROTEIN SUPPLIES
30/09/2012	KWINTET UK LIMITED	C/CARD3	240.22		STAFF CLOTHING
30/09/2012	LAIDIR LEISURE LTD	C/CARD4	44.98		KETTLEBELL

Total Payments	<u>105,384.12</u>
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CHESHAM TOWN COUNCIL

INFORMATION SHEET FOR COUNCILLORS TO THE COUNCIL MEETING OF THE 5TH NOVEMBER 2012

List 10 of 2012/13

31 . **Town Council Surgery 8th September 2012**

Details of the concerns raised at the Town Council Surgery which was held on 8th September 2012.

TOWN COUNCIL SURGERY

8th September 2012

ISSUES	SUGGESTED ACTION	ACTION TAKEN
No recycling bins. Resident has phoned CDC but no response.	Contact Chiltern District Council	Contacted Chiltern District Council 18/9/12 and gave them the details. CDC will contact resident directly.
The shingle around the trees at the top of Germain Street is going all over the place and looking untidy.	Contact Bucks County Council	Reported to Bucks County Council HOC 18/9/12 41960.
River Chess by the Queens Head is getting very clogged up with weeds.	Notify relevant group	None as confirmed with the Policy and Projects Officer that the river is OK.
King Street footway stone sets need repair. A resident had a fall and was treated by ambulance. No street light, pedestrians walk on road.	Contact Bucks County Council	Reported to Bucks County Council HOC 18/9/12 41959.
Potholes Webb Close	None	Reported to Bucks County Council HOC 18/9/12 41958.
Can the Town Council help with setting up a pop up art shop in November (in empty premises in Town Centre)?	None.	Councillor Tina Michael suggested that the resident contact Better Chesham and also the landlords or tenants of empty premises.
Amy Lane & Meades Way No's 1-6 are being affected by noise from the car wash at Finches Garage, especially at the weekends.		Telephoned resident 18/9/12 and advised her to contact Chiltern District Council.
335 Berkhamstead Road bus shelter needs a litter bin. People are throwing rubbish in and around the shelter, which is being cleared up by the resident.	Could CDC provide bin?	Town Clerk to discuss with Parks and Premises Manager.

<p>How will motorists drive from Amersham (in the evening) through Chesham to Lowndes Avenue.</p>	<p>Call resident to direct her on Monday 10th September.</p>	<p>None, as surgery box was not received until Friday 14th September.</p>
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