

Chesham Town Council

Bill Richards
Town Clerk



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Our ref: A.8

Date : 3rd May 2013

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 13th MAY 2013 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Mayoral Charity 2012/2013**

The retiring Town Mayor, Councillor Colette Littley will present a cheque to Chesham in Bloom and The Environment Group in respect of her Mayoral Charity 2012/2013.

2. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2013/2014.
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor
and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.



- (g) The new Town Mayor will present his/her Escort with the Escort's Badge.

3. Vote of thanks to retiring Town Mayor.

- (a) Councillor _____ will move and Councillor _____ will second that the thanks of the Council be recorded to Councillor Mrs Colette Littley for her Chairmanship during the past year.
- (b) The retiring Town Mayor will respond to the Council's resolution and then resume her seat in the Council Chamber.

4. To receive apologies for absence.

5. Appointment of Deputy Town Mayor for the ensuing year.

- (a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Deputy Town Mayor will be put to the vote.
- (c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2013/2014.
- (d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.
- (e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

6. To approve as a correct record and to sign the Minutes of the Meeting of the Town Council held on 29th April 2013.

7. Mayoral Engagements/Announcements.

To receive the retiring Town Mayor's list of engagements to the 13th May 2013 and any other announcements that the new Town Mayor may wish to lay before the Council.



8. Appointment of Committees.

To appoint Standing Committees, and the membership thereof, for the ensuing year:

**DEVELOPMENT CONTROL
EXECUTIVE
POLICY AND RESOURCES
RECREATION AND THE ARTS**

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

9. To appoint representatives on Outside Bodies

10. To appoint representatives on Charitable Bodies

A handwritten signature in black ink, appearing to read 'W. Richards'.

Bill Richards
Town Clerk

Chesham Town Council

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The Mayoral Engagements 29th April – 13th May 2013

April

Monday 29th Presentation to children at Waitrose "Grow Scheme".

May

Friday 3rd Trussell Trust Trolley Push – Chesham Foodbank.

Saturday 4th Mayoral Jump into swimming pool – Chesham Moor Gym & Swim.
Opening of Self Storage – Chesham.
Duck Race – Town Bridge.

Sunday 5th Hazeldene Farm opening of Craft Fair.

Thursday 9th Annual Town Meeting.

Monday 13th Annual Council Meeting.



CHESHAM TOWN COUNCIL

COMMITTEE STRUCTURE

Town Mayor:

Deputy Town Mayor:

DEVELOPMENT CONTROL (19)

Mr. V.M. Abraham
Mr. A.K. Bacon
Ms R. Bhatti
Mrs. C. I. Boxer
Mr. N.L. Brown
Mrs. P.R. Cherrill
Mr. T. Franks
Mr. M. Fayyaz
Mr. P. J. Hudson
Mrs. R. Juett
Mr. D.J. Lacey
Mrs. C. Littley
Mr. R.C. McCulloch
Mrs. C.M. Michael
Mrs. A.M. Pirouet
Mr. M. W. Shaw
Mr. C.H. Spruytenburg
Mr. F. Wilson
Mr. P.W. Yerrell

EXECUTIVE (8)

Mr. M. W. Shaw
Mr. M. Fayyaz
Mr. A.K. Bacon
Mr. N.L. Brown
Mr. P.J Hudson
Mr. D.J. Lacey
Mrs. C.M. Michael
Mrs. A.M. Pirouet

POLICY AND RESOURCES (12)

Mr. M. W. Shaw
Mr. V.M. Abraham
Mr. A.K. Bacon
Miss R. Bhatti
Mrs. P.Cherrill
Mr. M. Fayyaz
Mr. T. Franks
Mr. P.J. Hudson
Mrs. R Juett
Mrs. C.M. Michael
Mr. F. Wilson
Mr. P.W. Yerrell

RECREATION AND THE ARTS (11)

Mr. M. W. Shaw
Mrs. C. Littley
Mrs. C. I. Boxer
Mr. T. Franks
Mr. P. J. Hudson
Mr. M. Fayyaz
Mr. D.J. Lacey
Mr. R.C. McCulloch
Mrs. C. M. Michael
Mrs. A.M. Pirouet
Mr. C.H. Spruytenburg

REPRESENTATIVES ON OUTSIDE BODIES AND WORKING PARTIES 2013/2014

ORGANISATION

PROPOSED REPRESENTATIVE

Allotments Group (2 representatives)	Councillor Mrs C. Littley Councillor Mrs. P.R. Cherrill
Chesham in Bloom	Deputy Mayor – (ex officio)
Chalk Streams Project	Mr. K. Austin
Chesham Action Partnership (Currently 1 representative, <i>proposed 2 representatives</i>)	Councillor N. L Brown Councillor Mrs C. Littley
Chesham Action Volunteers (1 representative)	Councillor C.H. Spruytenburg
Chesham Chamber of Trade and Commerce (2 representatives)	Councillor N.L. Brown Councillor Mrs. C.M. Michael
Chesham & District Community Association	Councillor R.C. McCulloch
Chesham & District Transport Users' Group (2 representatives)	Councillor R. C. McCulloch Councillor Mrs. C.M. Michael
Chesham4Fairtrade Committee	Councillor Mrs. R. Juett
Chesham Transition Towns	Councillor Mrs.C.Littley
Chesham and Villages Local Area Forum	Councillor M. W. Shaw (Deputy – Councillor A.K. Bacon)
Chesham Town Twinning Association Committee (2 representatives)	Town Mayor - (ex officio) Councillor Mrs. A.M. Pirouet
Chesham Youth Centre	Councillor Mrs.R.Juett
Chesham Youth Council (2 representatives)	Councillor Mrs. A.M. Pirouet Councillor M. W. Shaw
Chiltern Citizens Advice Bureau	Councillor Mrs. R Juett
Chiltern Dial-a-Ride Limited	Councillor P.J.Hudson
Chiltern Society	Councillor R. C. McCulloch
Christmas Day Party for the Elderly (2 representatives)	Town Mayor – (ex officio) Councillor M. Fayyaz
Chesham over 50's Positive Action Group (COPAG)	Councillor Mrs. C.M. Michael

Community Resilience Response Group
(2 representatives)

Councillor Mrs A.M. Pirouet
Councillor Mrs. P.R. Cherrill

Elgiva Board of Management
(Councillor& Board Members)

Councillor V.M. Abraham Mr. A .Ogden
Mrs. P.R. Cherrill Mrs. Y. Plester
Mr. H. Elson Mrs. F. Kear
Mr. L .Bright Mrs. L. English
Mr. T. Pilling Mr. M. Barnes
Mr.M.Carling

Friends of Chesham Cemetery

Councillor R. C. McCulloch

Friends of Moor Gym and Swim
(3 representatives)

Councillor Mrs .C. Boxer
Councillor P. J. Hudson
Councillor Mrs. C.M. Michael

Impress the Chess
(Currently 2 representatives,
proposed 3 representatives)

Councillor Mrs .C. Boxer
Councillor P.J. Hudson
Councillor Mrs C. Littley

Neighbourhood Action Group (NAG)

Councillor Mrs. A.M. Pirouet

Ranfurly Charitable Services

Ms J. Ottaway

Parish Tree Warden

Mr .P. Stephenson

Town Centre Working Group

Councillor Mrs C. Littley

Walkers Are Welcome (Chesham)

Councillor Mrs C. Littley

Central Chiltern Group (HS2)

Councillor Mrs C. Cherrill

COUNCIL WORKING PARTIES/GROUP AND MONITORING GROUPS

Culvert Monitoring Group
(6 representatives)

Councillor V. M. Abraham
Councillor T. Franks
Councillor Mrs. C.M. Michael
Councillor Mrs. A.M. Pirouet
Councillor M.W. Shaw
Councillor P.W. Yerrell

Finance Working Group
(5 representatives)

Councillor V.M. Abraham
Councillor A.K. Bacon
Councillor Mrs. C.M. Michael
Councillor M.W. Shaw
Councillor F. S. Wilson
Councillor R. Juett

Highways Working Party
(7 representatives)

Councillor A.K.Bacon *
Councillor N.L.Brown *
Councillor M.Fayyaz
Councillor T. Franks
Councillor D.J. Lacey
Councillor Mrs. A.M. Pirouet
Councillor C. H. Spruytenburg
*In consideration of Parking Review

Neighbourhood Plan Working Party
(5 representatives)

Councillor V.M. Abraham
Councillor A.K. Bacon
Councillor T. Franks
Councillor M.W. Shaw
Councillor C.H. Spruytenburg

Marketing Review Working Party
(5 representatives)

Councillor V.M. Abraham
Councillor N. L. Brown
Councillor Mrs. P.R. Cherrill
Councillor P.J. Hudson
Councillor F. S. Wilson

Play Area Working Party
(5 representatives)

Councillor P. J. Hudson
Councillor Mrs C. Littley
Councillor Mrs. C.M. Michael
Councillor Mrs. A.M. Pirouet
Councillor P.W. Yerrell

CHESHAM TOWN COUNCIL
PROPOSED REPRESENTATIVES ON CHARITABLE BODIES 2013/2014

NAME OF BODY	REPRESENTATIVE	PERIOD		NOTES
DUKE OF BEDFORD'S TRUST	Mr. P. Hawkes	2009/2013	Proposed Rep – (reappointment)	Secretary: Mr P. Hawkes 198 Bois Moor Road Chesham HP5 1SU
RACHEL JOHNSON'S ELEEMOSYNARY	Mrs. D.J. Brackley Councillor Mrs A.M. Pirouet Councillor Mr Mark Shaw Mr. D. Cross	2009/2013 2011/2015 2010/2014 2012/2016	Proposed Rep – (reappointment) Appointed 16.05.11 Appointed 17.5.10 Appointed 14.05.12	Secretary: Mr. P. Ward 59 Darvell Drive, Chesham, HP5 2QN (Also Clerk of Prior's Charity & Chesham Students & Apprentices Fund)
WEEDONS CHARITY	Mrs L. Mountain Mrs. M.M. Molesworth Mrs. V.J. Miles Mrs. D.J. Brackley	2011/2015 2012/2016 2009/2013 2011/2015	Appointed 16.05.11 Appointed 14.05.12 Proposed Rep – (reappointment) Appointed 16.05.11	Chairman: Mrs. V. Miles 30 Fair Leas Chesham HP5 2QW
CHESHAM TOWN PICTURE FUND, FRANCIS TRUST	Mrs. Liz Payne	2009/2013	Proposed Rep – (reappointment)	Contact: Mrs. L. Payne 68 Church Street Chesham
KEN DENHAM TRUST	Town Mayor	2013/2014		Term of office – one year