

Chesham Town Council

Bill Richards
Town Clerk



This Meeting is open to the Public and Press

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Our ref: A.8

Date : 13th May 2022

To: **ALL MEMBERS OF THE COUNCIL**

You are **summoned** to attend the **ANNUAL MEETING OF THE CHESHAM TOWN COUNCIL**
TO BE HELD IN THE COUNCIL CHAMBER, THE TOWN HALL, CHESHAM, ON

MONDAY 23 MAY 2022 AT 7.30 PM (SEVEN THIRTY PM)

A G E N D A

1. **Mayoral Charity 2021/22**

The retiring Town Mayor, Councillor Ms. Emily Culverhouse will update the meeting in relation to fundraising for her nominated Mayoral Charity **Theatre Shed**.

2. **Election of Town Mayor for the ensuing year:**

- (a) The retiring Town Mayor calls for nominations.
Councillor _____ will move and Councillor _____ will second
that Councillor _____ be elected Town Mayor of the Council of the Town of
Chesham for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Town Mayor will be put to the vote.
- (c) The retiring Town Mayor will declare Councillor _____ duly
elected Town Mayor for the local government year 2022/2023.
- (d) After signifying acceptance, the retiring Town Mayor will invest the new Town Mayor
and will withdraw to the Deputy Mayor's chair.
- (e) The new Town Mayor signs Declaration of Office.
- (f) The new Town Mayor takes the Chair and gives a vote of thanks for his/her election.
- (g) The new Town Mayor will present his/her Escort with the Escort's Badge.

Chesham Town Council

continued . . .



3. **Vote of thanks to retiring Town Mayor.**

- (a) Councillor _____ will move, and Councillor _____ will second that the thanks of the Council be recorded to Councillor Emily Culverhouse for her Chairmanship during the past year.
- (b) The retiring Town Mayor will respond to the Council's resolution and then resume her seat in the Council Chamber.

4. **To receive apologies for absence.**

5. **Appointment of Deputy Town Mayor for the ensuing year.**

- (a) The Town Mayor will call for nominations.
Councillor _____ will move and Councillor _____ will second that Councillor _____ be appointed Deputy Town Mayor of the Council for the ensuing local government year.

Any other nominations will similarly be moved and seconded. Here may be made any other speeches in support of the election.

- (b) The election of the Deputy Town Mayor will be put to the vote.
- (c) The Town Mayor will declare Councillor _____ duly appointed Deputy Town Mayor for the local government year 2022/2023.
- (d) The Town Mayor will invest the Deputy Town Mayor with his/her chain of office.
- (e) The new Deputy Town Mayor gives a vote of thanks for his/her appointment.

6. To approve as a correct record and to sign the Minutes of the Town Council held on the 9th May 2022.

7. **Mayoral Engagements/Announcements.**

To receive the retiring Town Mayor's list of engagements from the 9th May to 23rd May 2022.



8. Appointment of Committees.

To appoint Standing Committees, and the membership thereof, for the ensuing year:
(Proposed memberships **attached**)

**PLANNING COMMITTEE
STAFFING COMMITTEE
COMMUNITY, ASSETS, RECREATION & ENVIRONMENT
FINANCE COMMITTEE**

and any others that the Council may wish to appoint.

(Note: The various parties should, so far as agreement can be reached, make nominations to fill the allocation on Committees)

9. To appoint representatives on Outside Bodies – proposed representatives attached.

10. To appoint representatives on Charitable Bodies.

A handwritten signature in black ink, appearing to read 'Bill Richards'.

Bill Richards
Town Clerk

NEW COMMITTEES 2022/2023

COMMUNITY, ASSETS, RECREATION & ENVIRONMENT COMMITTEE – 10 Members

Councillor	Party
Jane MacBean	Con
Emily Culverhouse	Con
Nick Southworth	Con
Majid Ditta	Con
Wilford Augustus	Con
Rachael Matthews	Con
Chasey Hood	Con
Paul Harding	Lib Dem
Parveiz Aslam	Lib Dem
Mrs Justine Fulford	Green

PLANNING COMMITTEE -9 Members

Councillor	Party
Nick Southworth	Con
Joseph Baum	Con
Qaser Chaudhry	Con
Francis Holly	Con
Chasey Hood	Con
Jane MacBean	Con
Alan Bacon	Lib Dem
Mohammad Fayyaz	Lib Dem
Umar Hayyat	Lab

FINANCE COMMITTEE - 9 Members

Councillor	Party
Fred Wilson	Con
Simon Booth	Con
Joseph Baum	Con
Wilford Augustus	Con
Francis Holly	Con
Jane MacBean	Con
Alan Bacon	Lib Dem
Paul Harding	Lib Dem
Umar Hayyat	Lab

STAFFING – 9 Members

Councillor	Party
Fred Wilson	Con
Emily Culverhouse	Con
Simon Booth	Con
Gareth Williams	Con
Rachael Matthews	Con
Jane MacBean	Con
Mohammad Fayyaz	Lib Dem
Parveiz Aslam	Lib Dem
Mrs Justine Fulford	Green

**PROPOSED REPRESENTATIVES ON OUTSIDE BODIES
& WORKING PARTIES 2022/23**

ORGANISATION

PROPOSED REPRESENTATIVE

Allotments Group	Councillor Simon Booth
Central Chiltern Group (HS2 lead)	Councillor Jane MacBean
Chesham in Bloom	Councillor Francis Holly
Chalk Streams Project	Mr Ken Austin
Chiltern Chamber	Councillor Simon Booth
Chesham & District Community Association	Councillor Joseph Baum
Chesham & District Transport Users' Group	Councillor Nick Southworth
Chesham Renaissance Community Interest Company	Councillor Jane MacBean
Chesham Environmental Group	Councillor Wilford Augustus
Fairtrade Chesham	Councillor Wilford Augustus
Chesham Museum	Councillor Jane MacBean
Chesham Society	Councillor Francis Holly
Chesham Theatre Company	Councillor Emily Culverhouse
Chesham Youth Centre	Councillor Majid Ditta
Chesham Youth Council	Councillor Emily Culverhouse
Citizens Advice Bucks	Councillor Gareth Williams
Chiltern Dial-a-Ride Limited	Councillor Rachael Matthews
Christmas Day Party for the Elderly (2 representatives)	Proposed Town Mayor - (ex officio) Deputy Town Mayor
Christmas in Chesham (Town Partner)	Town Mayor
Chesham over 50's Positive Action Group (COPAG)	Councillor Fred Wilson
Community Resilience Response Group (2 representatives)	Councillor Jane MacBean Councillor Wilford Augustus
Elgiva Friends Group (Councillor & Board Members)	Councillor Jane MacBean
Friends of Chesham Cemetery	Councillor Qaser Chaudhary
Impress the Chess	Councillor Jane MacBean

Sustainable Chesham

Councillor Rachael Matthews

The Theatre Shed

Councillor Chasey Hood

Walkers Are Welcome (Chesham)

Councillor Joseph Baum

CHESHAM TOWN COUNCIL**PROPOSED REPRESENTATION ON CHARITABLE BODIES 2022/2023**

NAME OF BODY	REPRESENTATIVE	PERIOD		NOTES
DUKE OF BEDFORD'S TRUST	Cllr Justine Fulford	2019/2023	Appointed 20.05.2019	Secretary: Mr P Hawkes
RACHEL JOHNSON'S ELEEMOSYNARY	Mr David Cross Cllr Mohammed Fayyaz	2016 /2020	Appointed 18.05.2020	Secretary: Mr P Ward (also clerk of Prior's Charity & Chesham Students & Apprentices Fund)
		2020/2024	Appointed 18.05.2020	
			VACANCY	
WEEDONS CHARITY	Councillor Joseph Baum Alison Pirouet (Secretary) Mrs Diane Brackley (Chair)	2020/2024	Appointed 18.05.2020	
		2020/2024	New appointment within charity June 2020.	
		2019/2023	VACANCY Appointed 20.05.2019	
CHESHAM TOWN PICTURE FUND FRANCIS TRUST	Mrs Liz Payne	2021/2025		Mrs L Payne
KEN DENHAM TRUST	Town Mayor	2021/2022		Term of office - 1 Year