

Chesham Town Council

Bill Richards
Town Clerk



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9th April 2021

Dear Councillor,

You are **SUMMONED** to attend a meeting of the **CHESHAM TOWN COUNCIL** to be held remotely in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, on

MONDAY 19th APRIL 2021 AT 6.30pm

AGENDA

1. Tributes Pertaining to Dame Cheryl Gillan M.P. and His Royal Highness, Prince Phillip.
2. Apologies for absence.
3. Declarations of Interest.
4. To confirm Minutes of the Council Meeting on the 22nd March 2021.
5. Public Question Time: A period of up to 15 minutes or less, as the case may be, will be allowed for members of the public present, who are electors or residents in the parish of Chesham, to ask questions primarily in respect of items on the agenda of this Town Council meeting but also in the interests of wider public discussion.
6. To receive the Mayoral engagements and any other announcements as the Town Mayor may wish to lay before the Council.
7. To receive and consider the Minutes of the under mentioned Committees.
Finance Committee of the 29th March 2021.
Planning Committee of the 29th March 2021.
Community, Assets and Environment Committee of the 12th April.
8. To receive and consider Payments No: 6.
9. Exclusion of the Public and the Press
10. River Restoration and Access Projects (late item)
11. Reopening of Meeting to the Public and the Press
12. Closing Remarks Pertaining to last Council Meeting before Council Elections.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Bill Richards'.

Bill Richards
Town Clerk

Circulation: To All Members of the Council
Publication Date: 9.4.2021



Chesham Town Council, Town Hall, Chesham, Bucks HP5 1DS
Twinned with Friedrichsdorf Germany; Houilles France; Archena Spain

AGENDA ITEM NO: 8

CHESHAM TOWN COUNCIL

PAYMENTS NO: 6

In accordance with Financial Regulation number 5.2

‘The RFO shall prepare a schedule of payments requiring ratification, forming part of the Agenda for the Meeting and, together with the relevant invoices, present the schedule to the council. The council shall review the schedule for compliance and, having satisfied itself shall authorise payment by a resolution of the council.’

Monday 19th APRIL 2021

£ p

March 2021

169,757.08

Petty Cash /Credit Card items over £500:

0.00



Bill Richards
Town Clerk

CHESHAM TOWN COUNCIL

	A	B	C	D	E	F	G	H	I
1		PAYMENT							
2	DATE	TYPE	PAYEE	AMOUNT					
3	01/03/2021	BACS	CASTLE WATER LIMITED	499.31	WATER CHARGES				
4	01/03/2021	BACS	KOMPUTER CONSULTANCY SERVICES LIMITED	54.00	DOMAIN ELGIVA.ORG				
5	01/03/2021	BACS	NPOWER LIMITED	24.87	ELECTRICITY CHARGES				
6	01/03/2021	BACS	SCOBIE TECHNICAL SERVICES LIMITED	52.00	VENDING MACHINE				
7	01/03/2021	BACS	PARADIGM HOUSING GROUP	1534.61	MANAGEMENT FEE				
8	01/03/2021	BACS	GRAFFITI REMOVAL LTD	567.54	GRAFFITI REMOVAL				
9	01/03/2021	BACS	A2B FLYERS	175.00	LEAFLET DELIVERY				
10	01/03/2021	BACS	YOUR CHESHAM	225.00	ADVERTISING				
11	01/03/2021	BACS	MEMBER OF THE PUBLIC	220.00	GYM & SWIM REFUND				
12	01/03/2021	DIRECT DEBIT	BUCKINGHAMSHIRE COUNCIL	81.00	Non Domestic Rates-Cemetery				
13	01/03/2021	DIRECT DEBIT	THE RIGHTFUEL CARD COMPANY LTD.	159.40	Vehicle fuel charges				
14	01/03/2021	DIRECT DEBIT	PEAC UK	370.62	Quarterly rental Sharp Interactive screen-Town Hall				
15	02/03/2021	DIRECT DEBIT	HITACHI CAPITAL BUSINESS FINANCE	315.60	Monthly lease of vehicle				
16	03/03/2021	DIRECT DEBIT	HITACHI CAPITAL BUSINESS FINANCE	42.00	Annual lease charge				
17	04/03/2021	BACS	CASTLE WATER LIMITED	8.03	WATER CHARGES				
18	04/03/2021	BACS	MEMBER OF THE PUBLIC	181.58	BOOK SALES-ELGIVA				
19	04/03/2021	BACS	PROLUDIC LIMITED	206.52	GYRO BEARINGS				
20	04/03/2021	BACS	RIVANS ELECTRICAL LTD	948.00	LIGHTING & TIMERS				
21	04/03/2021	BACS	GEORGE BROWNS LIMITED	1470.00	TYRE CHANGER				
22	04/03/2021	BACS	P A TURNEY LIMITED	738.00	TRACTOR RAM				
23	04/03/2021	BACS	PRECISION HEATING & PLUMBING LTD	2736.00	NEW BOILER -MOOR GYM & SWIM				
24	04/03/2021	BACS	TRADE UK	134.25	SUPPLIES				
25	04/03/2021	BACS	COMPLETE STORAGE & INTERIORS LIMITED	363.00	CHROME SHELVING				
26	04/03/2021	BACS	NPOWER LIMITED	1235.94	ELECTRICITY CHARGES				
27	04/03/2021	BACS	VIRGIN MEDIA BUSINESS LIMITED	399.90	TELEPHONE CHARGES				
28	05/03/2021	BACS	ELGIVA TICKET REFUND	95.00	Customer Ticket Refund				
29	05/03/2021	DIRECT DEBIT	PAYMENTSSENSE LTD	59.82	Card income machine charges-Elgiva				
30	05/03/2021	DIRECT DEBIT	PAYMENTSSENSE LTD	59.82	Card income machine charges-Moor Gym & Swim				
31	05/03/2021	DIRECT DEBIT	LLOYDS BANK	57.60	Bank charges				
32	05/03/2021	BACS	KILLGERM CHEMICALS LIMITED	158.92	RAT BAIT				
33	05/03/2021	BACS	COMPLETE I.T.	972.00	OPERA SUPPORT MARCH				
34	05/03/2021	BACS	SIMON COLLINS	139.62	WINTER HANGING BASKETS				
35	05/03/2021	BACS	BUCKLAND LANDSCAPES LIMITED	2018.28	CEMETERY MAINTENANCE				
36	05/03/2021	BACS	E H SMITH LIMITED	308.58	SLEEPERS				
37	05/03/2021	BACS	HUGO HARDY ARCHITECTS	375.00	PRE-APP SUBMISSION ELGIVA				
38	05/03/2021	BACS	STUDIO BEAM LIMITED	480.00	WEBSITE MAINTENANCE				
39	05/03/2021	BACS	BUCKINGHAMSHIRE COUNCIL	15462.43	SUPERANNUATION FEB				
40	05/03/2021	BACS	INLAND REVENUE	13525.00	PAYE & NHI FEBRUARY				
41	08/03/2021	DIRECT DEBIT	BARCLAYCARD	332.69	Various purchases via Council credit card				
42	08/03/2021	DIRECT DEBIT	THE RIGHTFUEL CARD COMPANY LTD.	67.44	Vehicle fuel charges				
43	08/03/2021	DIRECT DEBIT	BT GROUP PLC	48.49	Telephone charges				
44	08/03/2021	DIRECT DEBIT	BT GROUP PLC	48.49	Telephone charges				
45	08/03/2021	DIRECT DEBIT	VIRGIN BUSINESS MEDIA LTD.	20.39	Monthly line rental-Town Hall pay phone				
46	10/03/2021	DIRECT DEBIT	BT GROUP PLC	101.52	Telephone charges				
47	10/03/2021	DIRECT DEBIT	BARCLAYS MERCHANT SERVICES	20.10	Merchant charges-Elgiva				
48	10/03/2021	DIRECT DEBIT	BARCLAYS MERCHANT SERVICES	38.00	Merchant charges-Town Hall				
49	10/03/2021	DIRECT DEBIT	BARCLAYS MERCHANT SERVICES	42.00	Merchant charges-Elgiva				
50	12/03/2021	DIRECT DEBIT	CF CORPORATE FINANCE LTD.	120.15	Monthly printer lease-Elgiva				
51	12/03/2021	DIRECT DEBIT	FIRST DATA	24.95	Card payment processing fees-Moor Gym & Swim				
52	12/03/2021	DIRECT DEBIT	FIRST DATA	24.95	Card payment processingfees-Elgiva				
53	12/03/2021	BACS	ELGIVA TICKET REFUND	32.00	Customer Ticket Refund				

CHESHAM TOWN COUNCIL

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1		PAYMENT							
2	DATE	TYPE	PAYEE	AMOUNT					
54	12/03/2021	BACS	ELGIVA TICKET REFUND	39.00	Customer Ticket Refund				
55	12/03/2021	CHEQUE 027776	BUCKINGHAMSHIRE COUNCIL	1404.00	Car Parking Tickets				
56	12/03/2021	BACS	CASTLE WATER LIMITED	113.35	WATER CHARGES				
57	12/03/2021	BACS	TRADE UK	60.32	MISC SUPPLIES				
58	12/03/2021	BACS	JRT PRESERVATIONS	660.00	REBED POOL EDGING				
59	12/03/2021	BACS	E H SMITH LIMITED	757.98	MISC SUPPLIES				
60	12/03/2021	BACS	PARADIGM ELECTRICAL SOLUTIONS LTD	1800.00	FIXED ELECTRICAL CHECKS				
61	12/03/2021	BACS	P A TURNEY LIMITED	186.36	VEHICLE REPAIR				
62	12/03/2021	BACS	OFFICE WATERCOOLERS LTD	24.92	WATER COOLERS MARCH				
63	12/03/2021	BACS	PEAR TECHNOLOGY SERVICES LTD	75.00	PARISH MAP				
64	15/03/2021	DIRECT DEBIT	THE RIGHTFUEL CARD COMPANY LTD.	271.45	Vehicle fuel charges				
65	15/03/2021	DIRECT DEBIT	PAYTEK ADMINISTRATION SERVICES	16.80	Monthly card payment machine-Elgiva				
66	15/03/2021	DIRECT DEBIT	PAYTEK ADMINISTRATION SERVICES	18.00	Monthly card payment machine -Moor Gym & Swim				
67	15/03/2021	DIRECT DEBIT	PAYTEK ADMINISTRATION SERVICES	36.00	Monthly card payment machine -Elgiva				
68	15/03/2021	DIRECT DEBIT	BT GROUP PLC	129.24	Telephone charges				
69	15/03/2021	DIRECT DEBIT	ARVAL UK LIMITED	595.93	Vehicle's leasing-Works Depot				
70	15/03/2021	TELEPAY	SALARIES & WAGES	51152.59	February salaries and wages				
71	19/03/2021	BACS	ELGIVA TICKET REFUND	70.50	Customer Ticket Refund				
72	19/03/2021	BACS	CHURCH VIEW FUNERAL SERVICE	250.00	BURIAL CHARGES REFUND				
73	19/03/2021	BACS	P A TURNEY LIMITED	354.00	HELMETS				
74	19/03/2021	BACS	CASTLE WATER LIMITED	81.00	WATER CHARGES				
75	19/03/2021	BACS	BT	873.17	ALARM LINE RENTAL				
76	19/03/2021	BACS	ARTIFAX SOFTWARE LIMITED	96.00	ARTIFAX APRIL 2021				
77	19/03/2021	BACS	DESIGNLAB LIMITED	296.28	WEBSITE MAINTENANCE				
78	19/03/2021	BACS	KOMPUTER CONSULTANCY SERVICES LIMITED	900.00	TEAMS/BUSINESS OFFICE				
79	19/03/2021	BACS	NEW VISION SOFTWARE LIMITED	898.48	EPOSNOW TRANSFER DATA				
80	19/03/2021	BACS	SPEKTRIX UK	3420.30	SERVICE CHARGE FEB				
81	19/03/2021	BACS	NPOWER LIMITED	237.56	ELECTRICITY CHARGES				
82	19/03/2021	BACS	SSE ENERGY SUPPLY LTD	1630.51	ELECTRICITY CHARGES				
83	19/03/2021	BACS	UK MATS LIMITED	780.00	MATS HIRE CHARGE				
84	19/03/2021	BACS	WICKSTEED LEISURE LTD	901.39	PLAY AREA INSPECTIONS				
85	19/03/2021	BACS	RIVANS ELECTRICAL LIMITED	451.03	UPGRADE LIGHTING				
86	19/03/2021	BACS	VIKING	249.90	STAPLES				
87	19/03/2021	BACS	GREEN STATIONERY COMPANY	240.59	MISC STATIONERY				
88	19/03/2021	BACS	SOUTH EAST EMPLOYERS	39.90	PROFESSIONAL FEES				
89	19/03/2021	BACS	5 ESSEX COURT	648.00	PROFESSIONAL FEES				
90	22/03/2021	DIRECT DEBIT	CNH INDUSTRIAL CAPITAL	66.14	Tractor & Loader lease-Works Depot				
91	22/03/2021	DIRECT DEBIT	CNH INDUSTRIAL CAPITAL	565.75	Tractor & Loader lease-Works Depot				
92	26/03/2021	DIRECT DEBIT	TOTAL GAS & POWER	292.12	Gas charges-Town Hall				
93	26/03/2021	DIRECT DEBIT	TOTAL GAS & POWER	852.11	Gas charges-Elgiva				
94	26/03/2021	BACS	NOTICE ME	3826.56	NOTICE BOARDS				
95	26/03/2021	BACS	SECOM PLC	1189.29	ALARM MAINTENANCE				
96	26/03/2021	BACS	TENCER LIMITED	1097.70	ROUTINE MAINTENANCE				
97	26/03/2021	BACS	RCOH LTD	2670.00	NEIGHBOURHOOD PLAN				
98	26/03/2021	BACS	LORDS BUILDERS MERCHANTS	1026.00	PLAYBARK				
99	26/03/2021	BACS	TRADE UK	264.65	MISC SUPPLIES				
100	26/03/2021	BACS	YOUR AMERSHAM	125.00	ADVERTISING				
101	26/03/2021	BACS	VIRGIN MEDIA PAYMENTS LIMITED	176.22	TELEPHONE CHARGES				
102	26/03/2021	BACS	SUMMIT HYGIENE	302.42	SHOWER CLEANING & SUPPLIES				
103	26/03/2021	BACS	DERWENT FACILITIES MANAGEMENT LTD	2766.10	POOL WATER TEMPERATURE				
104	26/03/2021	BACS	AVICA UK LIMITED	53.33	CLEANING SUPPLIES				

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1		PAYMENT							
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105	29/03/2021	DIRECT DEBIT	VEOLIA ENVIRONMENTAL SERVICES	116.17	February rubbish collection charges				
106	29/03/2021	DIRECT DEBIT	THE RIGHTFUEL CARD COMPANY LTD.	136.88	Vehicle fuel charges				
107	29/03/2021	DIRECT DEBIT	TOTAL GAS & POWER	1091.18	Gas charges-Gym & Swim				
108	31/03/2021	BACS	ELGIVA TICKET REFUND	51.00	Customer Ticket Refund				
109	31/03/2021	BACS	ELGIVA TICKET REFUND	32.00	Customer Ticket Refund				
110	31/03/2021	CHEQUE 027777	CASH	91.40	ELGIVA PETTY CASH				
111	31/03/2021	BACS	NPOWER LIMITED	1277.03	ELECTRICITY CHARGES				
112	31/03/2021	BACS	CF CORPORATE FINANCE LIMITED	977.18	LEASE COFFEE MACHINE				
113	31/03/2021	BACS	P MAXWELL	70.00	CALL OUT TO DOOR				
114	31/03/2021	BACS	CHANGE FRONTIER	4200.00	CONSULTANCY SERVICE				
115	31/03/2021	BACS	VIRGIN MEDIA PAYMENTS LTD	193.69	TELEPHONE CHARGES				
116	31/03/2021	BACS	SIMON COLLINS	139.62	HANGING BASKETS				
117	31/03/2021	BACS	JRB TREEWORX	3300.00	TREE WORKS				
118	31/03/2021	BACS	TRADE UK	12.99	VEHICLE FIRE EXTINGUISHER				
119	31/03/2021	BACS	CHILTERN SOCIETY	1521.80	DONATION RE PATHS				
120	31/03/2021	BACS	LEISURETEQ	152.65	SUPPLIES				
121	31/03/2021	BACS	ZURICH INSURANCE PLC	11598.97	GENERAL INSURANCE				
122	31/03/2021	BACS	ORBITPRESS LIMITED	198.00	SIGNAGE				
123	31/03/2021	BACS	P A TURNEY LIMITED	51.94	VEHICLE MAINTENANCE				
124	31/03/2021	BACS	AGROVISTA UK LIMITED	846.90	GRASS SEED				
125	31/03/2021	BACS	SUMMIT HYGIENE	27.06	CLEANING SUPPLIES				
126	31/03/2021	BACS	TENCER LIMITED	489.40	BOILER FAULT				
127	31/03/2021	BACS	JAMES HALLAM LIMITED	6164.84	VEHICLE INSURANCE				
128	31/03/2021	BACS	PEAR TECHNOLOGY SERVICES LIMITED	390.00	MAPLINK TECHNICAL SERVICE				
129	31/03/2021	BACS	LYRECO UK LIMITED	103.49	MISC STATIONERY				
130	31/03/2021	DIRECT DEBIT	PUBLIC WORKS LOAN BOARD	4105.07	Repayment of loan instalment - Park Toilets				
131	31/03/2021	BACS	CASTLE WATER LIMITED	9.47	WATER CHARGES				
132			MARCH TOTAL	169757.08					
133									
134			Excludes any daily Barclaycard debit settlements due to Elgiva ticket refunds.						