

# Chesham Town Council

Bill Richards  
Town Clerk



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10<sup>th</sup> December 2018

Dear Councillor

I hereby give notice of a meeting of the **RECREATION AND THE ARTS COMMITTEE** to be held in the Council Chamber, The Town Hall, Chesham, on

**MONDAY 17<sup>th</sup> DECEMBER 2018 AT APPROXIMATELY 8.00 PM**

(i.e. immediately following the close of the Planning Committee meeting which is due to commence at 7.30pm)

**A G E N D A**

1. Apologies for absence.
2. Declarations of Interest.
3. To receive and confirm the Minutes of the Committee meeting held on 29<sup>th</sup> October 2018.
4. To receive and consider the Minutes of:
  - a. *Impress the Chess meeting of the 18<sup>th</sup> October & 6<sup>th</sup> December 2018.*
  - b. *Elgiva Board of Management meeting of the 19<sup>th</sup> November 2018.*
  - c. *Environmental Group meeting of the 23<sup>rd</sup> November 2018*
  - d. *Chesham Allotments Group meeting of the 4<sup>th</sup> December 2018.*
5. Chesham Moor Gym and Swim Centre Update.
6. Town Survey.
7. Revised Estimates 2018/19 and Estimates 2019/20 (to follow).
8. Proposed Fees and Charges 2019/20.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'W. Richards'.

Bill Richards  
Town Clerk



# Chesham Town Council

continued . . .



<b>Councillor Circulation</b>
Councillor Emily Culverhouse
Councillor Peter Hudson
Councillor Jane MacBean <b>(Chairman)</b>
Councillor Tony Franks
Councillor Diana Varley
Councillor Qaser Chaudhry
Councillor Mohammad Fayyaz
Councillor Mohammad Bhatti
Councillor Nick Southworth
Councillor Roderick McCulloch <b>(Vice Chairman)</b>

## CESHAM TOWN COUNCIL

**MINUTES** of the 'Impress the Chess' meeting  
held on Thursday 18<sup>th</sup> October 2018 at 2.30 pm at Chesham Town Hall

<b>PRESENT:</b>	Jane MacBean	Chesham Town Council (Chairing)
	Ken Austin	Chesham Environmental Group
	Allen Beechey	Chilterns Chalk Streams Project
	Michael Browne	Meades Lane Resident
	Phil Folly	Chesham Environmental Group
	Kathryn Graves	Chesham Town Council
	Paul Jennings	River Chess Association
	Tony Molesworth	Chesham Renaissance
	David Tarn	Chesham Flood Action Group

### 1. **APOLOGIES AND WELCOME**

Apologies were received from Alex Back (Bucks County Council), David Stowe (Chiltern District Council), Euan Russell (Chiltern Society) and Jon Croot (Chesham Flood Action Group).

### 2. **MINUTES OF 6<sup>th</sup> SEPTEMBER 2018 AND MATTERS ARISING**

#### **(i) Canada Mill**

Jane will speak to Neptune's Head Office as there has been no progress with the naturalisation the river bank.

**Action: Jane**

#### **(ii) Littering at Meades Water Gardens**

Jane has spoken to the staff at the petrol station next to Meades Water Gardens to stop them collecting up leaves at the station and dumping them in the Gardens. However, generally, there seems to be less littering at present.

#### **(iii) Thames Water at Latimer Road and Hollow Way Lane**

Jane will try to make contact with someone at Thames Water about the laurel hedge.

**Action: Jane**

#### **(iv) Camera Investigation**

Jane will email Thames Water for an update on the CCTV investigation to identify leaks in the drainage system.

**Action: Jane**

#### **(v) Town Bridge**

Jane will continue to request the details of the work to be carried out at the bridge from the Local Area Technician. It was noted that a lot of voluntary work was carried out by Chesham Environmental Group and the River Chess Association to reduce flood risk in the area through clearing a channel through the plant growth along Water Lane.

**Action: Jane**

**(vi) Broadwater Bridge**

Jane is waiting to hear from Chiltern District Council's enforcement team about the site clearance.

**Action: Jane**

**(vii) Meades Water Gardens**

Kathryn will put Paul Jennings in contact with Paul Isom regarding the logistics of bridge repairs. The main issue is how to lift the bridge safely.

**Action: Kathryn**

**(viii) Moor Road Bank Works**

No additional bank works appear to have taken place near Lords Mill.

**(ix) School Visits to The Moor**

Kathryn will draw up a list of 'Dos and Don'ts' for visits and is developing a list of schools that are known to visit The Moor.

**Action: Kathryn**

**(x) Action Plan**

Kathryn is currently drawing up a revised version of the action plan.

**Action: Kathryn**

**(xi) Moor Road**

David Stowe emailed an update that he had met with a contractor to scope out works for channel clearance upstream of Kitty's Bridge. This project has been included in the budget submissions for 2019/20 and David will be applying for a permit from the Environment Agency.

**(xii) Lord's Mill Pool**

Jane will email the developer for an update on this site.

**Action: Jane**

**(xiii) Hawridge Pumping Station**

The digging works in the field opposite Hawridge Pumping station are to create a disposal well for the pumping station.

**3. CANON'S WOOD PROJECT**

Allen will liaise with Paul Isom about the materials to be purchased. We need to advertise for volunteers to get involved in the practical work.

**Action: Allen and Kathryn**

**4. CHESHAM FLOOD ACTION GROUP**

The new drainage gully at Fullers Hill was cleared shortly after the last meeting, and following the most recent downpour has remained clear.

The Chiltern District Council sweeper has been through Waterside recently and has cleared both sides, except where cars were parked. Three gullies opposite Christ Church remain blocked, resulting in a 150 long pond in the gutter.

The whole width of Waterside was flooded at the bottom of Pheasant Rise on the 14<sup>th</sup> and 15<sup>th</sup> October.

Jane has sent photos of the ponding on Vale Road to Keith Burns and Rosie Taylor, but has emphasized that this needs to be done every time the ponding occurs.

Following the flood fair last month, a number of residents in the old town have already signed up to have their homes surveyed for property-level protection measures.

5. **WATERSIDE FISHERY**

Waterside Fishery pumped the water from Heron Lake into the River Chess following an informal note from the Environment Agency indicating that this would be acceptable. However, this was an unconsented discharge posing risks of riverbed and bank erosion, invasive species, pollution and silt mobilisation. The Environment Agency did a site visit following reports from residents, but failed to stop the emptying of the lake into the river. The Environment Agency has admitted that it made a mistake in handling this case and will be carrying out an investigation.

6. **PLANNING APPLICATIONS**

A change of use at Rowan Farm on Holloway Lane has been submitted to create 58 dog kennels. This has the potential to impact upon the river.

7. **INVASIVE SPECIES**

David Stowe is still waiting for a response from the district council's legal department as to whether a further notice needs to be issued to the owner of Waterside Fishery regarding his invasive weeds infestations.

Kathryn made contact with the landowner regarding the strimming of the Japanese Knotweed stand bordering the Vale Brook at Townsend Road. Kathryn will pass the update on to Alex Back, as the county council is the lead flood authority for ordinary water courses.

**Action: Kathryn**

8. **POLLUTION INCIDENTS**

A list of concerns regarding the Environment Agency's response to local pollution incidents will be collated and sent on to Debbie Jones, the Area Manager.

**Action: Paul**

9. **ANY OTHER BUSINESS**

**(i) Water Voles**

Field signs of water voles have been detected at a site within the town boundaries for the first time since 2013. Unfortunately, there has been a confirmed sighting of a mink at Sarratt.

**(ii) Water Quality Project**

Following a pilot in 2017, the Chilterns Chalk Streams Project, River Chess Association and Queen Mary University are working on a water quality project following a successful grant application. It will involve a lot of public engagement, so there will be opportunities for Impress the Chess to get involved.

**(iii) Waitrose Green Tokens**

Impress the Chess will receive £300 from this scheme, as the designated Mayoral charity.

10. **DATE OF NEXT MEETING**

The next meeting will take place on the 6<sup>th</sup> December at 2.30pm at the Town Hall.

## CHESHAM TOWN COUNCIL

**MINUTES** of the 'Impress the Chess' meeting  
held on Thursday 6<sup>th</sup> December 2018 at 2.30 pm at Chesham Town Hall

<b>PRESENT:</b>	Jane MacBean	Chesham Town Council (Chairing)
	Ken Austin	Chesham Environmental Group
	Alex Back	Bucks County Council
	Michael Browne	Meades Lane Resident
	Jon Croot	Chesham Flood Action Group
	Phil Folly	Chesham Environmental Group
	Kathryn Graves	Chesham Town Council
	Paul Jennings	River Chess Association
	Tony Molesworth	Chesham Renaissance
	Euan Russell	Chiltern Society
	David Tarn	Chesham Flood Action Group

### 1. **APOLOGIES AND WELCOME**

Apologies were received from Allen Beechey (Chilterns Chalk Streams Project), Gavin Johnson (Chiltern Society) and David Stowe (Chiltern District Council).

### 2. **MINUTES OF 18<sup>th</sup> OCTOBER 2018 AND MATTERS ARISING**

#### **(i) Canada Mill**

Jane is waiting to hear back from Neptune's Head Office as there has been no progress with the naturalisation the river bank.

#### **(ii) Thames Water at Latimer Road and Hollow Way Lane**

Paul will ask the Thames Water CEO who we should talk to in order to make progress on the removal of the laurel hedge at the boundary of the sewage treatment works.

**Action: Paul**

#### **(iii) Camera Investigation**

Jane will chase Thames Water for an update on the CCTV investigation to identify leaks in the drainage system.

**Action: Jane**

#### **(iv) Town Bridge**

Jane has not yet received the details of the work to be carried out at the bridge from the Local Area Technician, but hopes these will be forthcoming as part of more regular meetings between TfB and the town council.

#### **(v) Broadwater Bridge**

The applicants for the car sales site have lost their appeal and now have a fixed period of time to clear the site.

**(vi) Meades Water Gardens**

Paul Jennings and Paul Isom will hold a site visit regarding the logistics of bridge repairs. The main issue is how to lift the bridge safely.

**Action: Paul**

**(vii) School Visits to The Moor**

Kathryn will draw up a list of 'Dos and Don'ts' for visits and is developing a list of schools that are known to visit The Moor.

**Action: Kathryn**

**(viii) Action Plan**

Kathryn has drawn up a revised version of the action plan and will circulate it to the group for comment before making it available on the town council web site.

**Action: Kathryn**

**(ix) Moor Road**

David Stowe is currently going through quotes for the works upstream of Kitty's Bridge. This project has been included in the CDC budget submissions for 2019/20.

**(x) Lord's Mill Pool**

Jane will email the developer for an update on this site.

**Action: Jane**

3. **CANON'S WOOD PROJECT**

Now that the permit has been received, a meeting will be held to organise the purchase of materials, plan working dates and how to engage volunteers.

4. **CHESHAM FLOOD ACTION GROUP**

**(i) Waterside**

The flooding on Waterside at the bottom of Pheasant Rise continues to be an issue, but a Capital Drainage Project is planned by TfB for 2019/20. It will be important to ensure that this does not lead to run-off entering the river.

**(ii) Vale Road**

Gully cleaning has happened on Vale Road and the CDC sweeper has been booked to come out to clean the road surface.

**(iii) Pednormead End Project**

A number of residents in the old town have already signed up to have a survey for property-level protection. The aim is to have 10 properties completed by the end of March for the pilot. Alex would appreciate volunteers to help door-knock or leaflet-drop within a specified area after Christmas to engage more residents and businesses in the project.

**Action: All**



**(iv) Whitethorn Farm**

The public footpath had been flooded, but a large hole and a trench have been dug by BCC to help the drainage. Jane will seek an update from Joanne Taylor at Rights Of Way.

**Action: Jane**

**5. WATERSIDE FISHERY**

The River Chess Association is dissatisfied with the Environment Agency's response to the mistakes it made in dealing with the de-watering of Heron Lake. Paul is drafting a letter to Debbie Jones and will share this with Jane. In response to this, and other issues – including a lack of support and engagement from the Environment Agency on local matters, Jane will write a letter outlining her concerns to James Bevan.

**Action: Paul and Jane**

Alex will look into the discharge incident from Heron Lake as it took place into an ordinary watercourse.

**Action: Alex**

**6. PLANNING APPLICATIONS**

The planning application for change of use at Rowan Farm to create 58 dog kennels has been withdrawn.

The call for sites has just been launched by Chiltern District Council and the next phase of consultation on the Local Plan is intended to take place in early 2019.

A property developer is seeking to build on the lagoon near the Duke of Bedford Allotments. A pre-planning discussion would be beneficial to explain the constraints upon development in this area.

**7. INVASIVE SPECIES**

Jane will find out whether a further notice needs to be issued to the owner of Waterside Fishery regarding his invasive weeds infestations.

**Action: Jane**

**8. WATER QUALITY PROJECT**

Following a successful grant application, plus an additional £10,000 from Thames Water, the Chilterns Chalk Streams Project and the RCA are working with Queen Mary University to install sondes into the river to monitor water quality parameters. A site visit was held this month to identify potential installation sites.

**9. ANY OTHER BUSINESS**

**(i) Chesham Environmental Group**

A working party will take place on the 16<sup>th</sup> December in Meades Water Gardens. From January 2019, the Sunday working parties will focus on the river, starting at the Queens Head and working downstream.

**(ii) Flood Alleviation Scheme**

This scheme cannot progress until there is agreement from all parties. Further meetings between partners will take place.

**(iii) Westminster Hall Debate**

The RCA will be asking the Rt. Hon. Cheryl Gillan MP if she will attend a debate on abstraction and its impacts on rivers.

**(iv) Water Meadow Car Park**

CDC have scheduled in works to a horse chestnut tree and the laurel hedge bordering the car park.

**(v) Chess Valley Walk**

Jane is seeking to organise a mayoral fundraiser including walking and running the Chess Valley Walk in May and invited Paul and Tony to become involved. A organisers' meeting will take place in January 2019.

**(vi) Trout in the Classroom**

Jane will speak to the Headteacher at Thomas Harding School and will provide Paul with a contact at The Beacon School.

**Action: Jane**

10. **DATE OF NEXT MEETING**

The next meeting will take place on the 24<sup>th</sup> January at 2.30pm at the Town Hall.

**MINUTES OF MEETING OF  
THE ELGIVA BOARD OF MANAGEMENT  
at 10.30am on Monday 19 Nov. 2018 at Chesham Town Hall**

Present: Steve Cherry (Chairman)  
Mick Carling  
Yvonne Plester  
Anthony Ogden  
Cllr. Peter Yerrell (Minute Secretary)  
Patricia Cherrill  
Cllr Jane MacBean

Officers: Bill Richards (Town Clerk)  
David Cooper (Elgiva Theatre)

George Corby (Chesham Youth Council)

**1. Apologies:**

Fiona Kear  
Lee Bright

**2. Minutes**

Minutes of the previous meeting were noted.

**3. Financial Update**

AO presented a table showing the bottom line figures, over 6 months, for this and last year. A little down on last year but better on budget, because Air Conditioning held over to next year.

Some figures established with accruals which gives a better comparison. Income down by £6k, much the same as last year, excluding Panto.

Expenditure lower by £16k, excluding Air Conditioning.

£9k loss, over 6 months, after council charges applied. Total subsidy looking to be around £100k for the year, which is in line with budget, excluding consultants fees for extensions.

**4. Manager's Update.**

- DC advised ticket sales have improved, although slightly down on Panto. Ticket price is higher than last year so income ought to be relatively similar to last year. Schools at same level as previously, Rare

Productions looking into promoting schools bookings further.

- Tenders sent to 8 companies for future productions of Panto. One bid already received. Quality of Production is paramount. Decision to be made, from short list of 3, following current Panto, then to be presented to Rec & Arts or full Council. The chairman, Steve Cherry, to be involved in appraisal of tenders. Agreed the process to shortlist needed to be given further thought.
- New 'What's On' out this week using Royal Mail, plus some 3000/4000 email shots, and 8,000 manually. Royal Mail circulation is 52,000 with distribution going as far as Slough. Area of distribution to be reviewed based on area of ticket sales by Emma Peters.
- Congratulations to David Cooper from JM on the excellent 20<sup>th</sup> birthday celebration of the Elgiva, a terrific and fantastic day. A very good range of activities and a real group effort. SC considered we should do something similar again, possibly one in September. DC very pleased that it went well and was great for group networking. MC said there was an atmosphere, a buzz of excitement.
- Some discussion on improving ticket sales via the Web/Spectrix. Need to carry out more marketing in the press. MC felt that it was important to look at social media. DC advised that from January, the price on tickets will be inclusive, no extra charge payable. What you see is what you pay. The price includes a small uplift (£1 or 50p dependant on ticket value) to assist with in house costs.

## **5. Forging links with the Youth Council**

BR introduced George Corby, representing the Youth Council, who had been invited to the meeting. SC advised GC that our deliberations were sometimes on a confidential basis and while Youth Council representation to be determined. GC invited a representative from the Elgiva to attend a YC meeting, anybody would be welcome. It would be good to hear the views of the YC, on the theatre especially with their extensive use of social media.

In answer to a query GC confirmed all Chesham schools are represented on the Youth Council. SC suggested the possibility of a YC tour/meeting at the Elgiva which DC said he was happy to host. GC was thanked for his contribution to the meeting.

## **6. Business Plan Extension Update.**

SC gave an excellent summary of the recent meeting with the working parties and the two business plan consultants for Elgiva and Gym & Swim both of which were interim reports. For the Elgiva, ACL consultants gave a succinct verbal report.

The Consultants, ACL, expressed some disquiet as to what we are hoping to achieve. We need to go back to the drawing board, look again at what is being proposed. Do we really know what we want, is it a centre for Arts? Should look to exploring spaces and at other adjacent buildings. Not necessarily looking at extra theatre but use for more general activities. A cheaper alternative with greater space for the public. Much greater attention to bar space in conjunction with theatre productions. What the Council is trying to do is not viable. ACL suggested we go back to the architect to consider reduced costs and a different build. SC summed up the ACL report, agreeing with its content as it mirrored his own views as presented by him in a previous written report.

There followed a general discussion on the possible ways of going forward, with JM agreeing we need something for more general use and ACL gave a very useful written presentation. The first step would appear that we have further discussion with the architect.

#### **7. Fees and Charges 2019/2020**

DC advised that unfortunately he had not had the opportunity to confirm exact charges, but wants to change the way they are set up. Need to check best use of box office.

YP said that working with children raises many issues. There are so many rules, some determination in this area required.

#### **8. Date of next meeting.**

Monday 14<sup>th</sup> January 2019 at 10.30am

## Minutes of the Chesham Environmental Groups meeting 23<sup>rd</sup> November 2018

Present: - Phil Folly, Kate Folly, Jean Queripel, Georgina Lomnitz, Michael Browne, Alastair Holland, Ken Austin, Trevor Brawn, Andrew Clarke, Richard Berry, Colette Littlely.

1. Welcome, Phil welcomed everyone to the meeting
2. Apologies: - Jane MacBean, James Deason, Jenny Pearson, Sharon Morris
3. Minutes of the last meeting were approved
4. Matters arising not on Agenda: Buffer strips on the moor to be discussed at next meeting to go on the Agenda. **ACTION PHIL**
5. **Finance**  
Insurance is due in May which will be £170 which we have had from the Town Council. We now have £1623
6. **Working parties.** There will be an opportunity to work with the river Chess Association when they install the dog steps in the new year, this will probably be an additional working party date.

Wed. Jan 3 <sup>rd</sup>	Meades Water Gdns/Duck Alley - cutting back vegetation and litter picking.
Sun. Jan 21 <sup>st</sup>	Canons Mill By-Pass – clearing river of vegetation and litter picking.
Wed. Feb 7 <sup>th</sup>	Water lane – clear river of vegetation and rubbish.
Sun. Feb 18 <sup>th</sup>	Cameron Road – continuation of hedge cutting
Wed. Mar 7 <sup>th</sup>	Coir rolls along the river bank, Neptune Building-consult with Allen Beechey
Sun. Mar 18 <sup>th</sup>	Captains Wood litter picking.
Wed. Apr 4 <sup>th</sup>	Tidy the CEG tool shelter.
Sun. Apr 15	Kitty Bridge to Lords Bridge – Vegetation management, channel choked with reeds the river. Again, consult Allen Beechey.

Phil also mentioned as like January and February 2017 there may be extra work parties next year working along the R. Chess Canons Mill Wood, Bank repair and putting in dog steps.
7. **Website.** The new website looks lovely but there is a password problem which Phil needs to sort out. Andrew showed us the website on his tablet and it looks great, very simple and clean. We all need to provide more photos of working parties and more reports about our work. We will be able to link the website to other social media platforms. Our Logo has changed, Maryam has done this for us and Hattie is going to set up Facebook
8. **Impress the Chess.** The group have been involved in consulting with the new Neptune building who are undertaking river works adjacent to the new building. They have taken CFLAG (Chesham Flood Action Group) under their umbrella rather than it being a separate group. This is important because Chesham has the 4<sup>th</sup> highest flood risk in Buckinghamshire although this is mainly surface flooding. River fly monitoring is ongoing although the river level is very low. Jenny had a trout in her last sample! Phil showed photo.
9. **Solar House:** This item was covered under working parties.

10. **Training.** Paul Jennings has some chain saws and other equipment that we could use if trained. Paul Isom Parks and Premises Manager gave Phil some information as he is sending a couple of his men on a training course. Alastair one of our group prepared to be trained although the clothing is very expensive to buy so we would need to be sure we would use it. Andrew suggested that we could apply for a grant to pay for the protective clothing needed. There is also Japanese Knotweed training which Colette volunteered to do.
11. **AOB** Berkhamsted field, next step? Although Paul Isom has new equipment to cut and take away the grass it took much too long to do. They are going to do a detailed analysis of options, could be that they were trying to cut too short? Trevor wants to complete the assessment of the grass verge cutting project first.

Holloway lane looks great after the last working party. Next time we should have cones and High Viz for working in this area.

Ken reported that Thames water have been fined, CEO admitted to doing wrong and want to change the way they do things. New scheme has been announced called SMART water catchment. They want to work on a river putting in improvements, 1<sup>st</sup> was the Eve lode and 2<sup>nd</sup> will be Chess. River Chess Association with the ITC group has put together an action plan; many other groups will be involved in this 5 year project which will have an employed officer to run it. Terms of reference are better environment, better flow, and access for education. 5 rivers will be worked on. The school parties are working via Mop end which is why we very frequently have large groups so better facilities are required to accommodate them on the moor.

Andrew reported that there has been a planning application for Lords Mill and the Environmental impact survey looks to be very cursory, doesn't go into a lot of detail. There is concern about habitat for bats, there should be a more detailed survey done. A man in Tylers hill is trying to raise money to buy Cowcroft wood for the community (20 acres) Trevor reported that the wildlife trust was looking to sell the nature reserve in Kiln Lane. The natural history society's rules prevent them from buying it; there are many orchids there so it should continue to be a nature reserve. There was an inconclusive discussion about the feasibility of this group buying it for a peppercorn amount.

Phil said that CDC's awards are in March and Phil is nominating the station gardeners, the 4 Johns. If anyone else would like to nominate them then please do.

### **Diary Dates**

Friday 24<sup>th</sup> November. Christmas in Chesham

Wednesday 13<sup>th</sup> 7.45 Town Carol Service.

Next year's Meetings: April 19<sup>th</sup> AGM, June 14<sup>th</sup> OM, August 16<sup>th</sup> OM, November 22<sup>nd</sup> OM.

# Chesham Allotments Group

## Unconfirmed Minutes

December 4th 2018

Town Hall 7:30 PM

### a. Welcome, attendance, introductions, and apologies for absences

- a. Present: Marshall Hall (MH) (Chair), Tim Andrew (TA), Kate Hutchinson (KH), Chris Spruytenberg (CSp), Jim Abbott (JA), Claire Malan (CMa), Jane McBean (JM) Andrew Sinclair (AS), Dave Hall (DH)
- b. Apologies: Simon Lee (SL), Ray Williams (RW), Chris Mackay (CM),
- c. Guest: Averil Savage

### b. Approval of the previous meeting minutes (CMa)

- a. 4th September 2018: proposed: Tony Muir seconded: Andrew Sinclair.  
Approved
- b. Tentative approval of AGM Minutes 2nd October 2018: proposed: Chris Spruytenberg, Seconded: Dave Hall. approved

### c. Reports of Officers, Representatives, and Standing (permanently established) Committees

- a. Chairman (MH)
  - i. Calendar planning for the coming year - Dates highlighted: 13th April first coffee morning, 18th May Fish & Chip supper, 1st June CiB coffee morning, DH & CSp to pass information to CiB. 15th June MH departs for trip of a lifetime, returning 5th September and TA will take over as acting Chair. 17th August CAG Open Day. Some CAG meetings may need to be move due to double bookings. 7th September Fairtrade coffee morning, 28th September MacMillan coffee morning. Any changes to MH. 1st Oct & 3rd Dec - Town Hall not available and meetings will need to be re-scheduled.
  - ii. Micro Plots approved - Next to the focal point. MH has measured out five plots. Discussion took place that a path should be created between each plot. **MH & TA** will draft new rental agreement for the plots.
- b. Vice Chair (TA)
  - i. Report on the AGM - names of the plot winners need to be added to the board. New judges need to be found to carry out the judging. MH to write to Chesham Horticultural Society to ask if they will be able to find volunteer judges to replace. No certificates were awarded at the AGM as they had not been printed. Closer organisation of the administration is required prior to the AGM.



## Chesham Allotments Group

### Unconfirmed Minutes

December 4th 2018

Town Hall 7:30 PM

- c. Events Coordinator (JM)
    - i. F&C Night Nov 11th - 59 people attended, a good deal offered on the Fish & Chips, £445 profit.
  - d. Education & Orientation (CSp)
    - i. A local school had requested advice on the setting up of an allotment-type plot at Heritage House. CSp advised that raised beds would be the best option as soil and the camber of the land is not viable for allotmenting. CSp will make further visits for advice.
  - e. Treasurer's Report (RW)
    - i. Current bank and cash status - Ray is unwell, but accounts are healthy.
  - f. The Grower (KH)
    - i. Call for contributions - TA - Badger article, pork pie article,
    - ii. Next distribution date - December issue will be uploaded to the website and via email.
  - g. Coffee Morning Coordinator - Averil Savage has kindly offered to take on the role. Beverly will still bake, the committee offered support.
  - h. Maintenance & Facilities (DH) - PA system has been fixed and is now in working order, MH to pass to KH for storage. It was used at the Fish & Chip supper. DH advised that there are damaged cables on the generator. Looking to be replace with steel armoured cable. MH offered help if necessary. DH to investigate. TA to start generator to keep it going over the winter. It will be used again in February.
- d. Reports of Special (committees appointed to exist only until they have completed a specified task) Committees**
- a. None scheduled
- e. Unfinished Business (matters previously introduced which have come over from preceding meetings)**
- a. New CAG representative needed (any action on last meeting?) - not discussed
  - b. CHS Best Allotment competition - Judges discussed under C(b)

## **Chesham Allotments Group**

### **Unconfirmed Minutes**

**December 4th 2018**

**Town Hall 7:30 PM**

- c. Donations to CHS - Committee agreed that we offer a donation of £50 to CHS when they are ready to commence the project of building the hut.

#### **f. New Business (matters initiated in the present meeting)**

- a. New Micro-plots - Simon Lee is now our community liaison officer
- b. Plans for the apple trees - not discussed
- c. Tenancy rental rates increase (MH) - email received from Council finance department about raising the rents to bring Cameron Road and Asheridge Road to the same amount. It is proposed to raise the rent to £5.00 a pole on both sites. The allotments are said to be running at a loss, although it is a small portion of the Council's budget. They should be considered a community asset and the land is protected. MH would like to be included in the process and suggested slow increments to 2023, which should be published so that tenants are fully aware of impending raises in rent. The Committee are concerned that the cost of renting an allotment could become overly expensive for some tenants and it should be recognised that they are a health and welfare benefit to the community. Concessionary rates should be considered, along with regular payments across the year rather than a single payment. The allotments at Cameron Road site have an adverse camber and are very stony with rising flints in comparison to Asheridge Road site, which is why there is a difference in the rents and it was requested that the Council retain these differences. The allotments are a community asset and the Committee would not want to see their slow decline due to rising rents. TA to draft a response to the Council.
- d. Padlocks on the gates - An email has been received advising that all the locks on the gates will be changed to combination locks due to the problems with keys. TA suggested better quality locks are purchased so that they last longer

#### **g. Announcements (Open floor)**

- a. Open floor - no business

#### **h. Program (if a program or a speaker is planned for the meeting)**

- a. No programme scheduled

#### **i. Any Other Business (Open floor)**

- a. Loo rota 2019 - has been sent out.
- b. Badgers - TA update: eight holes were found in the sett and ne-way badger gates were been put across them. No activity was detected on several gates and they were removed and holes filled by the council. There was activity at

## **Chesham Allotments Group**

### **Unconfirmed Minutes**

**December 4th 2018**

**Town Hall 7:30 PM**

four of the gates. These gates have been removed and the sets left alone as it is now the badgers' breeding season. The area will continue to be monitored. Signage will be updated. Foraging marks and deeper scrapes that do not led to a sett can be filled in, set holes must be left alone. A further licence will be applied for at the end of the breeding season if appropriate. Allotment holders should advise the Council of any further activity. **TA** to write a further article for the grower.

**j. Adjourn - 9:15**

Claire Malan

## **AGENDA ITEM NO: 5 - CHESHAM MOOR GYM AND SWIM CENTRE**

**Reporting Officer: Stephen Pearson (01494 583825)**

### **Summary**

1. To consider the financial report for the seven months of 2018/19.

### **Background Information**

2. At the meeting of the Policy and Resources Committee held on the 17<sup>th</sup> December 2007, it was resolved that: *'the Officers, in consultation with the Friends of Chesham Moor Swim & Gym, produce a five year business plan and that there be regular monitoring reports to each Recreation and the Arts Committee Meetings.'* (Minute No.38).

### **Financial Implications**

3. As outlined within the report.

### **Equality Act Implications**

4. Non applicable.

### **Strategic Objectives**

5. Accords with the Council's strategic aim 1b – *'The Moor Gym & Swim, with its outdoor pool, ball courts and gym, is a unique facility which provides family friendly leisure and fitness opportunities in a rural setting. It will be maintained and enhanced wherever possible in an environmentally friendly way.'*

### **Detailed Consideration**

6. The membership takings (**excluding** VAT) are detailed in the table below. However it must be noted that the monthly and annual gym memberships include **free swimming and free tennis** and some members may take up membership purely for swimming.

	<b>2014/15</b>	<b>2015/16</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
April	9,540	12,390	13,232	13,808	13,904
May	9,964	11,044	13,560	12,485	13,560
June	11,300	13,502	12,189	12,283	13,046
July	12,148	12,369	11,516	14,363	15,438
August	8,620	11,166	12,006	12,546	11,785
September	9,462	10,943	12,834	11,067	12,382

	<b>2014/15</b> <b>£</b>	<b>2015/16</b> <b>£</b>	<b>2016/17</b> <b>£</b>	<b>2017/18</b> <b>£</b>	<b>2018/19</b> <b>£</b>
October	9,754	9,429	11,196	11,766	12,562
November	9,366	10,350	11,947	10,913	
December	9,089	11,113	10,972	10,564	
January	12,509	12,106	14,834	14,720	
February	9,740	9,614	10,822	10,828	
March	11,574	12,054	12,202	12,657	
<b>TOTAL</b>	<b><u>122,866</u></b>	<b><u>136,080</u></b>	<b><u>147,310</u></b>	<b><u>148,000</u></b>	<b><u>92,677</u></b>

7. The above gym figures show a 4.9% increase of £4,359 when comparing the first seven months of 2018/19 against that of 2017/18. In line with the Internal Auditor's report, the number of new Members and gym visits are being included within this report and are shown below:

	Annual	Monthly	Daily	10 gym	Total
January	1	52	6	3	62
February	1	31	10	2	44
March	1	42	12	0	55
April	3	50	17	1	71
May	3	64	3	2	72
June	4	67	5	1	77
July	2	107	15	1	125
August	0	49	7	0	56
September	4	54	12	5	75
October	1	39	10	3	53
Total	20	555	97	18	<b>690</b>

**Total gym visits:** January **2,118** February **2,378** March **2,198** April **2,400** May **2,242** June **2,094**, July, **2,118** August, **2,253** , September **2,009** and October **2,100**.

8. Swimming income has done very well due to the long spell of good weather rising from £72k last year to £93.5k this year for the seven months ended 31<sup>st</sup> October 2018. Other income such as pool hires, classes, etc. is also up. Overall income has risen from £231k to £260k. The new spinning classes are up and running and attendances are now beginning to grow after a slow start.
9. Expenditure on salaries & wages is up from £121k to £132.7k due to the pay award, which included rises of around 9% for the lower paid, the annual staff increments and a slight increase in the employers' pension contribution rate from 23% to 24.1%. The non-domestic rates have risen from £21,446 to £25,767 due to the new valuations that came in last year but an agency is still looking at the possibilities of any appeal which have been delayed due to problems with the appeals system.
10. Overall the net operational subsidy excluding major capital and renewals & repairs maintenance costs is showing an improvement of around £16k against the same period last year.

11. The major capital and renewals & repair investment programme was budgeted at £20,600 but this didn't include the multi-courts which are becoming increasingly in need of major attention and a quote for their repair is being sought, together with an alternative quote for a 3G artificial surface, for a further report to this Committee.
12. The implementation of a new software package for bookings and accounting has have been agreed by the Finance Committee and work has commenced with a view to its implementation on the 1<sup>st</sup> April 2019.

**Recommendation**

**That the Gym and Swim financial position be noted.**

## **AGENDA ITEM NO: 6 – TOWN SURVEY**

**Reporting Officer: Bill Richards (01494 583824)**

### **Summary**

1. To provide a summary of the results of the 2018 residents' survey on Council services.

### **Background Information**

2. The Council last undertook door-to-door surveys in 2005 and 2012.
3. At the Council meeting held on the 18<sup>th</sup> June 2018, it was agreed in principle to commission a residents' survey for 2018 (*Min. no 26*).

### **Financial Implications**

4. The costs for the survey (excluding officer time) were £1,074.

### **Strategic Objectives**

5. *Accords with strategic objective 5 - 'To consult with and take due regard of all comments received from other statutory bodies, voluntary organisations and individuals, to ensure an improving standard of service that meets with local needs.'*

### **Equality Act Implications**

6. A small number of issues relating to protected characteristics were commented on by residents as part of the survey, e.g. accessibility. The anonymised comments have been passed to the relevant officers for their consideration.

### **Detailed Consideration**

7. The survey was sent to all residential premises within the parish boundary asking for views and opinions on the services provided by the Town Council. For the first time, we made an online version of the survey available at [www.chesham.gov.uk](http://www.chesham.gov.uk).
8. In total, 504 surveys were completed, giving a response rate of 5.2%. This was substantially fewer than were returned in 2012 (2,054 returned) and may reflect the fact that we opted not to provide Freepost letter returns this year, although we did provide drop-off points at The Elgiva, Chesham Moor Gym & Swim and the Town Hall. The majority of people (61.3%) completed the paper survey, compared to 38.7% online. There was an age disparity between the two groups,

with the largest proportion of online responses coming from households with residents aged 41-59, whilst the largest proportion of paper copy responses came from households with residents aged 60-74.

9. **Lowndes Park**

94.3% of respondents said they visited the park (compared to 87.3% in 2012 and 79% in 2005). The majority of respondents rated the park as good or excellent (54.9%), although this was a decrease from 61.7% in 2012. There were common themes in terms of desired improvements, with the two most common topics being enhanced provision of refreshments and improved toilets. All of the comments will be provided to the Lowndes Park Working Party for their consideration.

10. **Other Open Spaces**

Visitor numbers to other open spaces are lower than for Lowndes Park. The next most popular space is Chesham Moor, with 36.7% of respondents visiting it, followed by Meades Water Gardens (18.1%) and Nashleigh Hill (15.7%). The open space with the highest satisfaction rating (58.2% good or excellent) was Codmore Playing Field, followed by Berkhamstead Field Community Meadow (48.4% good or excellent).

11. The lowest satisfaction ratings were for Marston Playing Field (26.3% poor), Co-op Playing Field (23.3%) and Nashleigh Hill Recreation Ground (21.1%). There were clear themes in the comments pertaining to Marston Field, calling for improved parking and the need for a pavilion. The most frequent comments about Nashleigh Hill Recreation Ground were about improving the play equipment. There were comparatively few comments about Co-op Field, but the prevalence of litter was remarked upon.

12. **Football Pitches**

Satisfaction with the pitches at The Moor and Codmore have improved from the previous surveys, but there has been a decline in satisfaction with Marston compared to 2012, which ties in with the comments about the lack of adequate parking and the need for a pavilion.

Sites	% of respondents ranking the facilities as 'good' or 'excellent'		
	2005	2012	2018
Codmore	19.1	34.5	45.5
Marston	23.6	38.3	28.7
The Moor	23.5	34.0	44.7

13. **Town Markets**

Satisfaction has increased with all three of the town's regular markets.

**Wednesday General Market:**

Year	% of respondents			
	Poor	Satisfactory	Good	Excellent
2012	5.3	28.5	52.2	14.0
2018	2.3	28.9	50.9	17.8



**Saturday General Market:**

Year	% of respondents			
	Poor	Satisfactory	Good	Excellent
2012	9.0	32.4	48.9	10.0
2018	2.2	26.2	53.1	18.4

**Local Produce Market:**

Year	% of respondents			
	Poor	Satisfactory	Good	Excellent
2012	3.8	25.1	52.1	19.0
2018	2.6	20.9	52.9	23.6

**14. Town Events**

Between 2005 and 2018 the proportion of respondents attending Christmas in Chesham and the Lowndes Park Summer Concerts has increased (to 64.1% and 46.2% respectively), as has their satisfaction with the events; 78.7% ranking Christmas in Chesham and 87.4% ranking the concerts as ‘good’ or ‘excellent’. Meanwhile, attendance at fairs has declined (from 15.5 to 11.1%), as have satisfaction levels. In 2005 and 2012, 20.0% of respondents regarded the fairs as poor, which has increased to 25.8% in 2018.

**15. Hanging Baskets and Floral Displays**

Approval ratings have increased from 86% of respondents ranking these as ‘good’ or ‘excellent’ in both 2005 and 2012 to an all time high of 93.1%.

**16. The Town Hall**

71.2% of respondents said they use the Town Hall (compared to 61.0% in 2012 and 62.6% in 2005). 99.4% rated the Town Hall as ‘satisfactory’ to ‘excellent’.

**17. The Elgiva**

78.2% of respondents said that they used The Elgiva. People most commonly said that the best features of The Elgiva are its locality/accessibility and the depth and variety of the programming. In terms of improvements, the key themes were more comfortable auditorium seating and improvements to the bar/café area. More parking and refurbished toilets were also frequently commented upon.

**18. Chesham Moor Gym & Swim**

38.5% of respondents use the Gym & Swim. The open air pool was very clearly regarded as the centre’s best feature and better changing facilities was the most commonly asked for improvement.

19. Anonymised answers to all the questions relating to The Elgiva and the Chesham Moor Gym & Swim have been passed to the consultants working on the business plans relating to The Elgiva and the Chesham Moor Gym & Swim.

**20. The Cemetery & St. Mary’s Churchyard**

There has been an increase in resident satisfaction with both the cemetery and churchyard.

Cemetery:

Year	% of respondents			
	Poor	Satisfactory	Good	Excellent
2012	7.1	39.6	47.9	5.4
2018	4.0	33.8	52.0	10.0

St. Mary's Churchyard:

Year	% of respondents			
	Poor	Satisfactory	Good	Excellent
2012	2.1	29.3	56.4	12.2
2018	1.3	26.6	59.5	12.6

21. **Devolved Services**

The overwhelming majority of residents (96.5%) wished to see the town council continue to undertake devolved services, such as verge cutting.

22. **Chesham Town Council**

Awareness of the Council and satisfaction with the Town Hall staff are high. 97.2% of respondents said they were aware of the Council prior to receiving the survey, with 61.9% visiting the Town Hall or contacting the Council at some point in the last year.

Did you find the Town Hall staff...	% of respondents	
	Yes	No
Helpful	94.7%	5.3%
Courteous/Polite	96.7%	3.3%
Knowledgeable	94.5%	5.5%
Able to deal with your query	91.8%	8.2%

The overall rating for the Council and overall perception of value for money have improved compared to the previous surveys.

**Overall rating for the Council**

	% of respondents		
	2005	2012	2018
Poor	7.7	6.2	1.8
Satisfactory	47.2	37.6	27.0
Good	39.0	48.6	57.6
Excellent	6.1	7.6	13.6

### Overall value for money

	% of respondents		
	2005	2012	2018
Very Poor	5.7	4.1	1.5
Poor	14.6	9.4	5.7
In Between	47.0	44.1	36.4
Good	28.6	36.3	42.4
Very Good	4.1	6.0	14.0

23. All of the anonymised data and comments pertaining to specific service areas will be provided to the relevant Council teams to assist them in improving their standard of service provision. Anonymised data will also be made available to friends groups, e.g. the Friends of Chesham Cemetery.

#### **Recommendation**

**That the report is noted, subject to any comments the Council wishes to make.**

## **AGENDA ITEM NO. 7 – BUDGET REPORT 2019/20**

**Reporting Officer: Steve Pearson (01494 583825)**

### **Summary**

1. To consider the **first draft** budget forecast for 2018/19 and the **first draft** budgets for 2019/20 **attached as Appendix A** with this report for recommendation to the next Finance Committee scheduled to be held in 7<sup>th</sup> January 2019.

### **Background Information**

2. The Council has to set a balanced budget each year and determine the precept to be levied on the District Council by mid-January. The precept is then included in the council tax charge to Chesham residents. The average band 'D' property in Chesham paid £114.05 last year out of their total council tax bill of £1,831.

### **Financial Implications**

3. None pertaining to this report

### **Strategic Objectives**

4. Accords with the Council's strategic aims 1. *'To enable residents to enjoy high-quality social, recreational, and cultural facilities within the town and to seek the continuing improvement and development of these facilities in accordance with the desires expressed by the residents'* and 2 *'To encourage and promote the economic and commercial vitality of the town'*

### **Equality Act Implications**

5. Non applicable.

### **Detailed Consideration**

6. The Finance Committee meeting considered the first draft budgets **attached** and broadly agreed with the proposals subject to further consideration at its meeting to be held in January where it will also consider any proposals from this Committee before the final budget is put to the Council for formal adoption on the 14<sup>th</sup> January 2019. The budgets currently show the cost of services as if the current status is maintained, including the continuation of the Corporate Marketing albeit it a reduced budget. Service costs have been trimmed in recent years so it is becoming increasingly difficult to find savings and maintain the standard of services.

7. **Attached as Appendix A** with this report is the first draft budget proposal showing the budget for 2018/19, the forecast for 2018/19 and the budgets for 2019/20. This is the first tranche as further works on the details are continued to be undertaken ready for submission and scrutiny before the Precept is formally set.
8. At the bottom of Appendix A of the first draft Budget Summary it shows the overall projected forecast for 2018/19 may need £60,140 from reserves rather than £12,250 but the Council has invested in consultants for the various projects including the new financial software system (£45k), the Elgiva & Moor Gym & Swim extensions/business plans (£21k) and the Spinning Bikes at the Moor Gym & Swim (£8.5k) which are included within the Investment budget but for which no provision had been made.
9. The budgets for next year show a precept figure of £958,000 which represents a 3% increase which will mean around a 2.5% on the average band 'D' property due to the increase in the property base.
10. A list of the proposed Capital & Repairs & Renewals Investment Programme is also **attached as Appendix B** showing the projects done and proposed to be done between now and 31<sup>st</sup> March 2020. No provision has been made for any play areas to be upgraded or the Lowndes Park Performance Area, the carrying out of a Lowndes Park Plan, any contribution towards any Culvert works or the Chesham Renaissance Community Interest Company project for Chesham although there is an unallocated provision of £12.5k for next year.
11. The Corporate Marketing budget has been reduced but includes the sum of £13k for the continuation and support of the Town Council services and engaging and communicating with the local community with a part-time freelance officer as previously discussed at the Council.
12. Provision has been made for the Parks & Premises Managers suggested staff changes – see report item 7 and replacing the current tractor and one vehicle, plus the addition of a small vehicle to facilitate the proposed small building maintenance works.
13. The Elgiva currently shows a budget target figure of £127,500 for 2019/20 including the sum of £57,500 for projects included within the Capital & Repairs & Renewals Investment Programme. This assumes an operational target of £70k similar to that achieved last year which could prove difficult unless the new panto tenders can improve on this year's reduced £40k income, plus the wages and utilities have increased by more than inflation. It is hoped to undertake a more detailed budget analysis over the next weeks for further consideration by Members.
14. The national annual pay award for next year has been with increases ranging from 2% to 7.3% for the lower paid. The employers' pension contribution has been agreed at 25.1% for 2019/20 as opposed to the current rate of 24.1% which adds around £5k to the wages bill.
15. No provision has been made for any professional services to assist with the second phase of the staffing review at this time. The real national living wage rate is currently £9.00 per hour as opposed to the government's current national minimum/living wage of £7.83

for over 25's. The lowest NJC pay scale point (the scale used by this Council) is currently £8.81 including the outer fringe allowance (going up to £9.32 from the 1<sup>st</sup> April 2019) and this is the minimum any person employed by this Council is on, apart the apprentice who is paid the current government apprentice rate of £3.70 (rising to £3.90 from April next year).

16. No provision has been made at this time for possible major building additions to either the Elgiva or the Moor Swim & Gym. Any such schemes could potentially be funded by borrowing at the current low rates offered by the PWLB or by selling off Council assets.
17. No provision has been made for the replacement of the Town Hall lift £77k, the Chesham Moor Gym & Swim poolside paving/water problem or a possible new 3G pitch at the Chiltern Hills Academy.
18. It is for this Committee to consider and make recommendations to the Finance Committee, following which, the Council will set the final budget at its meeting on the 14<sup>th</sup> January 2019.

**Recommendation**

**The Committee is asked to consider the 2018/19 forecast and 2019/20 budgets for recommendation to the Finance Committee for further consideration.**

## **AGENDA ITEM NO : 8 – PROPOSED FEES AND CHARGES 2019/20**

**Reporting Officer: Steve Pearson (01494 583825)**

### **Summary**

1. To consider the fees and charges for 2019/2020.

### **Background Information**

2. The Council is required to review its fees and charges on a regular basis and full details are given below for Members' information.

### **Financial Implications**

3. As detailed within the report.

### **Strategic Objectives**

4. Accords with the Council's strategic aim 1: *'To enable residents to enjoy high-quality social, recreational, and cultural facilities within the town and to seek the continuing improvement and development of these facilities in accordance with the desires expressed by the residents'*.

### **Equality Act Implications**

5. Non applicable.

### **Detailed Consideration**

6. At the time of doing this report the Consumer Price Index for October is showing a 2.4% annual increase and the Retail Price Index an increase of 3.3%.
7. The proposed charges are the result of recommendations from the service managers.

### **Concessions**

8. The Policy and Resources Committee agreed at its meeting held on the 29<sup>th</sup> March 2009 (*Minute No. 79*) that discounts should be offered to those categories usually deemed eligible

but not means tested; namely young people under sixteen years, full-time students and those claiming disability allowance, plus those on income support, claiming job seekers' allowance and persons over sixty. A 30% reduction rate was agreed. Carers' Allowance was added to the eligible list (*Recreation & Arts Committee 21.11.11 Minute 52*). However it should be noted that at least two complaints have been raised by carers at the Elgiva that we do not let carers' in at no cost as other theatres do. Accordingly officers are recommending that this be allowed from April 1<sup>st</sup> 2019 allowing time for a proper membership scheme to be implemented and promoters/hirers can be informed appropriately.

9. It was agreed that the Elgiva Manager continues to be granted discretion on concessionary prices in consultation with promoters and hirers, but the eligibility criteria be amended to those above. It was agreed that a 30% reduction be applied to all eligible allotment holders and users of the swimming pool and tennis court, but no concession be offered at the gym save for the discounts already detailed within the report.

### Allotments

10. Following the 2000 Best Value Service Review, the rent due date was changed from 1<sup>st</sup> April to 1<sup>st</sup> October to allow new tenants time to clear plots which may be overgrown and prepare the ground before the growing season.
11. The allotments underwent a further Best Value Service Review in 2008. Due to the change in the concessions policy, persons previously receiving a 50% discount saw their overall rent rise by 48% on 1<sup>st</sup> October 2009 but this only affected less than 20% of tenants. There is no one on the waiting list and there could be empty plots once the current non payers have been evicted.
12. The current scale of charges (all exempt from VAT) are detailed below - note one pole is equivalent to 25.3 m<sup>2</sup> and a 1% increase would generate around £40 extra income. After consulting with the Allotments Group it is recommended that a small annual increase is preferred to a larger increase which could also deter new tenants and to keep the differential between the sites to reflect the poorer and harder-to-work soil on the Cameron Road site.

Location	Rent Per Pole	Rent Per Pole	Rent Per Pole	Rent Per Pole	Rent Per Pole	Rent Per Pole	Cost of Average 5 Pole Plot
	1.10.14 £	1.10.15 £	1.10.16 £	1.10.17 £	1.10.18 £	1.10.19 £	
Amersham Road	3.75	3.85	3.90	3.90	4.00	4.10	£ 20.50 YEAR 19/20
Asheridge Road	3.75	3.85	3.90	3.90	4.00	4.10	£ 20.50 YEAR 19/20
Cameron Road (two sites)	3.25	3.35	3.40	3.40	3.50	3.60	£ 18.00 YEAR 19/20

Amersham Town Council's current charge for a 5 pole plot is £25.00.

**That the rents be increased by 10p per pole from  
1<sup>st</sup> October 2019**



## Cemetery

13. Details of the current scale of charges are shown on the **attached** as Appendix 1. No increase is proposed as a rigorous review was carried out in 2016 and a new Memorial Rose Garden was introduced earlier this year.

### Recommendation

**That no increase be applied from 1<sup>st</sup> April 2019**

## Housing

14. The Council owns two cemetery lodges which are on lease to the Paradigm Housing Group Ltd. (Chiltern Hundreds Housing Association). Rents are reviewed annually by the association in line with their own dwellings but due to the *Welfare Reform and Work Act 2016* registered providers of social housing in England are required to reduce social housing rents by 1% a year for 4 years from 1<sup>st</sup> April 2016 (to comply with maximum rent requirements for new tenancies). Rents are exempt from VAT and the current weekly rents are shown below excluding water rates and Council Tax:

Cemetery Lodge	-	174A Berkhamstead Road	-	£123.96
Cemetery Lodge	-	185 Bellingdon Road	-	£118.81

Following major internal repairs by the housing association in 2006, the Council extended the lease to September 2011 and the Policy & Resources Committee decided at its meeting held on the 31<sup>st</sup> October 2011 to continue with this arrangement until such time as one or more of the properties become vacant when the arrangement will be considered anew.

## The Elgiva

15. The current hire and service charges are shown on the **attached** Appendix 2 are for a basic hire fee, they do not include any extras. A basic hire includes the venue, one Technical Assistant (for a maximum of eight hours each day) and one Duty Manager. The Manager has suggested an inflationary increase in line with the current CPI and to do away with the contentious separate electricity charge and add this to the hire charges. The Friday, Saturday and Sunday hire charges have also been made all the same bringing the Friday & Saturday charges in line with Sunday.
16. The Manager feels that he must be allowed some flexibility within certain hire charge rates and have the authorisation to make suitable charges, if and when only part of the theatre is required by a hirer and to use his discretion so as not to lose possible hires because of a totally rigid scale of fees and charges.

## Elgiva Catering

17. The current concessionaire took over on a temporary one year contract from the previous concessionaire from the 15<sup>th</sup> April 2017 on the same terms and conditions to allow time for both parties to assess if they were happy with the arrangements and to allow for possible research and advancement of the extension project which may result in greater catering options in the future. The Manager and the Concessionaire say the current arrangement has continued to work well and both are interested in continuing the arrangement for a further third year while the Elgiva proposals are further looked into but rather than increasing the rent it is proposed to encourage the concessionaire to provide card payment facilities for customers. The current rent is £9,342 (plus VAT).

### Recommendation

1. **That the hire and service charges be increased as per schedule from the 1<sup>st</sup> April 2019 except if bookings have previously been confirmed.**
2. **That the Manager continues to be allowed flexibility and discretion in determining any charge where he believes it to be in the interest of the Theatre.**
3. **That the current caterer's one agreement be extended for a further twelve months at no increase and on similar terms & conditions except that the concessionaire shall provide card payment facilities.**
4. **That carers' be allowed free access to the Elgiva when on such duties from April 1<sup>st</sup> 2019 following the implementation of a registration scheme.**

## Town Hall

18. The current scale of charges is shown on Appendix 3 **attached**, including VAT. The Administration Manager recommends **no increase** for next year. It would seem more prudent to assist current hirers by applying no increase and look to increase bookings to improve income. We currently offer 25% discount on all new regular bookings - apart from those bookings that were already in place before the discount was reduced who continue to receive a 50% discount. The former Performance Review Committee recommended that the discounts be reviewed and this is now considered at each fees and charges review. This discount was reduced in January 2011 from 50% to 25% for any new hirer and your officers feel that no further change is required at this time.

### **Recommendation**

- 1. That no increase be applied to the scale of charges from 1<sup>st</sup> April 2019**
- 2. That the Town Clerk continues to be delegated the determination of any ad hoc charges.**

### **Sports Pitches**

19. The current charges for the use of the Council's sports facilities at Marston and Codmore playing fields are set out hereunder and no increase is being proposed apart from the hire of the pavilion. These charges are usually increased from the 1<sup>st</sup> August each year to coincide with the new football season.
20. Currently all the football pitches at Codmore are let on a 'pay and play' basis.
21. Codmore Field pavilion is normally cleaned by one of the Councils Parks & Premises Operatives as an additional payment.
22. There have been no cricket matches (teams prefer grass to artificial wickets), or pavilion bookings for meetings or parties for some time
23. An agreement with a local fitness trainer for regular use of the pavilion starting in January is currently under negotiation and it proposed that any rent be delegated to the Town Clerk to determine.
24. An agreement has been negotiated with Chesham Utd. Youth for the use of Marston Field for the current season on a trial basis with the view to the club being responsible for any marking and putting some sort of temporary storage container on site subject to planning consent. The rent for the season has been agreed at £1,800

DESCRIPTION	CURRENT CHARGE 01.8.18 INC. VAT	PROPOSED CHARGE 01.8.19 INC. VAT
<b>SOCCER</b>	£ p	£ p
(a) for each game of football including line marking :		
(i) Codmore pitch & pavilion (excluding cleaning)	58.00	58.00
(ii) Codmore pitch & pavilion (including cleaning)	70.00	70.00
(b) charge per pitch per season (hire of pitch; line marking; use of pavilion; changing rooms; and cleaning costs)	1,630.00*	1,630.00*
(c) Marston Junior Football Pitch – No Pavilion	50.00	50.00
<b>CRICKET (Codmore Playing Field)</b>		
(a) mid-week afternoon/evening matches	37.00	37.00
(b) weekend and bank holiday club fixtures	55.00	55.00
<b>Hire of Pavilion only</b>	Negotiable Normally £6.15* per hour (min. charge £18.45)	£10.00* per hour (min. charge £20.00)

\*VAT EXEMPT

### **Fairs and Circuses**

25. The Council rents the Moor and Nashleigh Hill Recreation Ground for travelling fairs and circuses. The Policy and Resources Committee (*15<sup>th</sup> December 2008 Minute No. 43*) agreed to a charge of between £100\*- £135\* per operating day (actual charge to be determined by the Clerk) and £50 per non-operating day plus any veterinary inspection fees. To date this year there have been three fairs but no circus producing an income of around £1,725.
26. It is proposed that **no increase** be applied to the current scale of charges and that the Town Clerk be allowed to negotiate within the range as stated above.

### **Film Fees**

37. The Clerk is empowered to negotiate charges for the use of Lowndes Park and other Council facilities by film companies.

### **Shelter – Chesham Moor**

28. This is let on a free use basis to the local Environmental Group and no change is proposed.

### **Hire of Open Spaces**

29. The Committee decided at its meeting on 19<sup>th</sup> February 2001, *Minute Nos. 50 & 52*, to introduce charges for these events and invite organisations to make an application for donations towards this cost.
30. The Committee set a charge of £100 from 1<sup>st</sup> April 2002 and The Parks and Premises Service Review in 2011 recommended that this charge should possibly be uplifted to reflect officer time committed to preparation of these events and this Committee raised it to £200 from 1<sup>st</sup> April 2012. Following a further review in 2013 it was decided to reduce this fee back down to £100 as the doubling of fees had caused certain ill-feeling with groups raising monies predominantly for charities and that a fee of £100 covered Council staff costs. This fee is charged for the Donkey Derby, Schools of Chesham Carnival and any other similar ad hoc events. Your officers feel that local groups should be supported and encouraged to put on these types of events and the charge of £100 should again remain unchanged.

### **Lowndes Park Ice Cream and Catering Concession**

31. The two year extension came to an end on the 31<sup>st</sup> March 2018 and the current concessionaire offered to do both ice creams and teas and coffees for a fixed fee for a one year extension at the improved annual payment of £4,250. It was thought this one year agreement would allow the Lowndes Park working Group to consider the future options of a permanent cafe in the Park. It is thought a further one year extension to current agreement would allow the working group more time to come forward with any proposals.

### **Wayleaves**

32. A charge of £5 per annum for pedestrian access only and £50 per annum for vehicular/pedestrian access was agreed at the Recreation & Arts Committee in November 2011 and no increase is proposed.

### **Chesham District Model Boat Club**

33. The *Sport & Leisure Committee, 19.2.01, Minute No. 51*, allowed the Chesham & District Model Boat Club, its members, guests or visitors, use of Skottowes Pond for sailing model boats. A small annual licence fee of £60 from 1<sup>st</sup> April 2001, rising to £100 from 1<sup>st</sup> April 2002, was agreed to be reviewed thereafter every three years. The last three year agreement provided for a licence fee of £143 per annum and expired on the 31<sup>st</sup> March 2017 albeit your officers agreed to waive the charge for the last year as the new fencing erected to protect the grassed area from the wildfowl restricted the facilities. A nominal fee of £25 was agreed between your officers who suggested an annual donation to Friends of Lowndes Park might be more appropriate and the Club agreed to this. It is proposed to continue this arrangement again for next year to allow more time for the Lowndes Park Working Group to review the Park.

### **Moor Hardstanding**

34. Your officers agreed that a local company could park up to four commercial vehicles on the Moor Hardstanding for a year ending 31<sup>st</sup> January 2019 for a payment of £185 plus VAT per annum. It is proposed that any renewal of this agreement be delegated to the Town Clerk.

#### **Recommendation**

- (i) That no increase be agreed for Sports charges effective from the 1<sup>st</sup> August 2019.**
- (ii) That the range of fees for fun fairs and circuses remain unchanged for 2019/2020 and that the Town Clerk be allowed to negotiate the charge within the range set.**
- (iii) That the Clerk continues to be empowered to negotiate charges for the use of Lowndes Park and other Council facilities by film companies.**
- (iv) That the Shelter continues to be let at no charge to the Environmental Group.**
- (v) That the fee of £100 for each use of the Council's Open Spaces be continued.**
- (vi) That the current agreement for the Lowndes Park Ice Cream and Refreshments concession be extended for one year on the same terms and conditions.**
- (vii) That a wayleave charge of £5 per annum for pedestrian access only and £50 per annum for vehicular/pedestrian access remains unchanged for 2019/20.**
- (viii) That the Clerk be empowered to negotiate charges for the Model Boat Club and use of the Moor Hardstanding for car parking.**

### **Chesham Moor Gym and Swim Centre**

35. A radical overhaul was undertaken of all the fees and charges in 2013 by the Friends of the Moor Gym & Swim. The pricing structure is also currently being analysed by the consultants' undertaking the Gym and Swim extension project. After carrying out local price comparisons last year, the Manager is again suggesting no price increases apart from the pool hire charges and the current and proposed charges are shown on the **attached** Appendix 4.

36. The Manager feels that he must be allowed some flexibility within certain hire charge rates and have the authorisation to make suitable charges so as not to lose possible hires because of a totally rigid scale of fees and charges.

### **Therapy Room**

37. The Chiltern Natural Therapies Ltd. rent one of the rooms (168 sq.ft.) at the swimming pool for provision of their services. The current agreement is open ended with a nine month break clause. The current rent is £340 (VAT exempt) per month and it is proposed to increase to £350 (3%) per month with effect from the 1<sup>st</sup> April 2019 and the hirer is in agreement with this.

### **Moor Football Pitches and Pavilion**

38. The Moor is let to the Chesham Athletic Football Club on similar terms it previously enjoyed with the Chess Valley Sports & Leisure Association Limited. The current rent for the 2018/19 season is £2,069 (VAT exempt) and again no increase is recommended.
39. The Club are responsible for all pitch marking & general maintenance and all costs relating to the Pavilion. A major joint refurbishment to the exterior was carried out six years ago costing £5,100 with the club making a contribution of £2,250. The Club have their own new facilities at the old college site in Lycrome Road but are currently continuing with the Moor due to membership numbers.

### **Recommendation**

- 1. That the gym, swimming and pool hire charges as shown on the Appendix 4 be agreed from the 1<sup>st</sup> April 2019.**
- 2. That the Chiltern Natural Therapies Ltd rent be increased to £350 per month from the 1<sup>st</sup> April 2019**
- 3. That the Moor Football Pitch charges be not increased from the 1<sup>st</sup> August 2019**



Bill Richards  
Town Clerk

## Cemetery Charges

APPENDIX 1

	<b><u>CURRENT CHARGE</u></b>
	<b>£ p</b>
<b><u>Interments</u></b>	
Scattering of Ashes	30.00
Cremated Remains	215.00
The following excludes grave digging but includes levelling and returning to grass:	
Stillborn – up to 7 years	140.00
Over 7 years	250.00
<b><u>Deed of Exclusive Right of Burial</u></b>	
Single plot (9ft x 4ft) (2.8m x 1.2m)	530.00
Single plot (3ft x 2ft) (1m x 0.6m) Stillborn Child	210.00
Cremated remains (2ft x 2ft) (0.6m x 0.6m)	210.00
Plot which contains remains which the purchaser wishes to secure in that grave: Single plot (9ft x 4ft) (2.8m x 1.2m)	530.00
Single plot (3ft x 2ft) (1m x 0.6m)	210.00
Vaults or Walled Graves (9ft x 4ft)* (2.8m x 1.2m)	530.00
Vaults or Walled Graves (9ft x 8ft) * (2.8m x 2.5m)	1060.00
Transfer of exclusive right	30.00
*Very rarely issued. Any burial is charged the interment fee, plus additional costs of bricking, etc.	
<b><u>Garden of Remembrance/Avenue of Remembrance</u></b>	
Deed of Exclusive Right of Burial (2ft x 2ft) (0.6m x 0.6m)	210.00
Interment	215.00
Memorial Right	226.00
Each Inscription after the first	50.00
<b><u>Headstones, Tablets and Inscriptions on Monuments</u></b>	
Headstone not exceeding 3ft 6in (1.1m) in height above the ground (1ft (0.3m) below in concrete shoe)	226.00
Recumbent tablet not exceeding 21in x 21 in (0.5m x 0.5m)	226.00
Each additional inscription	50.00
Kerbstones at the discretion of the Town Council	226.00
Memorial Permit -5 year renewal	6.00
<b><u>Other Charges</u></b>	
Hire of Chapel	72.00
Burial Records search fees per half hour or part thereof	40.00*#
Grave Tending – clean, general weed& tidying, photo of (flowers optional at additional cost)	56.00*
# (Reserve the right to charge)	
<b><u>Memorial Rose Garden</u></b>	
5 year lease of rose bush including an executive commemorative memorial plaque including scattering).	240.00
Renewal of 5 year lease	95.00
<b><u>Memorial Shrubbery Garden</u></b>	
5 year permit for a commemorative memorial plaque in the Memorial Shrubbery Garden (Including Scatterings) based on 100 letters.	147.00



Renewal of 5 year lease	95.00
Replacement Commemorative Plaque	25.00
Scattering only within the Shrubbery Memorial Garden (no memorial plaque)	70.00

**Notes :** (i) The fees set out above apply to persons permanently residing in the town of Chesham or who were permanently residing in the town at the time the relevant Deed of Grant was purchased or where a Chesham resident has passed away in a nursing home or hospice outside the town, having moved away in the previous twenty-four months.

(ii) In all other cases double rates will be charged (except on searches).

(iii) Interments booked with less than three days notice or for an interment to take place on a non-working day, will incur additional charges.

*All charges are exempt from VAT except those marked \* which are standard rated which is included in the charge.*

**APPENDIX 2**

**ELGIVA**

**CHESHAM BASED AMATEUR DRAMATIC COMPANIES**

**\*Note now includes the electricity charge**

<b>HIRE PERIOD</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2018</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2019</b>
FULL WEEK (SUNDAY TO SATURDAY)	£3,075 inc VAT	£3,245 *inc VAT
9am – 11pm MON or TUES	£430 inc VAT	£535 * inc VAT
9am – 11pm WEDS or THURS	£460 inc VAT	£565 * inc VAT
9am – 11pm FRI or SAT	£520 inc VAT	£648 * inc VAT
9am – 11pm SUN	£540 inc VAT	£648 * inc VAT
9am – 11pm BANK HOLIDAYS	£540 inc VAT	£685 * inc VAT
6pm – 11pm MON or TUES	£415 inc VAT	£520 * inc VAT
6pm – 11pm WEDS or THURS	£430 inc VAT	£535 * inc VAT
6pm – 11pm FRI or SAT	£445 inc VAT	£586 * inc VAT
6pm – 11pm SUN	£480 inc VAT	£586 * inc VAT
6pm – 11pm BANK HOLIDAYS	£480 inc VAT	£625 * inc VAT

**RATES FOR CHESHAM-BASED ORGANISATIONS**

**\*Note now includes the electricity charge**

<b>HIRE PERIOD</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2018</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2019</b>
FULL WEEK (SUNDAY TO SATURDAY)	£3,855 inc VAT	£4,042 inc VAT
9am – 11pm MON or TUES	£500 inc VAT	£607* inc VAT
9am – 11pm WEDS or THURS	£545 inc VAT	£653* inc VAT
9am – 11pm FRI or SAT	£700 inc VAT	£910* inc VAT
9am – 11pm SUN	£795 inc VAT	£910* inc VAT
9am – 11pm BANK HOLIDAY	£795 inc VAT	£940* inc VAT
6pm – 11pm MON or TUES	£480 inc VAT	£586* inc VAT
6pm – 11pm WEDS or THURS	£525 inc VAT	£633* inc VAT
6pm – 11pm FRI or SAT	£650 inc VAT	£858* inc VAT
6pm – 11pm SUN	£745 inc VAT	£858* inc VAT
6pm – 11pm BANK HOLIDAY	£745 inc VAT	£900* inc VAT

**RATES FOR DINNER/DANCES, PRESENTATIONS, CONFERENCES, CONCERTS AND NON-CHESHAM BASED PROFESSIONAL AND AMATEUR COMPANIES**

**\*Note now includes the electricity charge**

<b>HIRE PERIOD</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2018</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2019</b>
FULL WEEK (SUNDAY TO SATURDAY)	£6,130 inc VAT See Note (i)	£6,372* inc VAT See Note (i)
9am – 11pm MON or TUES	£710 inc VAT	£822* inc VAT
9am – 11pm WEDS or THURS	£805 inc VAT	£919* inc VAT
9am – 11pm FRI or SAT	£1,015 inc VAT	£1,242* inc VAT
9am – 11pm SUN	£1,120 in VAT	£1,242* inc VAT
9am – 11pm BANK HOLIDAY	£1,120 inc VAT	£1,300* inc VAT

Note: (i) Amateur companies outside Chesham receive a 10% discount on the full week charge.

**RATES FOR ADDITIONAL SERVICES**

<b>SERVICE</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2018</b>	<b>PROPOSED CHARGES 1<sup>st</sup> April 2019</b>
Additional staff per hour	£18.00 + VAT	£18.50 + VAT
Hire of Technician after midnight	£35.50 + VAT	£36.50 + VAT
Hire of Duty Manager after midnight	£35.50 + VAT	£36.50 + VAT
Piano Hire – Yamaha C7 (not tuned)	£39.00 + VAT	£40.00 + VAT
Stage electricity used	£77.00 + VAT	*INCLUDED IN HIRE FEE
Ticket Administration per performance	£33.00 +VAT	£34.00 +VAT
Ticket Commission	6% of Gross + VAT	6% of Gross + VAT
Radio microphone hire per unit / per day	£8.50 + VAT	£8.70 + VAT
Smoke machine per unit / per day	£15.50 +VAT	£16.00 +VAT
Smoke Fluid-per litre	£4.50 + VAT	£4.60 + VAT
Follow spots per unit / per day	£8.45 + VAT	£8.65 + VAT
Data / Video projector per day	£74.00 +VAT	£75.75 +VAT
Hazer	£19.00 +VAT	£19.50 +VAT
Haze Fluid –per litre	£8.75 + VAT	£9.00 + VAT
6 Robe Scans- per week	£395.00 + VAT	£405.00 + VAT
6 Robe Scans – per day	£76.75 + VAT	£78.60 + VAT
8 Prolights LUMA 700 LED Movers per week	£450.00 + VAT	£461.00 + VAT
8 Prolights LUMA 700 LED Movers per day	£85.00 + VAT	£87.00 + VAT

Drum Microphone Set	£28.00 + VAT	£29.00 + VAT
Gauze-per day	£11.50 + VAT	£12.00 + VAT
Mirrorball & Motors-per day	£7.75 + VAT	£8.00 + VAT
Flame Retardant Spray-per litre	£18.00 + VAT	£18.50 + VAT
Display of publicity material	£67.50 + VAT	£69.00 + VAT
Gaffer Tape –per roll	£11.50 + VAT	£12.00 + VAT
LX Tape –per roll	£2.05 + VAT	£2.10 + VAT
Advertisement in What’s On (excluding amateur groups)	£40.00 + VAT	£41.00 + VAT
PRS	3% of Net Ticket Sales +VAT	3% of Net Ticket Sales +VAT
PRS-Dance Schools,etc.	£30.80 +VAT Per Show	£31.55 +VAT Per Show
Laptop	£20.60 + VAT	£21.00 + VAT
Steeldeck	£10.30 + VAT	£10.55 + VAT
UV Cannon	£10.30 +VAT	£10.55 +VAT
Lecturn	£20.60 + VAT	£21.10 + VAT
E-mail	£20.60 +VAT	£21.10 +VAT

**APPENDIX 3  
TOWN HALL·CHESHAM· BUCKS· HP5 1DS**

[www.chesham.gov.uk](http://www.chesham.gov.uk)  
e-mail: [admin@chesham.gov.uk](mailto:admin@chesham.gov.uk)

Tel: 01494 774842  
Fax: 01494 582908

**CIVIC SUITE AND HALLS**

**Scale of Charges: 1<sup>st</sup> April 2018**

- Community Hall:** A maximum capacity of up to 110 for meetings, 90 for receptions, parties, etc. or a clear floor area of 125 sq. metres (34' width x 39' length approx).
- Lowndes Room:** For meetings for up to 50 people – 61 sq. metres. (34'6" x 19'6" approx).
- Council Chamber:** A maximum capacity of up to 100 for meetings – 135 sq. metres.
- Meeting Room:** Capacity up to eight people. Suitable for small private meetings.

Charges (including VAT) are per hour pro-rata including use of kitchen, crockery and cutlery and OHP, screen and flipchart, as available. A VAT invoice will be issued on request. Cheques should be made payable to:

**Chesham Town Council**

<b>COMMUNITY HALL</b>	<b>£34.40</b>
<b>LOWNDES ROOM</b>	<b>£17.20</b>
<b>COUNCIL CHAMBER</b>	<b>£51.60</b>
<b>MEETING ROOM</b>	<b>£8.60</b>
<b>LOWNDES SUITE (Wedding Ceremonies )</b>	<b>£103.20 – set rate for 2 hours</b>

<b>Microphones -</b>	
<b>Full layout (board room style)</b>	<b>£29.25</b>
<b>Top table only</b>	<b>£18.00</b>
<b>Data projector</b>	<b>£29.25</b>
<b>Laptop</b>	<b>£18.00</b>
<b>Internet Connection</b>	<b>£11.80</b>

**A maximum daily charge of £206.40 per room will apply.**

**25% discount for regular weekly or monthly bookings, details on request.**



## **Open Air Pool Hire Charges 1st April 2019**

Hire Charges 1st April 2019

### **Private and Commercial Use Pool Only**

	Up to 30		Up to 45		Up to 60		Up to 75	
	01/04/2018	01/04/2019	01/04/2018	01/04/2019	01/04/2018	01/04/2019	01/04/2018	01/04/2019
1 hour	£108.00	£119.00	£129.00	£142.00	£152.00	£167.00	£175.00	£193.00
1 ½ hours	£133.00	£146.00	£158.00	£174.00	£180.00	£198.00	£204.00	£224.00
2 hours	£170.00	£187.00	£188.00	£207.00	£212.00	£233.00	£233.00	£256.00
2 ½ hours	£191.00	£210.00	£214.00	£235.00	£238.00	£262.00	£262.00	£288.00
3 hours	£220.00	£242.00	£240.00	£264.00	£265.00	£291.00	£289.00	£318.00

### **Schools, Sport Clubs and Youth Organisations-Pool Only**

	Up to 30		Up to 45		Up to 60		Up to 75	
	01/04/2018	01/04/2019	01/04/2018	01/04/2019	01/04/2018	01/04/2019	01/04/2018	01/04/2019
1 hour	£89.00	£98.00	£111.00	£122.00	£127.00	£140.00	£149.00	£164.00
1 ½ hours	£112.00	£123.00	£131.00	£144.00	£151.00	£166.00	£170.00	£187.00
2 hours	£133.00	£140.00	£161.00	£177.00	£174.00	£191.00	£193.00	£212.00
2 ½ hours	£159.00	£175.00	£176.00	£193.00	£200.00	£220.00	£216.00	£238.00
3 hours	£182.00	£200.00	£203.00	£223.00	£222.00	£244.00	£242.00	£266.00

### **Pool Hire with Inflatable**

	Up to 30		Up to 45		Up to 60	
	01/04/2018	01/04/2019	01/04/2018	01/04/2019	01/04/2018	01/04/2019
1 hour	£ 185.00	£ 204.00	£ 202.00	£ 222.00	£ 221.00	£ 243.00
1 ½ hours	£ 254.00	£ 280.00	£ 270.00	£ 297.00	£ 290.00	£ 319.00
2 hours	£ 305.00	£ 336.00	£ 325.00	£ 358.00	£ 342.00	£ 376.00